



**EXECUTIVE COMMITTEE MEETING OF THE  
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS  
SEPTEMBER 10, 2020 - 10:30 A.M.  
Via teleconference**

President Knochelmann, noting that there was a quorum, called the meeting to order at 10:32 a.m. with the following members in attendance.

**EXECUTIVE COMMITTEE MEMBERS**

Judge Kris Knochelmann, Kenton County Fiscal Court  
Mr. T.C. Rogers, Butler County Board of Commissioners  
Mr. Gary Moore, Boone County Fiscal Court  
Mr. Andrew Aiello, TANK  
Mr. Jeffrey Anderson, City of Springdale  
Ms. Ann Becker, West Chester Township  
Mr. Robert Brown, City of Hamilton  
Mr. Tom Arnold, representing Ms. Campbell, Ohio Department Of Transportation, District 8  
Ms. Denise Driehaus, Hamilton County Board of Commissioners  
Ms. Beth Fennell, Newport, Kentucky  
Mr. Daryll Haley, SORTA  
Mr. Ed Humphrey, Clermont County Board of Commissioners  
Mr. Roger Kerlin, Resident Member  
Mr. John Brazina, representing Mr. Landsman, Cincinnati, Ohio  
Mr. David Linnenberg, Green Township  
Ms. Shannon Harkemeyer, representing Ms. Maticic, Butler County Association of Township Trustees & Clerks  
Mr. Larry Maxey, Resident Member  
Mr. Cory Wright, representing Mr. McGee, Union Township  
Mr. Brian Painter, Campbell County Fiscal Court  
Mr. David Painter, Clermont County Board of Commissioners  
Mr. Rick Probst, Dearborn County Board of Commissioners  
Mr. Sharmili Reddy, PDS of Kenton County  
Mr. Karl Schultz, Miami Township  
Mr. Anthony Simms-Howell, Ohio Commission on Hispanic/Latino  
Mr. Geoff Milz, representing Mr. Unger, Colerain Township  
Mr. Charlie Cleves, representing Mr. Voss, Resident Member  
Mr. Terry Summers, representing Mr. Wahlman, INDOT  
Mr. Ryan Cook, representing Mr. Williams, Warren County Regional PC  
Mr. Robert Yeager, Kentucky Transportation Cabinet  
Mr. Talboot Moon, City of Middleton

**Kris Knochelmann**  
President

**Mark R. Policinski**  
CEO

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**BOARD MEMBERS**

Mr. John Breadon, City of Norwood  
Mr. Charlie Cleves, City of Bellevue  
Ms. Jessica Fette, City of Erlanger  
Mr. Rob Franxman, Engineer/Public Works  
Ms. Liz Hayden, Hamilton County Planning Commission  
Ms. Jude Hehman, City of Fort Mitchell  
Mr. Todd Listerman, Dearborn County  
Mr. Mike Mains, City of Harrison  
Mr. Pete Metz, Cincinnati USA Regional Chamber  
Ms. Rosalind Moore, City of Forest Park  
Ms. Pamela Mullins, Resident Member  
Ms. Stephanie Summerow Dumas, Hamilton County  
Mr. Neil Tunison, Warren County Engineer

**GUESTS**

Mr. Alex Peppers, representing Ms. Katherine Keough-Jurs, Cincinnati City Planning Commission  
Mr. Jim Lukas, representing Mr. Wilson, Sharonville, Ohio

**LEGAL COUNSEL**

Mr. Ed Diller, Taft, Stettinius & Hollister

**STAFF**

Mr. Mark Policinski	Mr. Robert Koehler	Ms. Marilyn Osborne
Ms. Jenn Spreckelmeier	Ms. Regina Fields	Ms. Purcy Nance
Mr. David Shuey	Ms. Lorrie Platt	Mr. Jim Pickering
Ms. Ting Zou	Ms. Suzanne Parkey	Ms. Robyn Bancroft
Mr. Brandon Rudd	Mr. Travis Miller	Ms. Summer Jones
Mr. Liren Zhou	Mr. Nathan Ziegler	Ms. Jessica Ondrovic
Ms. Gaby Waesch	Ms. Toni Gleason	Ms. Melissa Jones
Mr. Andy Meyer		

President Knochelmann led the Board of Director's in the Pledge of Allegiance.

