

Executive Committee Meeting Minutes
Ohio-Kentucky-Indiana Regional Council of Governments
September 14, 2023 – 10:30 a.m.
OKI Boardroom

See attendance chart for OKI board members, guests, and staff.

Item #1A - Administrative

OKI Board President Gary Moore called the meeting to order at 10:32 a.m. He reminded attendees that this was an executive committee meeting, which allows alternates to vote in place of executive members. Commissioner David Painter led with the Pledge of Allegiance.

Item #1B - Approval of the June 8, 2023 meeting minutes

President Moore requested approval of the June 8th board of directors meeting minutes as distributed. Commissioner T.C. Rogers moved that the minutes be approved as presented with a second from Commissioner Rick Probst; motion passed.

CEO's Report

Mr. Policinski shared that the 2023 OKI Freight Conference was a great success with attendees from 22 states. He shared that he received unsolicited accolades from national freight experts in attendance as well. He thanked the board for attending or volunteering along with the internal freight conference planning team (Lorrie, Jake, Jim, and Jenny – OKI staff). Additionally, he thanked Ms Robyn Bancroft for leveraging her national reputation as a freight expert to devise and implement the agenda that won so much praise.

He moved on to welcome three new OKI staff members – Mr. Timothy Stautberg who joined the finance team as an accountant, he was a former finance intern while getting his master's from University of Cincinnati. Ms. Shonda Jones brings twenty years of experience and also has joined the finance team as finance assistant and Ms. Rachel Stucky, who has an M.S. of Science in Geo-Informatics from Murray State as a GIS specialist.

Finance Officer's Report

Director of Finance, Ms. Katie Hannum, stated copies of the Finance Officer's Report were distributed to all in advance with a printed copy at their seats. She noted that June 30th ended OKI's fiscal year (the report contains May and June financial statements).

Ms. Hannum reported the Council's financing activities, as September 8, 2023, OKI had:

\$278,704 in PNC Bank Commercial Checking
\$21,044 in PNC Bank - HSA/FSA Checking
\$646,687 in the STAR Ohio Money Market Mutual Fund

Ms. Hannum reported there has been no recent activity on OKI's line of credit, and that there is no outstanding balance at report date. She further reported on Balance Sheet, Revenue and Expense information.

The report concluded with the general fund balance information and the total funds committed to active projects. President Moore requested a motion to approve the financial report. Commissioner David Painter provided a motion; Councilmember Mark Jeffreys seconded the motion; motion passed.

Item #2A – Budget Committee Report; Resolution for Authorization to Enter into an Extension of the Employment Contract with the Executive Director

President Moore shared that the Budget Committee met in early August to discuss the contract of the executive director/CEO. They recommended that the current contract be extended for three more years (to end December 31, 2026). President Moore requested a motion for OKI Resolution 2023-36. Trustee Michael Logue provided a motion with a second from Mr. Tony Simms-Howell; motion passed.

Item #3 OKI Freight Plan

Ms. Robyn Bancroft provided an overview of the new, web-based OKI Freight Plan (<https://freight.oki.org/>). She noted that there is an interactive map for the project recommendations along with a sortable table for each of the four types of recommendations (road, rail, river & runway). The new freight plan provides 147 recommendations in capital investments, programs, planning studies and policy approaches that are essential to the OKI region for the next 30 years. President Moore requested a motion for the OKI Freight Plan, Resolution OKI 2023-30. A motion was provided by Mr. Tom Voss with a second from Commissioner David Painter; motion passed.

Item #4 FY23 Transportation Planning Performance and Expenditure Report

Deputy Director Bob Koehler presented the FY23 Performance and Expenditure Report. The report represents progress on approximately 120 transportation projects worked on during the fiscal year. He highlighted some of OKI staff's activities as well as transit agency activities for fiscal year 2023. President Moore requested a motion for OKI Resolution 2023-31. A motion was provided by Mr. Khaled Shammout with a second from Mr. Roger Kerlin; motion passed.

Item #5 – Amendment 3 of the OKI 2050 Metropolitan Transportation Plan and the OKI Fiscal Years 2024-2027 Transportation Improvement Program

Deputy Director Bob Koehler presented Amendment 3 of the Metropolitan Transportation Plan (MTP) and the TIP. This amendment includes modifications to both the MTP and TIP through a single resolution to the executive committee. He shared that the amendment adds two projects,

adjusts construction costs for several projects impacted by changes in year of construction, demonstrates fiscal constraint and air quality conformity in the MTP. The projects are: Add Camp Ernst Road from Longbranch to K237 widening from 2 to 4 lanes; Add I-71 from I-75 to Boone/Gallatin County line widening from 4 to 6 lanes and revise costs to account for the FY24-27 TIP as well as the Brent Spence Bridge Corridor Project.

