

Board of Directors Meeting Minutes
Ohio-Kentucky-Indiana Regional Council of Governments
June 8, 2023 – 10:30 a.m.
OKI Boardroom

OKI Board President Gary Moore called the meeting to order at 10:36 a.m. He reminded members that it was a board of directors' meeting (no executive committee alternates may vote). Judge Executive Steve Pendery lead the Pledge of Allegiance.

See attendance chart for OKI board members, guests, and staff.

Item #1A - Administrative

President Moore referred to a memo that was in the mailout for the 2024 ICC membership appointments. He stated since the mailout, there was one update of Ms. Nicole Daily representing Dearborn County Planning Commission. He requested a motion to concur with the appointments, which was provided by Mr. Craig Beckley with a second from Ms. Christine Maticic; motion carried.

Item #1B - Approval of the May 11, 2023 meeting minutes

President Moore requested approval of the May 8 executive committee meeting minutes as distributed. Council Member Mark Jeffreys moved that the minutes be approved as presented with a second from Commissioner T.C. Rogers; motion passed. President Moore next requested a motion to cancel the July meeting which was provided by Mr. Karl Schultz with a second from Commissioner Rick Probst; motion carried.

CEO's Report

President Moore shared that he just returned from NARC's annual conference yesterday (in Detroit) where Mark Policinski was recognized in receiving the Walter Schreiber Leadership Award. He noted that Mark is the only MPO executive who has received this award twice.

Mr. Policinski shared that this award is not a reflection of him but more so of the staff at OKI, that this is their award. He thanked the board for their complete support in his twenty years at OKI.

Mr. Policinski reminded board members of the Ohio Conference on Freight and encouraged members to attend, at no charge. The conference is September 5-7 at the Hyatt Regency hotel with participants from over 20 states. Partners to date include JobsOhio, ODOT, KYTC, Taft. If you are interested in attending or volunteering, please see Lorrie Platt. Visit Ohioconferenceonfreight.com for more information.

He shared the Ohio River Way magazine that was distributed to all in attendance. OKI's staff member David Rutter authored a story about the Ohio River digital guide in the magazine.

Mr. Policinski noted that usually at the June board meeting, he provides a state of OKI as it is the end of OKI's fiscal year. He shared that 2023 might have been our most productive year to date. OKI's Strategic Regional Policy Plan was given a thorough update with very broad community input. OKI continues to provide critical environmental data and traffic projections for the Brent Spence Bridge project; without this work, the project would not be able to go further. He further stated that data is king and OKI's GIS department is well recognized in having superior data.

Finance Officer's Report

Director of Finance, Ms. Katie Hannum, stated copies of the Finance Officer's Report were distributed to all in advance with a printed copy at their seats.

Ms. Hannum reported the Council's financing activities, as of June 2, 2023, OKI had:

\$377,283 in PNC Bank Commercial Checking
\$23,700 in PNC Bank - HSA/FSA Checking
\$935,795 in the STAR Ohio Money Market Mutual Fund

Ms. Hannum reported there has been no recent activity on OKI's line of credit, and that there is no outstanding balance at report date. She further reported on Balance Sheet, Revenue and Expense information.

The report concluded with the general fund balance information and the total funds committed to active projects. President Moore requested a motion to approve the financial report. Commissioner T.C. Rogers provided a motion; Trustee Shannon Hartkemeyer seconded the motion; motion passed.

Item #2 – Resolution Authorizing Adoption of the Council Fiscal Year 2024 Operating and Capital Budget

Ms. Hannum presented FY2024 Operating and Capital Budget. The draft budget was emailed to all board members in advance. She provided an overview of the draft budget, highlighting significant variances by cost category between the FY24 budget and FY23 forecast as well as highlighting the differences in overall FY23 forecast as compared to the FY23 budget. OKI remains to be on sound financial footing. It is important to note that this is the 25th budget per capita at .33 for county contributions. President Moore requested a motion to adopt FY2024 budget, a motion was provided by Judge Executive Kris Knochelmann with a second from Council Member Jeffreys, motion passes.