**ITEM #1: ADMINISTRATIVE**

A. Approval of June 11, 2020 Board of Directors Meeting Minutes

President Knochelmann called for corrections and/or additions to the June 11, 2020 minutes of the Board of Director's Meeting. There being none Mr. Ed Humphrey moved that the minutes be approved as mailed. Mr. David Painter seconded the motion; motion carried.

## B. Executive Director's Report

Mr. Mark Policinski began his Executive Director's report noting how well the partnership between OKI and the jurisdictions during these tough times. No one has dropped the ball and in many cases the region is moving ahead more assuredly. He said, we are Americans and regardless of the obstacles we continue to advance and be better.

Mr. Policinski said, at OKI this summer, not only has the staff continued to do what they have always done in an excellent fashion, but we have also done some new and exciting things. He said, over the summer we developed a new EV charging station app which will help jurisdictions who are interested in EV charging stations. The app is very informative and provides critical information to help jurisdictions make decisions on EV charging station locations

. He stated that OKI also held a very success EV charging workshop which had 100 jurisdictions participate. Mr. Policinski said it was a great workshop that benefitted us all.

Mr. Policinski said we also have drones at OKI and 2 pilots. He stated that we are concentrated on looking at projects and seeing their development over the months. He stated that OKI's summer drone activity was centered on the Graves Road interchange, Mount Zion interchange and Richwood interchange. He said these drones are going out every month to show the progress of the construction and then sending that footage to the jurisdictions that have an interest in it.

Mr. Policinski mentioned that OKI held a session on Zoom meetings where we sat down with jurisdictions and talked about what is a zoom meeting like? What are the successes? What are some problems? What are some shortcuts? How does it all work? He said that was a very entertaining session and one that gave us a lot of practical insight to how we conduct our business better.

Mr. Policinski stated that our transportation department was very busy over the summer. He said they validated our travel demand model, prioritized \$40 million dollars of funding which will be going out to your jurisdictions; we will be talking about that next month. He said they also built a work program, a TIP, completed 2 air quality conformity determinations and incorporated our 5310 plan for disadvantages travelers.

Mr. Policinski mentioned that the Finance department has moved their operations to electronic software which helps our work to be easier and much more exact for how we conduct our financial business.

Mr. Policinski mentioned that for the first time OKI has been the applicant for 2 CRISI grants which are for Freight; these grants center on safety of the movement of goods.

Mr. Policinski stated that over the summer we began to lay the foundation for a connected and autonomous vehicle plan for OKI which we will roll out in 2021.

Mr. Policinski said that OKI developed an app for anyone who is traveling on the Ohio River so that as you travel down the river you will know where restaurants are and the amenities nearby. He said the app will even chart barge traffic near you. This is the only one of its kind in the United States.

Mr. Policinski stated that one of the things we have been concentrating on this summer is the effects of COVID-19 on our regions traffic. He said that under the direction of Dr. Liren Zhou, we use our Travel Demand Model. Mr. Policinski shared images of graphs showing the changes in traffic during this pandemic. He stated that all traffic is down 10% compared to where we were at last year. He said that total traffic during rush hour is down 20%. He said car traffic is down 12% and truck traffic is up 14% from pre-pandemic numbers. He said the idea of ecommerce and trucks, and people ordering goods online is shown in the numbers presented from our count stations. Mr. Policinski said, when you consider CVG is becoming the ecommerce hub for the US, it speaks to the developments that occurring in this region and the importance that trucks are going to play in our traffic. He said the numbers are just in Ohio.

