



**EXECUTIVE COMMITTEE
MEETING
NOVEMBER 9, 2023**

10:30 A.M.

**OKI REGIONAL COUNCIL OF GOVERNMENTS
720 EAST PETE ROSE WAY, SUITE 420
CINCINNATI, OHIO 45202
WEBSITE: WWW.OKI.ORG
E-MAIL: LPLATT@OKI.ORG**

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ITEM #1B:

**Approval of October 12, 2023 Board of Directors
Meeting Minutes
(Motion to approve and/or amend minutes)**

Board of Directors Meeting Minutes
Ohio-Kentucky-Indiana Regional Council of Governments
October 12, 2023 – 10:30 a.m.
OKI Boardroom

See attendance chart for OKI board members, guests, and staff.

Item #1A - Administrative

OKI First VP Josh Gerth called the meeting to order at 10:32 a.m. He reminded attendees that this was a board of directors meeting (which means no executive committee alternates in attendance may vote). Commissioner Denise Driehaus led the Pledge of Allegiance.

First VP Gerth shared that the 2024 Nominating Committee has been appointed by President Moore and the members are: Karl Schultz (Chair), Roger Kerlin, Tom Voss, and Shannon Hartkemeyer. He noted that the 2024 board nomination forms will be emailed shortly. Next, First VP Gerth requested a motion to approve the September 14th meeting minutes. A motion was provided by Commissioner Knochelmann with a second from Commissioner David Painter; motion carried.

CEO's Report

Mr. Mark Policinski stated he had two resolutions to bring to the board. The first being due to a clerical error, OKI-Resolution 2023-18, the number (#18) had been duplicated (the original resolution was for the OKI lease at the Sawyer Point Building). The resolution will allow this resolution to be renamed 2023-28(A). A motion was made by Ms. Christine Maticic for Resolution 2023-29, which allowed for renaming the resolution to 2023-18(A). It was seconded by Mr. David Okum; motion passed. He next introduced an Amendment to the OKI Employee's 401(A) Retirement Plan which allows OKI employees aged 70 or older or are former OKI employees the opportunity to take partial distributions from their 401(A) Plan. Due to the fact that the Plan is subject to federal tax regulations, any action taken by the executive director to amend the Plan should be approved by the board. A motion for OKI Resolution 2023-37 was made by Mr. Tony Simms Howell with a second from Councilmember Mark Jeffreys; motion carried.

He next shared that on October 4, 2023, the U.S. EPA designated the northern Kentucky area is now in attainment, the entire OKI region is in attainment and within appropriate ozone pollutant levels and thus jurisdictions can now apply for CMAQ funding.

Mr. Policinski then invited Mr. David Shuey, OKI Director of Information Systems & Analytics to the podium to share an update to the Carbon Reduction Program Grant. Mr. Shuey reminded members that this past May, the OKI board approved funding for projects in Ohio and Kentucky. He stated that there is a call for projects starting 11/1/23, with the following amounts available:

\$13.2MM available in Ohio through FY26
\$2.9MM available in Kentucky through FY26
~\$30K per year available in Indiana through FY26

The applications are due 2/1/2024 with board approval in March of 2024. Additional details and applications are posted at www.oki.org around November 1st. He also added that OKI has developed tools to determine best sites for EV charging stations and welcomed jurisdictions to contact him at dshuey@oki.org for assistance.

Finance Officer's Report

Director of Finance, Ms. Katie Hannum, stated copies of the Finance Officer's Report were distributed to all in advance with a printed copy at their seats.

Ms. Hannum reported the Council's financing activities, as October 6, 2023, OKI had:

\$469,917 in PNC Bank Commercial Checking
\$21,044 in PNC Bank - HSA/FSA Checking
\$649,623 in the STAR Ohio Money Market Mutual Fund

Ms. Hannum reported there has been no recent activity on OKI's line of credit, and that there is no outstanding balance at report date. She further reported on Balance Sheet, Revenue and Expense information.

The report concluded with the general fund balance information and the total funds committed to active projects. First VP Gerth requested a motion to approve the financial report. Mr. Roger Kerlin provided a motion; Commissioner Rick Probst seconded the motion; motion passed.

