

**BOARD OF DIRECTORS MEETING OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS**

JUNE 10, 2021 -- 10:30 A.M.

VIRTUAL

AGENDA

- Call to Order
- Pledge of Allegiance

ITEM #1: ADMINISTRATIVE

- A. Announcements
 - FY 2022 Intermodal Coordinating Committee
(Motion to concur with the President's appointments)
- B. Approval of May 13, 2021 Executive Committee Meeting Minutes
(Motion to approve and/or amend minutes)
- C. Executive Director's Report
(No action required)
- D. Finance Officer's Report
(Motion to accept and file report)

**ITEM #2: RESOLUTION AUTHORIZING ADOPTION OF THE COUNCIL FISCAL YEAR 2022
OPERATING AND CAPITAL BUDGET**

The Council adopts a Budget annually which is used as an internal tool for measuring inflow of revenues and outlay of funds. It is also used as a management tool for the Board to evaluate programs and projects of the Council and review the outlay of funds against a benchmark. The attached Fiscal Year 2022 Budget is proposed to meet the federal requirements of the MPO as well as address the desires of the local elected officials.

Action Recommended: Approval of Resolution 2021-17

Commissioner David L. Painter
President

Mark R. Policinski
CEO

720 E. Pete Rose Way, Suite 420 Cincinnati, Ohio 45202 | Phone: 513.621.6300 | Fax: 513.621.9325 | www.oki.org
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ITEM #3: RESOLUTION FOR AUTHORIZATION TO ENTER INTO A CONTRACT FOR HUMAN RESOURCE SERVICES FOR THE COUNCIL

OKI has contracted with HR Elements for human resource services for eighteen (18) months. HR Elements provides OKI with professional services in the areas of benefits, recruiting, on boarding, training, policy review and other human resource tasks that may arise.

The success and cost effectiveness of this arrangement, leads staff to request authority to retain the professional services of HR Elements for Fiscal Year 2022. The consultant will continue to work with OKI either onsite and/ or remotely on a negotiated schedule.

The purpose of this resolution is to authorize the Executive Director to execute a contract for Fiscal Year 2022 services with HR Elements at a cost not to exceed \$95,000.

Action Recommended: Approval of Resolution 2021-18

ITEM #4: RESOLUTION AUTHORIZATING ENTERING A SERVICE AGREEMENT WITH CINCINNATI BELL TO PROVIDE TELECOMMUNICATIONS SERVICES

The Council presently utilizes a 100 Megabit fiber connection from Cincinnati Bell for internet connectivity. Demand for additional internet bandwidth continues to increase on an annual basis. Increased demand has come from several sources, including increased traffic to the OKI web site, online meetings, expanded OKI web mapping applications (Tree for Me, Digital Guide to the Ohio River, EV Charging Station Locator and RAVEN911), office site data backup and server replication, increasing social media usage and online training/webinars.

After consulting with our telecom broker, MTCi, staff concluded the best path forward would be to increase the bandwidth of our existing fiber connection to 1 Gigabit and continue utilization of the Cincinnati Bell hosted IP phone system. This agreement requires no upfront cash outlay and increases the monthly telecom payment by approximately \$300 to \$2,017.25. MTCi evaluated numerous providers and service options and Cincinnati Bell provided the best price and service. This will enable OKI to continue with the same reliable fiber connection and provides a scalable solution for the future. By retaining Cincinnati Bell as the Council's provider of telecommunication services, the Council will save a month of double billing and not incur any additional related IT switch over expenses.

Action Recommended: Approval of Resolution 2021-19

ITEM #5: RESOLUTION AUTHORIZING 4BIS.COM AS MANAGED SERVICES PROVIDER FOR ADMINISTRATION OF THE COUNCIL'S COMPUTER INFRASTRUCTURE

The Council utilizes the services of a consultant as a cost effective method of maintaining the OKI computer network and related technical computer issues. The consultant provides ongoing software and hardware services in an array of administrative and programmatic technical areas.

A managed services agreement (MSA) will be implemented with this contract to help streamline our IT delivery system. A help desk will be available to assist with troubleshooting of IT issues and the consultant will be on site as necessary for projects. The MSA includes anti-virus software, firewall and wifi access points, spam filtering, offsite server backup and replication, helpdesk access, staffing and PC monitoring, maintenance and patching.

As it has been five years since the last request for qualifications for providing IT services to the Council, staff prepared a Request for Qualifications (RFQ) for the IT contract for FY 2022. Five firms submitted their qualifications for consideration by OKI. A selection committee made up of four OKI staff members reviewed and ranked each of the RFQ's resulting in the selection of 4BIS.com.

The high competency level of this consultant and their knowledge of complex technical/administrative networks, leads staff to request authority to retain the professional services of 4BIS.com for Fiscal Year 2022. OKI Resolution 2021-20 requests authorization from the Executive Committee to retain the professional services of 4BIS.com during FY 2022 at a maximum amount not to exceed \$86,000.

Action Recommended: Approval of Resolution 2021-20

ITEM #6: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Andy Reser, OKI staff, will provide a brief update of the ICC meeting held on June 8, 2021.

Action Recommended: For Information Only

A. AMENDMENT #6 OF THE OKI FISCAL YEARS 2021 2024 TRANSPORTATION IMPROVEMENT PROGRAM

OKI is responsible for preparing biennially a four-year program of projects in this region that will make use of available Federal-Aid Highway funds and Federal Transit Administration funds. Inclusion in this program is a prerequisite for such federal assistance. Because the scope, cost, and timing of the included projects are subject to periodic change, and because new projects are continually being developed, the TIP is periodically amended as needed.

The amendment reflected in the proposed resolution includes one highway project and twenty-four transit projects in Ohio, and one highway project in Indiana. All projects are exempt from air quality conformity requirements.

Prior to presentation to the Board of Directors, the proposed amendment is posted to the OKI website for at least 14 days and public comments are accepted. Staff presents the amendment to the Intermodal Coordinating Committee (ICC), the ICC considers the issue, and makes a recommendation to Executive Committee. Any public comments will be presented to the Board of Directors prior to scheduled action.

Action Recommended: Approval of Resolution 2021-21

ITEM #7: OTHER BUSINESS

ITEM #8: ADJOURNMENT