Mr. Policinski mentioned that we have a counter on the Daniel Beard Bridge, or the Big Mac Bridge. He said that what we see here is that traffic is down about 8%. He said traffic during rush hour is down 30%. He mentioned that when you look at the average speed at which cars are traveling, you are now traveling 20mph faster, roughly 63mph, in the 7a.m. to 8a.m. peak hour of traffic. He also said when you look at the p.m. peak hour between 4:30 p.m. and 5:30 p.m. cars which used to travel at 45mph are now traveling around 73mph. He stated that what we see here is a pattern that we believe anecdotally is occurring throughout the region. He said that the only place we are seeing congestion is where there is construction, such as on the Kentucky side of the Brent Spence Bridge. Mr. Policinski stated that what we are concluding here is that the grid lock, the traffic jams of rush hour that we have known for decades are gone and these new traffic patterns, the lack of traffic jams will persist as long as these patterns persist.

Mr. Policinski said this leads to two questions: 1. "How long will these statistics persist?" He said this is the great question that everyone is trying to figure out. How many people, who are working remotely will continue to do so on a permanent basis? He asked, is it really that illogical, or impossible, that at the end of this crisis that we will still have 10-15% of people working remotely? He stated that if that happens there is a good chance that the patterns that we are seeing now will persist into the foreseeable future. He said, "And if that's true, that brings another question to mind, 2. If we have far less traffics on our roads, not talking about the Brent Spence Bridge which is desperately needed, will we need new roads? Or will our better investments be in maintenance, which is 50-60% of the cost of a road, and technology for new design and material for the roads to better accept the technological advancements that are coming to transportation and mobility industry."

### C. Finance Officer's Report

Ms. Purcy Nance, staff, reported that the Finance Officer's Report was distributed via Constant Contact. She explained that this report contains both May and June financial statements. She reported on the more current June information along with current cash information.

Ms. Nance referred members to page 2 for the current information. As of September 4, OKI had \$559,632 in the PNC checking account, \$15,738 in the HSA/FSA checking account and \$262,268 in the STAR Ohio money market mutual fund. Ms. Nance reported that there has been no recent activity on OKI's line of credit and there is no outstanding balance at report date and the LOC was automatically renewed with no fee to OKI.

Ms. Nance stated that page 3 contains the balance sheet as of June 30. She reported that Cash and Investments are down 12% from this time last year. Receivables are up 3% from this time last year due to the timing of routine invoice payments. Ms. Nance reported that at June 30, there were \$975,000 in receivables associated with May and June invoices and \$15,000 outstanding from April and earlier. She stated that payables are down 46% or \$108,000 from this time last year due to COVID-19 related cancellation of travel activities and outreach campaigns.

Ms. Nance stated that Revenue information is located on page 4. She reported that at June 30, OKI was 100% of the way through the budgeted year. Overall, revenues are at 97%, which is on budget. She noted that Federal revenues are ahead of budget due to the timing of FTA 5310 pass through project activities. She also stated that Contributed Services are slightly under budget due to cancellation of the spring RideShare and Clean Air marketing campaigns due to COVID-19; off-set by 5310 pass through project activities.

Ms. Nance stated that page 5 contains Expense information. She reported that overall, expenses are at 96%, which is on budget.

Ms. Nance noted the following items: Category 2, Fringe Benefits, are under budget due to savings experienced on health insurance renewals and lower than anticipated leave variance adjustments. Healthcare expenses we budgeted for a 13% increase and experienced a 1% increase. Category 3, Travel, Subsistence and Professional Development, is under budget due to the cancellation of professional development activities and employee and Board travel due to the COVID-19 global pandemic. Category 6, Contributed Services, are slightly under budget due to cancellation of RideShare and Clean Air spring outreach campaigns due to COVID-19 which is off-set by 5310 pass through project activities.

Ms. Nance stated that page 6 contains the General Fund Balance information. She reported that the General Fund Balance has had a net increase of approximately \$23,000 year to date resulting in a year to date fund balance of \$1,499,000; of this balance, \$428,000 is committed to active projects.

Ms. Nance stated that during FY20 \$80,000 was used to match carryover projects resulting in a \$103,000 increase in fund balance associated with FY20 project activities to date.