Item #2 - ICC Report

OKI staff Mr. Andy Reser stated the Intermodal Coordinating Committee met on Tuesday October 10th. He shared that there was a 2050 Plan update presentation that focused on the public involvement campaign and roadway congestion & travel time reliability. He also shared that there was an administrative modification for the TIP. He concluded with the ICC committee recommended an approval of a resolution on the selection of projects for the STBG, CMAQ and TA Federal Transportation Funds.

Item #3 – Selection of Ohio STBG/TA and Kentucky STBG/TA Projects Using OKI-Allocated Federal Funds to be Included in the OKI FY 2024-2027 Transportation Improvement Program (TIP)

Mr. Andy Reser shared that there was a call for projects in March following by a funding workshop and applications were due June 2. The award-winning Prioritization Process was done by OKI staff throughout the summer. The applications were reviewed by environmental justice committee, ICC prioritization subcommittee, and the ICC. Availability of funds and requests as follows:

\$40 million in Ohio STBG/CMAQ was available, 17 applications requesting \$66 million
\$2.3 million in Ohio TA, 7 applications requesting \$5.6 million

Kentucky SNK, 47 million available, 10 applications received requesting \$14.6 million
Kentucky TA, \$800k available, 7 applications received \$3.4 million

OKI had a little over \$50 million in funds available. Mr. Reser and Ms. Jones shared a PowerPoint and provided a brief overview of all the projects submitted.

The projects that secured funding may be found here <https://www.oki.org/oki-awards-more-than-50m-for-17-regional-transportation-projects/>

Item #4 - 2050 Metropolitan Plan Update

Mr. Bob Koehler, OKI Deputy Executive Director said the 2050 plan is accepting ideas for projects until 10/31/23. The required template may be found at <https://www.oki.org/submit-project-ideas-for-the-2050->. He then introduced Mr. Jake Hesseling, communications manager, who provided an overview of the public participation plan. He stressed that OKI wants to reach as many people as possible, especially underserved communities. He asked for board member assistance in getting the word out to their communities by sharing social media posts regarding 2050 Plan. Next. Mr. Brett Porter, senior transportation planner shared the congestion and reliability measures for the region.

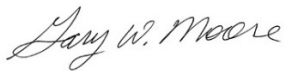
Item #5 – Other Business

There was no other business shared.

Item #6 – Adjournment

First VP Gerth stated the next meeting is November 9, 2023, it will be an executive committee meeting starting at 10:30 a.m.

He requested a motion to adjourn, which was provided by Commissioner David Painter with a second from Judge Executive Steve Pendery; motion passed (meeting ended at 11:20 a.m.).



Gary W. Moore, President



Mark R. Policinski, Secretary

2023 Attendance

Y=Attended E=Excused R=Represented (Board meetings are Jan., April, June and Oct.; light blue dates are executive committee meetings)

Last Name	First Name	Exec. Comm. Alternate (No Alternates for Board members)	Jurisdiction/Organization (Blue=Exec. Comm)	Meeting Dates											
				Jan. 12 - Board	Feb. 9 - E.C.	Mar. 9 - E.C.	Apr. 13 - Board	May 11 - Board	June 8 - E.C.	Sept. 7 E.C.	Oct. 12 - Board	Nov. 9 - E.C.			
Anderson	Jeffrey		Springdale, OH	Y	Y	Y	R	Y	Y	Y	Y				
Arnold	Tom	Tammy Campbell	Ohio Department of Transportation	E	Y	R	Y	Y	Y	Y	Y	R			
Ashbrock	Robert		Reading, OH												
Batchler	Bonnie		Clermont Co. Board of Commissioners	Y	Y			Y			Y	Y			
Beck	Eric		Hamilton County Engineer		E			Y	Y	E	E				
Beckley	Craig		Resident member	Y	E		Y		Y		E				
Bell	Dan		Taylor Mill, KY												
Bessler	Randy		Boone Co. Planning Commission	n/a	Y	Y	Y	Y	Y	Y	Y	Y			
Bine	Doug		Union, KY	n/a											
Bracken	Jason		Oxford, OH												
Bridges	Gailen		Kenton County Planning Commission	Y			Y								
Brunner	Laura		The Port	E	E		E		E	E	Y				
Capell	Jeffrey		Blue Ash, OH												
Cleves	Charlie		Bellevue, KY	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Cooper	Brent		Resident member, Northern Kentucky Chamber of Commerce												
Corcoran	Claire	David Painter	Resident member, Clermont County Board of Commissioners		Y		Y								
Culter/Lippert	Paul/Charles		Sharonville, OH	n/a		R	R	R			R	Y			
Daily	Nicole		Dearborn County Planning Commission	Y		Y	Y	Y	Y						
Davidson	Matthew	Mitch Rhodus	Fairfield, OH												
DeWald	Mary		North College Hill, OH	E					Y	Y					
Dobrozsi	Chris		Montgomery, OH	Y	E		Y		Y	E					

