

Board of Directors Meeting
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS
June 8, 2023 -- 10:30 A.M.

AGENDA

- Call to Order
- Pledge of Allegiance

ITEM #1 ADMINISTRATIVE

- Announcements
 - A. FY 2024 Intermodal Coordinating Committee Membership
(Motion to concur with the President's appointments)
 - B. Approval of May 11, 2023 Executive Committee meeting minutes
(Motion to approve and/or amend minutes)
 - C. Seeking a Motion to cancel July 13, 2023 meeting
- CEO's Report, Mark Policinski
(No action required)
- Finance Officer's Report, Katie Hannum
(Motion to accept and file report)

**ITEM #2 RESOLUTION AUTHORIZING ADOPTION OF THE COUNCIL FISCAL YEAR 2024
OPERATING AND CAPITAL BUDGET**

The Council adopts a Budget annually which is used as an internal tool for measuring inflow of revenues and outlay of funds. It is also used as a management tool for the Board to evaluate programs and projects of the Council and review the outlay of funds against a benchmark. The Fiscal Year 2024 Budget is proposed to meet the federal requirements of the MPO as well as address the desires of the local elected officials. (*The draft budget was emailed to members on 6/1/23*). Presented by Katie Hannum, Director of Finance.

Action Recommended: Approval of OKI Resolution 2023-18

Judge/Executive Gary W. Moore
President

Mark R. Policinski
CEO

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ITEM #3 ADOPTION OF THE STRATEGIC REGIONAL POLICY PLAN (SRPP)

The SRPP was originally adopted in 2005 to bring about better coordination between local land use planning and regional transportation planning in keeping with federal requirements. Most recently updated in 2014, the process for this current plan update began in 2022 with a series of focus group sessions centered on each topic area: Transportation, Public Facilities, Natural Systems, Housing, Economic Development, and Land Use. These sessions focused on evaluating the region’s status regarding the specific topic, and charting opportunities for the region to grow in that area. This input was formulated into new draft Goals, Strategic Opportunity Areas, and Policy Recommendations for the plan update. January-March 2023, OKI launched a public survey and social media campaign to gather further input on significant aspects of the plan. This campaign reached over 70,000 people, over 4,000 engagements, and nearly 2,000 completed surveys. Presented by Travis Miller, Regional Planning Manager.

Action Recommended: Approval of OKI Resolution 2023-19

ITEM #4 SELECTION OF PROJECTS FOR THE CARBON REDUCTION PROGRAM ELECTRIC VEHICLE CHARGING PILOT PROGRAM

OKI is responsible for soliciting transportation projects eligible for OKI-allocated federal transportation funds to be included in the Transportation Improvement Program (TIP). In March 2023, OKI announced a pilot program to fund projects related to the acquisition and installation of publicly accessible electric vehicle charging infrastructure. The source of federal funds will be the Carbon Reduction Program. A rating process for new projects was developed, OKI staff solicited project applications, and the rating process was applied to the applications. Prior to presentation to the Board of Directors, the proposed projects and ratings are presented to the Intermodal Coordinating Committee. The Intermodal Coordinating Committee considers the issue and makes a recommendation to the Board of Directors.

The resolution lists the projects selected, along with their associated federal funding award and local match requirement. Presented by Andy Reser, Transportation Programming Manager.

Action Recommended: Approval of OKI Resolution 2023-20

ITEM #5 INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Andy Reser will provide a brief update of the ICC meeting held on June 6, 2023.

Action Recommended: For Information Only

ITEM #6 FY24-27 TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT #2

OKI is responsible for biennially preparing a four-year program of projects in this region that will make use of available Federal-Aid Highway funds and Federal Transit Administration funds. Inclusion in this program is a prerequisite for such federal assistance. Because the scope, cost, and timing of the included projects are subject to change, and because new projects are continually being developed, the TIP is periodically amended as needed. Presented by Andy Reser.

Action Recommended: Approval of OKI Resolution 2023-21

ITEM #7 RESOLUTION FOR AUTHORIZATION TO ENTER INTO A CONTRACT FOR HUMAN RESOURCE SERVICES FOR THE COUNCIL

OKI has contracted HR Elements for human resource services. HR Elements provides OKI with professional services in the areas of benefits, recruiting, on boarding, training, policy review and other human resource tasks that may arise. The success and cost effectiveness of this arrangement leads staff to request authority to retain the professional services of HR Elements for Fiscal Year 2024. The consultant will continue to work with OKI either onsite and/ or remotely on a negotiated schedule. The purpose of this resolution is to authorize the Executive Director to execute a contract for Fiscal Year 2024 services with HR Elements at a cost not to exceed \$108,000. Presented by Ms. Katie Hannum.