Ms. Nance said we will need approximately \$70,000 to match FY20 projects carrying into FY21. After all FY20 projects are completed, we anticipate a fund balance increase of \$33,000 from FY20 activities.

There being no discussion, Mr. Ed Humphrey moved that the Board of Directors accept and file the Finance Officer's Report dated September 10, 2020. Mr. Moore seconded the motion; motion carried.

ITEM #2: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Andy Reser, OKI staff, gave a brief update of the ICC meeting that occurred on Tuesday, September 8<sup>th</sup>. He said the committee approved TIP Administrative Modification #3 and 5 resolutions were recommended by the ICC for the Executive Committee's approval. He mentioned that following the OCC meeting the prioritization committee met and discussed the ranking of transportation project applications for OKI federal funding. He stated that the ICC plans on having a final recommendation for the Board at their October meeting.

A. Adoption of OKI CMAQ Performance Plan for the States of Ohio, Kentucky and Indiana

Mr. Brett Porter, OKI staff, said the CMAQ Performance Plan is an element of ODOTs, KYTCs, and INDOTs statewide CMAQ Performance reports for the mid-performance period. Congestion Performance Management Measures regulations require State DOTs and MPOs to assess the progress of two (2018 & 2019) and four-year (2018 – 2021) targets.

During the mid-performance period for three areas: annual peak hours of excessive delay per capita (PHED), percent of non-single occupancy vehicle urbanized area travel (Non-SOV) , and emissions reductions of Volatile Organic Compounds (VOC), Nitrous Oxide (NOx) and Particulate Matter having a diameter of less than 2.5 micrometers (PM2.5) from CMAQ projects.

He went over the baseline and four-year statewide target for peak hours of excessive delay per person, per year for the Cincinnati urbanized area. In years 2018-2019, PHED was below the four-year target of 12 hours of peak hour excessive delay per capita. The two and four-year targets for percent of Non-SOV Travel in the Cincinnati urbanized area. Percent of non-SOV travel was slightly higher than both targets and the baseline in 2018, but in 2019, the percent of those persons traveling by other modes than single-occupancy vehicles remained at the 2017 baseline level.

Mr. Porter said of the two and four-year quantitative on-road mobile source emissions statewide targets for Volatile Organic Compounds (VOC), Nitrous Oxide (NOx) and Particulate Matter having a diameter less than 2.5 micrometers (PM2.5), the data was derived from the FHWA CMAQ Public

Access System and encompasses all CMAQ-funded projects within the OKI region with quantitative emissions benefits. An actual two-year statistics provide daily emissions savings for 16 CMAQ-funded projects during 2018 and 2019 in the OKI region.

He provided a chart showing a comparison between NOACA (Cleveland), MORPC (Columbus) and OKI in terms of the number of projects and emission reductions in 2018 and 2019. The most of the emissions savings are due to transit vehicle replacement, hike/bike facilities, or intersection improvements.

Mr. Ed Humphrey moved the Executive Committee approve of Resolution 2020-26 Concerning Adoption of the Congestion Mitigation and Air Quality (CMAQ) Performance Plan for the States of Ohio Kentucky and Indiana. Mr. Andrew Aiello seconded the motion, motion carried.

**B. FY21-24 Transportation Improvement Program/Amendment #2**

Mr. Andy Reser, OKI Staff, presented Amendment #2 to the FY21-24 TIP. This amendment involves nine highway projects in Ohio, 11 highway projects in Kentucky and one highway project in Indiana. It also involves the addition of one bus replacement project for Middletown Transit Service and 17 additions, deletions and revisions for TANK. He said as a reminder a TIP Amendment is required when there are, projects additions or deletions, the addition of new phases to existing projects and major cost increases. He highlighted several projects in this Amendment; in Ohio, 4 projects have new TRAC funding for Preliminary Engineering only; the intersection at Red Bank and Colbank in Fairfax, the intersection of Wilmer/Wooster near Lunken airport, as well as extensions to Little Miami Scenic Trail and Wasson Way.