Last Name	First Name	Exec. Comm. Alternate	Jurisdiction/Organization											
				Jan. 12 - Board	Feb. 9 - E.C.	Mar. 9 - E.C.	Apr. 13 - Board	May 11 - E.C.	June 8 - Board	Sept. 7 E.C.	Oct. 12 - Board	Nov. 9 - E.C.		
Douthat	Gina	Scott Guenther	TANK (Transit Authority of Northern KY)	Y	Y	Y	Y	Y	Y	Y	Y			
Driehaus	Dan	Sarah Stankorb Taylor	Wyoming, OH	Y	R	Y	Y	R	Y			Y		
Driehaus	Denise		Resident memem, Hamilton County Board of Commissioners	Y	Y			Y				Y		
Evans	Jeremy		Clermont County Engineer											
Fehr	David C.		Butler County Planning Commission											
Fennell	Beth	Lauren O'Brien	Newport, KY	R	R	Y	Y	Y	Y	Y	Y	Y		
Fette	Mark	Guinevere Banschbach	Lawrenceburg, IN		E	E	R							
Fette	Jessica		Erlanger, KY						Y					
Flaig	Cathy		Boone County Fiscal Court	E		Y		Y	Y	Y	Y	E		
Franxman	Rob		Resident member, Boone County Engineer			Y	Y	Y	Y	Y	Y			
Funk	Keith		Monroe											
Gerth	Josh	Dee Stone	Anderson Township	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Grossman	Kathy		Mason, OH											
Grossman	Tom		Warren County Board of Commissioners											
Haley	Darryl	Khaled Shammout	SORTA	Y	Y	Y	E	Y	E	R	Y			
Hartkemeyer	Shannon	Norma Pennock	Butler Co. Assoc. of Township Trustees & Clerks	Y	Y	Y	Y	Y	Y	Y	Y	E		
Hayden	Liz		City of Hamilton Planning Commission	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Haynes	Sharon		Campbell County Planning & Zonning Commission								R			
Helman	Jude		Fort Mitchell, KY for Kenton Co. Fiscal Court			Y								
Hinners	Darin		Clermont County Planning Commission				Y							

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Roeding	Alyson		Ft. Mitchell, KY	Y	Y	Y	Y			Y	Y			
Rosiello	Tony	Adam Goetzman	Green Township	Y	Y	Y	Y	Y	Y	Y	E			
Sams	Jonathan	Brent Centers	Warren Co. Assoc. of Twnshp. Trustees & Clerks	Y	Y	Y	E	E	E	E	Y			
Santoro	Sal		Resident member	E	E	E	E	E	E	E	Y			
Schabell	Andy		Alexandria, KY											
Schramm	Steve	Tom Farrell	Liberty Township		R				Y		Y			
Schultz	Karl	Joe Braun	Resident member	Y	Y	Y	Y	Y	Y	Y	Y			
Simms-Howell	V. Anthony	Michael Florez	Resident member, Ohio Commission on Hispanic/Latino Affairs	Y	Y	Y	Y	E	Y	Y	Y			
Smith	James		South Lebanon, OH	n/a	Y									
Stork	Spencer		Kenton County Fiscal Court	n/a				Y	Y		Y			
Summerow Dumas	Stephanie		Resident member/Hamilton County Board of Commissioners		Y		Y							
Sunderhaus	James		Cheviot, OH											
Thelan	Rob		Edgewood, KY											
Thompson	Seth		Villa Hills, KY	Y	Y	Y	Y	E	Y	Y	Y			
Tolliver	Ron		Deer Park, OH											
Tunison	Neil		Warren County Engineer											
Vaughn	Susan	Tim Naab	Hamilton, OH	Y	Y	Y	Y	Y	Y	Y	Y			
Volter	Jeffrey		Dayton, KY											
Voss	Thomas	Charlie Cleves	Resident member	Y	Y	Y	Y	Y	Y	Y	Y			
Wahlman	Chris	Terry Summers	Indiana Department of Transportation	R				Y	Y		R			
Weidman	Thomas		Hamilton County Township Association											
Weiss	Alan		Greendale, IN						E					
Welch	Mark		Resident member, West Chester Township	Y	Y	Y	Y	E	Y	Y	Y			