Mr. Koehler continued with TIP Amendment which includes both highway and transit elements. In Ohio, the changes include a new PID for Phases 5 & 6 of the I-75 Thru the Valley with construction funding from TRAC. In Indiana there is a bridge replacement on Sneakville Road using OKI STBG funds. For the KY portion, the TIP changes are the same as the Plan. In addition, the new portion of Camp Ernst is merged with the existing adjacent Camp Ernst project resulting in a single project in the TIP.

Several transit projects elements are being added; BCRTA will add 5307 planning dollars for small bus replacements and propane fueling infrastructure; Clermont Transportation Connection will add capital dollars for office space and covered fleet parking; Middletown Transit includes 5 projects including cost changes to existing projects and addition of funds for facility renovation. SORTA will add local funding for their BRT projects and add federal funds for bus replacements and passenger surveys.

A public meeting was held at OKI on September 5 at OKI with no comments received.

President Moore requested a motion to approve OKI Resolution 2023-32. A motion was provided by Councilmember Mark Jeffreys with a second from Mr. Karl Schultz, motion passed.

Item #6 – 2050 Update

Mr. Bob Koehler, OKI Deputy Executive Director said the 2050 plan update has begun and staff is accepting ideas for projects to be considered for the 2050 Plan Update until 10/31/23. The required template may be found at <https://www.oki.org/submit-project-ideas-for-the-2050->. He introduced Mr. Michael Outrich, OKI Staff, who provided an update on the household and employment projections to be used as the basis for travel demand estimation for the 2050 Plan Update.

Item #7 – Proposed Amendment #48 to OKI’s Water Quality Management Plan

OKI staff, Mr. Travis Miller shared the original Regional Water Quality Management Plan in 1977 as called for by Section 208 of the Clean Water Act. He noted that amendments to the plan are periodically needed to reflect changing circumstances. He said Amendment #48 reflects the updated wastewater facility planning area boundaries to the O’Bannon Creek, North O’Bannon Creek and Butlerville FPAs in Warren and Clermont Counties. Judge Moore requested approval of OKI Resolution 2023-33, which was provided by Mr. Khaled Shammout with a second from Commissioner David Painter; motion passed.

Item #8 – Resolution for Authorization to Enter into a Contract with Consultant for Professional Services for Traffic Data Collection

Ms. Hui Xie, OKI staff stated that traffic data collection will be conducted in FY24 on three projects; 1.) vehicle volume and classification counts on selected freeways and arterials; 2.) pedestrian and bicycle counts at selected intersections and roadway segments and 3.) vehicle occupancy counts at selected locations. She shared that DLZ was awarded the contract and with Executive committee’s approval, DLZ will start data collection September 18, 2023 with a completion date of June 30, 2024. President Moore requested a motion to approve OKI Resolution 2023-34. A motion was provided by Councilmember Susan Vaughn with a second from Mr. Khaled Shammout; motion passed.

Item #9 – Resolution Authorizing a Contract with Consultant for Developing a Community Housing Planning Tool and Tool Deployment

Mr. Andy Meyers, OKI Staff, requested approval of Resolution 2023-35 to authorize a contract with a consultant to help OKI staff develop a Housing Data Tool for the benefit of local governments in the region. He stated this tool will bring up-to-date data on the region’s housing into one place: making it easily accessible for planners and decision-makers. The overall goal is to promote a data-driven approach to housing decisions. This resolution will allow OKI to hire an expert consultant to assist staff in collecting housing data and developing analysis for the tool. OKI staff will build the web-based tool, while the consultant will design and lead a workshop to introduce the tool to the areas’ planners and leaders. Judge Moore requested a motion which was provided by Trustee Tony Rosiello with a second from Commissioner David Painter; motion passed.

Item #10 – Intermodal Coordinating Committee Report

OKI staff Mr. Andy Reser stated the Intermodal Coordinating Committee met on Tuesday September 12th. He shared that the committee heard a presentation on the 2050 Plan Update and recommended resolutions approving the Adoption of the OKI Freight Plan, the Fiscal Year 2023 Performance and Expenditure Report, a Plan and TIP Amendment, Traffic Data Collection, and Development of the Housing Planning Tool. In addition, the ICC approved an Administrative Modification to the TIP. He also noted that immediately following the ICC, the Prioritization Subcommittee met to discuss the 2023 project applications for OKI transportation funds and the draft scores from Prioritization Process. He noted that members will hear about the \$50 million in funding recommendations at the October Board meeting.

Item #11 - Other Business

CEO Policinski shared that the Cincinnati USA Regional Chamber is hosting a State of the Region event on September 26th. He encouraged members to attend and noted he was attending as well.

Item #12 - Adjournment

President Moore stated the next meeting is October 12, 2023, it will be a Board of Director's meeting starting at 10:30 a.m.

President Moore requested a motion to adjourn, which was provided by Commissioner David Painter with a second from Trustee Michael Logue; motion passed (meeting ended at 12:01 p.m.).

Gary W. Moore

Gary W. Moore, President

Mark R. Policinski

Mark R. Policinski, Secretary