Item #3 Adoption of the Strategic Regional Polic Plan (SRPP)

Mr. Travis Miller provided an overview and shared the extensive outreach regarding the update of the Plan. He thanked the Land Use Steering committee for their efforts in leading the process which included focus groups, public stakeholder events and social media campaigns to further gain insight into significant aspects of the plan. The process for the current plan began in 2022 with a series of focus group sessions centered on each topic area. The input was formulated into new draft goals, strategic opportunity areas and policy recommendations for the plan update. The campaign reached over 70,000 people with over 4000 engagements, and nearly 2000 completed surveys with 564 written comments.

Item #4 Selection of Projects for the Carbon Reduction Program Electric Vehicle Charging Pilot Program

OKI staff Andy Reser noted that OKI is responsible for soliciting transportation projects eligible for OKI-allocated federal transportation funds to be included in the TIP. In March 2023, OKI announced the pilot program to fund projects related to publicly accessible electric vehicle charging infrastructure. The source of federal funds will be the Carbon Reduction Program. A rating process was developed and applied to the applications. There were four Ohio project recommendations – 3CDC garages, Green Township, Hamilton Co. Department of Environmental Services and City of Hamilton. In Kentucky, there were two – City of Covington and CVG Airport. Mr. Reser shared that there are extra funds available and most likely there will be a fall call for projects.

Item #5 – Intermodal Coordinating Committee Report

Mr. Andy Reser, OKI staff noted the ICC met on Tuesday, June 6th. He stated the following agenda items were covered: Recommended approval of FY2024 ICC membership, a presentation from Scott Brown, ODOT and Dane Blackburn, KYTC re: LPA process in Ohio and Kentucky. The committee approved a TIP Administrative Modification, and six resolutions were recommended for approval including adoption of SRPP, selection of EV charging projects, authorization of marketing campaigns for RideShare and Clean Air, and the Ohio River bridge count station maintenance contract and Amendment #2 of TIP.

Item #6 – Amendment #2 of the OKI FY 2024-2027 Transportation Improvement Program

Mr. Andy Reser stated Amendment #2 includes the six EV charging projects (item #4) and additional \$3.4 million in ROW funding for the I-275/AA Connector in Campbell County. Additionally, he noted that he wanted to focus on the new funding for the three PIDs associated with the BSB companion bridge. The most recent cost estimate for the BSB is \$3.54 billion.

He stated that OKI has a better sense of how the money from the Ohio TRAC process, the Federal discretionary grants, and the state money will be allocated. The primary PID is 116649, this is the new bridge and approaches on both sides of the river, that will be delivered via design-build; this

has about \$1.7 billion federal and \$1.2 billion state, which is a mix of Ohio and Kentucky funds. The next segment to the North in Ohio is PID 113361 which is Linn Street to Findlay Street, \$106 million federal, and \$191 million state. The northernmost BSB segment is PID 114161, Findlay Street to Marshall Avenue, \$150 million federal, and \$53 million state. The total is \$3.35 Billion and \$190 million has already been invested in the project. He stated that there will be some future TIP adjustments . The amendment was posted on OKI's website for public comment and no comments were received. The Brent Spence and the I-275 to AA Connector are subject to air quality conformity requirements, and this documentation was reviewed through interagency consultation with FHWA and EPA and they required OKI to make one clarification to our analysis, and that clarification is documented in the final conformity report for this Amendment. President Moore requested a motion for OKI Resolution 2023-21 was provided by Judge Executive Kris Knochelmann with a second from Commissioner T.C. Rogers; motion carried.

Item #7 – Resolution for Authorization to enter into a Contract for Human Resource Services

OKI staff Katie Hannum shared that OKI has contracted with HR Elements for human resource services. HR Elements provides professional services in the areas of benefits, recruiting, on boarding, training, policy review and other HR tasks that may arise. The success and cost-effectiveness lead staff to request the authority to retain the professional services of HR Elements for FY24 authorizing the executive director to execute a contract not to exceed \$108,000. President Moore requested a motion for OKI Resolution 2023-22. A motion was provided by member Ms. Christine Maticic and seconded by Mr. Karl Schultz; motion passed.