October 12, 2023 Board of Director's Meeting Attendance

GUESTS

Tracie Braun, Clermont Co. BCC
Norma Pennock, Butler Co. Assoc. of Township Trustees & Clerks
Ben Stollar, OR Colan
Paul Meier, Crestview Hills
Brian Dehner, Edgewood
Alex Mattingly, Crestview Hills
Bob Hill, Lochner
Jennifer Haley, Clermont Co. BCC
Jeff Wallace, CT Consultants
Duncan McDonel, WCBPL
Matthew Kremer, City of Ft. Thomas
Chris Harding, Commissioner Driehaus
Greg Doherty, City of Mason

LEGAL COUNSEL

Ed Diller, Taft

OKI STAFF

Lorrie Platt
David Shuey
Regina Fields
Suzanne Parkey
Katie Hannum
Michael Outrich
Summer Jones
Brett Porter
Jenny Newcomb
Florence Parker
Timothy Stautberg
Liren Zhou
Robyn Bancroft
Jim Pickering
Jersson Pachar
Travis Miller

ITEM #4:

**Amendment #4 of the OKI Fiscal Years 2024-2027
Transportation Improvement Program**

OKI Resolution 2023-39

ITEM #4:

AMENDMENT #4 OF THE OKI FISCAL YEARS 2024-2027
TRANSPORTATION IMPROVEMENT PROGRAM

DESCRIPTION:

The attached exhibit, in resolution form, describes the specific revision proposed.

BACKGROUND:

OKI is responsible for preparing biennially a four-year program of projects in this region that will make use of available Federal-Aid Highway funds and Federal Transit Administration funds. Inclusion in this program is a prerequisite for such federal assistance. Because the scope, cost, and timing of the included projects are subject to change, and because new projects are continually being developed, the TIP is periodically amended as needed.

The amendment reflected in the proposed resolution includes three highway projects and eight transit projects in Ohio. One project is subject to air quality conformity requirements.

Prior to presentation to the Executive Committee, the proposed amendment is posted to the OKI website for at least 14 days and public comments are accepted. Staff presents the amendment to the Intermodal Coordinating Committee (ICC), the ICC considers the issue, and makes a recommendation to Executive Committee. Any public comments will be presented to the Executive Committee prior to scheduled action.

AUTHORITY:

23 CFR, §450.324

FUNDING:

The fiscally constrained items proposed for the amendment have an associated funding amount and source specified. Staff has determined that there is adequate funding available, or anticipated to be available, and the funding amounts are shown in year of expenditure figures for this project.

ACTION RECOMMENDED:

Adoption of Resolution OKI 2023-39

EXHIBIT:

Resolution (OKI 2023-39) Concerning Amendment #4 of the OKI Fiscal Years 2024-2027 Transportation Improvement Program

RESOLUTION

OF THE EXECUTIVE COMMITTEE OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTSCONCERNING AMENDMENT #4 OF THE
FISCAL YEARS 2024 – 2027 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Ohio-Kentucky-Indiana Regional Council of Governments (OKI) is designated as the Metropolitan Planning Organization (MPO) by the Governors of Ohio, Kentucky and Indiana acting through the Ohio Department of Transportation (ODOT), the Kentucky Transportation Cabinet (KYTC) and the Indiana Department of Transportation (INDOT) and in cooperation with locally elected officials in the OKI region; and