Action Recommended: Approval of OKI Resolution 2023-22

ITEM #8 RESOLUTION AUTHORIZING THE MARKETING CAMPAIGN FOR THE RIDESHARE PROGRAM

OKI's RideShare program serves as the Local RideShare Agency (LRA) for OKI's eight-county region. The goal of the program is to reduce single occupant vehicles on the region's congested roadways by providing commuters with alternative forms of transportation such as carpooling or vanpooling. The purpose of this resolution is to establish authorization for the marketing expenditures for the FY 2024 RideShare campaign. Presented by Summer Jones, Transportation Alternatives Coordinator.

Action Recommended: Approval of OKI Resolution 2023-23

ITEM #9 RESOLUTION AUTHORIZING THE MARKETING CAMPAIGN FOR THE REGIONAL CLEAN AIR PROGRAM

OKI is the eligible grant recipient for federal assistance to undertake the region's clean air program. OKI partners with several organizations to effectively spread the 'do your share for cleaner air' message throughout the region. The purpose of this resolution is to establish authorization for the marketing expenditures for the FY 2024 clean air program. Presented by Summer Jones.

Action Recommended: Approval of OKI Resolution 2023-24

ITEM #10 RESOLUTION AUTHORIZING RETENTION OF 4BIS.COM AS MANAGED SERVICE PROVIDER FOR ADMINISTRATION OF THE COUNCIL'S COMPUTER INFRASTRUCTURE

The Council has utilized the services of a consultant as a cost-effective method of maintaining the OKI computer network and related technical computer issues. The consultant provides ongoing software and hardware services in an array of administrative and programmatic technical areas. The high competency level of this consultant and their knowledge of complex technical/administrative networks leads staff to request authority to retain the professional services of 4BIS.com for Fiscal Year 2024. OKI Resolution 2023-25 requests authorization from the Board of Directors to retain the professional services of 4BIS.com during FY 2024 at a maximum amount not to exceed \$107,000. Presented by David Shuey, Director of Information Systems & Analytics.

Action Recommended: Approval of OKI Resolution 2023-25

ITEM #11 RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES FOR OHIO RIVER BRIDGE COUNT STATION MAINTENANCE

Traffic data is a key element in the analysis of existing conditions and the validation of OKI's Travel Model. Traffic data is also required for corridor studies and engineering analyses.

OKI currently owns and operates radar traffic data collection units at the seven Ohio River Bridges in the OKI region. OKI seeks to retain professional services for maintenance, repair and calibration services for the entire OKI traffic data collection system which consists of seven locations with fifteen units. The maintenance period will be from the time of selection through June 30, 2024. Presented by Jersson Pachar, Traffic Engineering Technician.

Action Recommended: Approval of OKI Resolution 2023-26

ITEM #12 AUTHORIZING A CONTRACT AMENDMENT WITH CONSULTANT FOR THE OKI WEBSITE REDESIGN – Phase 2

During the November 2022 OKI Board Meeting, the Board of Directors authorized the CEO to enter into a contract with a firm selected by the project selection committee for up to \$75,000. The resolution was presented and approved as the first of a series that would be required to pay for the completion of the website redesign project. This item authorizes the CEO to amend the existing contract with the current firm to include the next phase of the project at an amount not exceeding \$80,000.

Action Recommended: Approval of OKI Resolution 2023-27

ITEM #13 AUTHORIZING A CONTRACT CONSULTANT FOR FREIGHT PLAN COMMUNICATIONS

In 2022, OKI engaged a consultant in the development of an updated Freight Plan for the region. To maximize the visibility of the work, OKI issued an RFQ for professional services to assist in the promotion of the Freight Plan. This item is to authorize the CEO to execute a contract with the selected firm in an amount not to exceed \$25,000.

Action Recommended: Approval of OKI Resolution 2023-28

ITEM #14 OTHER BUSINESS

ITEM #15 ADJOURNMENT

Reminder - There is no July 2023 meeting.