Item #8 – Resolution Authorizing the Marketing Campaign for the Rideshare Program

Ms. Summer Jones stated that the goal of the program is to reduce single occupant vehicles on the regions congested roadways by providing commuters with alternative forms of transportation such as carpooling or vanpooling. The purpose of the resolution is to establish authorizing marketing expenditures for the FY24 RideShare campaign. A motion was made by Mr. Hank Menninger with a second from Ms. Christine Maticic; motion passed for OKI Resolution 2023-23.

Item #9 – Resolution Authorizing the Marketing Campaign for the Regional Clean Air Program

Ms. Summer Jones stated that OKI is eligible grant recipient for federal assistance to undertake the region's clean air program. OKI partners with several organizations to effectively spread the 'do your share for cleaner air' message throughout the region. The purpose of OKI Resolution 2023-24 is to establish authorization for the marketing expenditures for the FY2024 clean air program. A motion was provided by Council Member Susan Vaughn with a second from Council Member Mark Jeffreys; motion passed.

Item #10 - Resolution Authorizing Retention of 4BIS.com as Managed Service Provider for Administration of the Council's Computer Infrastructure

OKI staff David Shuey presented that OKI has used the services of a consultant as a cost-effective method of maintaining the OKI computer network and related technical issues. The consultant provides ongoing software and hardware services in an array of administrative and programmatic technical areas. Staff requested a managed service agreement with 4BIS.com not to exceed \$110,100 for FY24. A motion was made by Mr. David Okum with a second by Trustee Tony Rosiello, motion passed for Resolution 2023-25.

Item # 11 – Resolution Authorizing a Contract for Professional Services for Ohio River Bridge Count Station Maintenance

OKI staff Jerrson Pachar shared that OKI currently owns and operates traffic data collection radar units at the seven Ohio River bridges. OKI Resolution 2023-26 seeks to retain professional services for maintenance, repair and calibration services for the entire OKI traffic data collection system which consists of seven locations with 15 units. The maintenance period will be from time of selection through 6/30/24. A motion was made by Ms. Pamela Mullins, seconded by Mr. Listerman; motion passed.

Item #12 – Authorizing a Contract Amendment with Consultant for the OKI Website Redesign – Phase 2

OKI staff Jake Hesseling reminded members that the board of directors authorized the CEO to enter into a contract with a firm selected by the project committee for up to \$75,000. This Resolution authorizes the CEO to amend the existing contract with the current firm to include the next phase of the project not to exceed \$80,000. A motion was provided by Ms. Sharmili Reddy with a second from Ms. Christine Maticic; motion carried.

Items #13 – Authorizing a Contract Consultant for Freight Plan Communications

Jake Hesseling noted that in 2022, OKI engaged with a consultant in the development of an updated freight plan for the region. To maximize the visibility of the work, OKI issued an RFQ for professional services to assist in the promotion of the freight plan. OKI Resolution 2023-28 authorizes the CEO to execute a contract with a selected firm not to exceed \$25,000. A motion was provided by Mr. Tom Voss with a second from Mr. Roger Kerlin; motion passed.

Item #14 - Other Business

President Moore shared that the executive director's/CEO contract expires at the end of November 2023. President Moore appointed a committee (consisting of Ken Reed, Josh Gerth,

Ed Diller) to recommend a three-year extension of Mr. Policinski's contract. He welcomes any board member's comments, concerns, and questions. An update will be shared at the September meeting.

Item #15 - Adjournment

President Moore noted the next meeting is September 14, 2023, it will be an Executive Committee meeting starting at 10:30 a.m.

The meeting adjournment was motioned by Ms. Christine Maticic with a second from Karl Schultz; motion passed.

Gary W. Moore

Gary W. Moore, President

Mark R. Policinski

Mark R. Policinski, Secretary