WHEREAS, the Intermodal Coordinating Committee (ICC), as the technical advisory committee to OKI, has reviewed and recommended the projects and phases listed in the resolution and recommend that they be amended into the Transportation Improvement Program (TIP); and

WHEREAS, all federally funded transit and highway projects in the Ohio Counties of Butler, Clermont, Hamilton and Warren, the Kentucky Counties of Boone, Campbell and Kenton and the Indiana County of Dearborn must be included in the TIP prior to the expenditure of federal funds and be listed with year of expenditure dollars; and

WHEREAS, the amendments are consistent with the *OKI 2050 Metropolitan Transportation Plan* as amended on January 13, 2022 and the OKI Regional ITS Architecture adopted on September 8, 2022; and

WHEREAS, the Cincinnati ozone maintenance area consists of the Ohio counties of Butler, Clermont, Hamilton and Warren, the Kentucky counties of Boone, Campbell and Kenton, and a portion of the Indiana county of Dearborn; and OKI's Transportation Plan and TIP are subject to transportation conformity rules; and

WHEREAS, *Amendment 4 – Fiscal Years 2024-2027 Transportation Improvement Program* includes one project subject to transportation conformity requirements and the project has been previously analyzed, and the conformity determination is relying on a previous regional emissions, and OKI has engaged in interagency consultation with federal, state and local partners, including the U.S. Department of Transportation, and those partners have concurred with the methodology used by OKI to determine conformity; and

WHEREAS, the amended OKI FY 2024-2027 TIP conforms with all applicable U.S. Environmental Protection Agency (EPA) approved State Implementation Plans for air quality; and

WHEREAS, the opportunity for public participation has been provided per OKI's Public Participation Plan; and

WHEREAS, the environmental justice impacts of these amendments have been considered with "Executive Order 12898 Federal Actions to Address Environmental Justice in Minority Populations and Low Income Populations"; and

WHEREAS, this amendment will result in a TIP that remains fiscally constrained: Now, therefore,

BE IT RESOLVED that the Executive Committee of the Ohio-Kentucky-Indiana Regional Council of Governments at its regular public meeting on November 9, 2023 hereby amends the Fiscal Years 2024 – 2027 Transportation Improvement Program as shown in the attached Amendment #4 project tables:

GARY W. MOORE, PRESIDENT

PROPOSED ACTIONS - TIP Amendment #4 November 9, 2023

TIP ID	MTP ID	Facility	Location	Description	AQ conformity			Sponsor	Award/ Let Date
					Programmed costs				
			Fund Type	Phase	FY 24	FY 25	FY 26	FY 27	FUTR
Ohio									
Hamilton County									
115277	O/M	HAM VAR CTCS OTR West End	West End, Queensgate, Pendleton and OTR neighborhoods	Establish a fiber optic communications platform to interconnect traffic signals. Includes underground duct bank, fiber cable, network communications, traffic signal controllers for adaptive system.	Exempt	City of Cincinnati			4Q24
			OKI-CMAQ	CO	6,000,000	0	0	0	0
			Local	CO	7,217,670	previously \$2,560,000	0	0	0
117526	307	HAM IR 75 8.91 Pump Station & CSO	From SR 562 to SR 126/Galbraith Rd. area	Phase 8B of the Mill Creek Expressway Project. Project will construct a new Pump Station and Combined Sewer Overflow for the widening of IR 75	Non- exempt	ODOT			3Q24
			Garvee / SIB	CO	10,248,469	0	0	0	0
			Major Programs	CO	3,159,625	0	0	0	0
			State	CO	789,906	0	0	0	0
			Federal	CE	1,135,088	160,000	0	0	0
			State	CE	283,772	40,000	0	0	0
Warren County									
100561	O/M	CLI/GRE IR 71 10.57/0.00	CLI IR 71:SLM 10.57-15.39 & GRE IR 71:0-4.01. Also a ramp at WAR 71 + WAR-48	Resurfacing a portion of IR 71 and ramp at IR 71 and SR 48	Exempt	ODOT			FY25
			Preservation	CO	0	14,924,835	0	0	0
			State	CO	0	1,658,315	0	0	0
			Safety	CO	0	155,124	0	0	0
			State	CO	0	17,236	0	0	0
			Federal	CE	0	603,198	0	0	0
			State	CE	0	67,022	0	0	0

O/M - Non capacity projects are consistent with the operations/maintenance aspects of the MTP. See OKI 2050 MTP, <http://2050.oki.org> .

TRANSIT - PROPOSED ACTIONS - Amendment #4 November 9, 2023

Project Description

FY	TIP ID	FTA ALI Code	Type	Project Name	Quantity	Air Quality	Fund Type	Programmed cost
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Butler County Regional Transit Authority

2024 117998 30.09.03 Operating BCRTA Operating Assistance Exempt Operating Assistance

Revise funding

5307-Urban Formula	4,000,000	previously \$1,500,000
Local	4,000,000	previously \$1,269,900
Total Project Cost:		\$8,000,000

2024 117999 11.7A.00 Capital BCRTA Preventative Maintenance Exempt Preventative Maintenance

Revise funding

5307-Urban Formula	1,000,000	previously \$600,000
Local	250,000	previously \$150,000
Total Project Cost:		\$1,250,000

2024 118001 11.7C.00 Capital BCRTA ADA Operating Exempt ADA Operating

Revise funding

5307-Urban Formula	600,000	previously \$3,500,000
Local	150,000	previously \$875,000
Total Project Cost:		\$750,000

2024 118004 11.42.09 Capital BCRTA Security Equipment 0 Exempt Security Equipment

Revise funding

5307-Urban Formula	200,000	previously \$15,000
Local	50,000	previously \$3,750
Total Project Cost:		\$250,000

2025 118004 11.42.09 Capital BCRTA Security Equipment 0 Exempt Security Equipment

Revise funding

5307-Urban Formula	420,000	previously \$15,000
Local	105,000	previously \$3,750
Total Project Cost:		\$525,000

City of Cincinnati Streetcar

2024 118231 12.44.03 Capital Facility Renovation/Rehabilitation Exempt Cincinnati Streetcar Facility Renovation/Rehabilitation

Add Project

Federal Flex Funds (OTP2)-TDC Match	900,000	
Total Project Cost:		\$900,000

Middletown Transit Service

2024 NP 44.26.13 Planning MTS Transportation Development Plan Exempt Transportation Development Plan

Add Project

5307-Urban Formula	70,000	
Local	14,000	
Total Project Cost:		\$84,000

2024 NP 44.26.13 Planning NEORide Sm. Urban Coordinator Funding (TDC Match) Exempt NEORide Sm. Urban Coordinator Funding

Add Project

5307-Urban Formula	1,146,156	
Total Project Cost:		\$1,146,156

ITEM #5:

**Resolution Authorizing a Contract with Consultant
for Professional Services for Transit On-Board
Survey**

OKI Resolution 2023-40

ITEM #5: RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES FOR TRANSIT ON-BOARD SURVEY

DESCRIPTION: Approving OKI to authorize a contract for professional services for transit on-board survey.

BACKGROUND: OKI is currently seeking professional services to perform a transit on-to-off passenger count survey and an on-board origin and destination interview survey within the OKI region. The proposed transit surveys will provide comprehensive transit use data to update and enhance the OKI regional travel demand model and transit mode choice modules. The data will provide invaluable information on transit system usage, thereby empowering informed decision making to better serve evolving transit demand in the region.

OKI has released a Request for Qualifications to engage professional services to conduct transit on-board survey for fixed-route services operated by BCRTA, CTC, SORTA and TANK. The deadline of the Request for Qualifications is November 7, 2023.

A selection committee will review all proposals and select a preferred consultant with which to begin negotiation.

AUTHORITY: The By-Laws permit the Council to engage the service of consultants to assist in accomplishing the objectives of the Council. This project is included in the approved FY 2024 Unified Planning Work Program and the OKI FY 2024 overall agency budget.

ACTION RECOMMENDED: Adoption of Resolution OKI 2023-40

EXHIBIT: Resolution OKI 2023-40

RESOLUTION

**OF THE EXECUTIVE COMMITTEE OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS**

**AUTHORIZING A CONTRACT WITH CONSULTANT FOR PROFESSIONAL SERVICES
FOR TRANSIT ON-BOARD SURVEY**

WHEREAS, OKI is currently seeking professional services to perform a transit on-to-off passenger count survey and an on-board origin and destination interview survey within the OKI region; and

WHEREAS, the proposed transit surveys will provide comprehensive transit use data to update and enhance the OKI regional travel demand model and transit mode choice modules; and

WHEREAS, the data will provide invaluable information on transit system usage, thereby empowering informed decision making to better serve evolving transit demand in the region; and

WHEREAS, OKI has released a Request for Qualifications to engage professional services to conduct transit on-board surveys for fixed-route services operated by BCRTA, CTC, SORTA and TANK; and

WHEREAS, the deadline of the Request for Qualifications is November 7, 2023; and

WHEREAS, a selection committee will review all proposals and select a preferred consultant with which to begin negotiation; and

WHEREAS, this project is included in the approved FY 2024 Unified Planning Work Program and the OKI FY 2024 overall agency budget. Now, therefore,

BE IT RESOLVED, that the Executive Committee of the Ohio-Kentucky-Indiana Regional Council of Governments at its regular public meeting of November 9, 2023 hereby authorizes and directs the Executive Director to contract with the selected consultant(s) for transit on-board survey in an amount not to exceed \$380,000.

GARY W. MOORE, PRESIDENT

ITEM #6:

**Resolution Authorizing a Contract with Consultant
for Developing a Greenhouse Gas Inventory for
the Cincinnati OH-KY-IN MSA**

OKI Resolution 2023-41

ITEM #6: **RESOLUTION AUTHORIZING A CONTRACT WITH CONSULTANT FOR DEVELOPING A GREENHOUSE GAS INVENTORY FOR THE CINCINNATI OH-KY-IN MSA**

DESCRIPTION: This contract will provide expert support services to OKI staff to develop a greenhouse gas inventory to inform a climate action plan being developed by OKI and its partner agencies per the US Environmental Protection Agency (US EPA) Climate Pollution Reduction Grant Program.

BACKGROUND: In August 2023, OKI submitted a workplan to US EPA as part of the Climate Pollution Reduction Grant Program. Deliverables of this workplan include a Priority Climate Action Plan with a deadline of March 1, 2024, and a Comprehensive Climate Action Plan with a deadline of May 31, 2025. The greenhouse gas inventory is necessary to develop an emissions base line required as part of both deliverables.

ACTION RECOMMENDED: Adoption of Resolution 2023-41

EXHIBITS: Resolution OKI 2023-41

RESOLUTION

**OF THE EXECUTIVE COMMITTEE OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS**

**AUTHORIZING A CONTRACT WITH CONSULTANT
FOR DEVELOPING A GREENHOUSE GAS INVENTORY FOR THE CINCINNATI OH-KY-IN MSA**

WHEREAS, OKI requires professional assistance to perform the collection of greenhouse gas (GHG) emission data for the Cincinnati OH-KY-IN metropolitan statistical area (MSA) to inform a climate action plan being developed by OKI and its partner agencies per the US Environmental Protection Agency Climate Pollution Reduction Grant Program.

WHEREAS, OKI released a Request for Qualifications on August 30, 2023, to engage professional services from November 13, 2023 until July 31, 2024.

WHEREAS, a consultant selection committee has analyzed the qualifications and proposals from four companies and has reached unanimous decision on the firm to be engaged to assist OKI staff in the collection of the data, and

WHEREAS, funds are budgeted within the OKI award from the US EPA 66.046 Climate Pollution Reduction Grants, Clean Air Act: Sec. 137 per 2 CFR 200, 2 CFR 1500 and 40 CFR 33.

BE IT RESOLVED, that OKI's Executive Committee at its' regular public meeting of November 9, 2023, authorizes and directs the Executive Director to execute a contract with the selected firm for the Cincinnati OH-KY-IN MSA Greenhouse Gas Inventory in an amount not to exceed \$100,000.

BE IT FURTHER RESOLVED, that the CEO is authorized to amend the agency budget and to take any other action necessary to fulfill the intent of this Resolution.

GARY W. MOORE, PRESIDENT

11/9/23
TJM