The new Kentucky Highway Plan (also referred to the six-year plan) adopted by the Kentucky legislature earlier this year. Major projects in that Plan that are part of this amendment include: In Boone County; new Utility and Construction funds for widening of Donaldson Road, new Construction funds for widening Mineola Pike and a new project to widen Turfway Road. In Kenton County, the Amendment adds 2 projects to widen KY 536 from Bristow Rd to KY 17. He said in Dearborn County, the amendment also includes the addition of a slide correction project. Seven projects are subject to air quality conformity requirements and a new regional emissions analysis has been conducted in conjunction with the 2050 Plan amendment. The new regional analysis demonstrates that OKI's 2050 Plan and the FY21-24 TIP remain in conformity with State Implementation Plans for air quality. The draft Amendment has been posted to OKI website for comment since August 20th and has been distributed to the Interagency Consultation Group. We also accepted comments on the Amendment as part of the 2050 Plan Public hearing on September 3rd. No comments have been received.

Mr. Ed Humphrey moved the Executive Committee approve of Resolution 2020-27 Concerning Amendment #2 of the FY2021-2024 Transportation Improvement Program (TIP). Mr. David Painter seconded the motion, motion carried.

**C. 2050 Metropolitan Transportation Plan Amendment #1**

The item was presented by Mr. Bob Koehler, OKI staff. The OKI Board of Directors adopted the current Plan in June of this year. Although the Plan has a horizon year of 2050, it is a dynamic document and meant to be amended as needed. The short-range plan is the FY2021—24 TIP and it is amended frequently to respond to the changing schedules, scope and cost of transportation projects. The TIP was originally adopted on April 9 of this year. Mr. Koehler described the relationship between the Plan, TIP and the 3C planning process.

Mr. Koehler took a minute, for the benefit of the newer members, to show the relationship between the planning process, the Plan and the TIP. He said projects that add roadway capacity need to be specifically listed in both the Plan and TIP. Mr. Koehler stated that ideally a project is in the Plan first then moves to the TIP and as details of the project are developed and support and funding become available they move to the TIP. He said, sometimes new projects happen quickly and they need to be added to the Plan and TIP simultaneously. That is the case with this amendment. He said that the Plan and TIP are meant to be dynamic. He stated that as needs change, we make adjustments. He mentioned working with 3 states and 118 communities there is constant need to update and maintain our Plans and programs. Mr. Koehler said some MPO's amend infrequently but our goal at OKI is to keep projects moving and we take great effort to keep your projects eligible for federal funds.

Mr. Koehler stated that included in this Plan Amendment #1 are: Add KY717 widening from two to four lanes from Donaldson Road to Aero Parkway. He said this project was requested and funded by KYTC to address current & future traffic demands of development at CVG; Move two projects from the Plan into the TIP: KY 536 from KY 1303 to Williamswood Rd/Calvary Drive and from Williamswood Rd/Calvary Drive to KY 17. He stated that both of these projects are in the Plan, but since KYTC has identified construction funding these projects are advancing into the TIP. The projects address east/west safety and mobility needs in southern Kenton County and build on projects to the west that are either currently under construction and/or funded. He said both projects were recommended as part of the KY-536 Corridor study conducted by OKI as part of the 3C planning process. He also said both projects involve reconstruction and widening from two to four lanes.

There being no questions, President Knochelmann asked for a motion. Mr. Ed Humphrey moved that the Executive committee approve of Resolution 2020-28 concerning Amendment #1 of the 2050 Metropolitan Transportation Plan. Mr. Gary Moore seconded the motion; motion carried.

#### D. FY20 Transportation Planning Performance and Expenditure Report

Mr. Bob Koehler, OKI Staff, presented the item. Each year, OKI is required to submit an annual report that includes the progress made for each transportation planning work elements for approval by the OKI Executive Committee. Mr. Koehler stated that it is a compilation of the monthly progress reports prepared by the staff.



Mr. Ed Humphrey moved the Executive Committee approve of Resolution 2020-29 Concerning Acceptance of the FY2020 Transportation Planning Year End Performance and Expenditure Report. Ms. Denise Driehaus seconded the motion, motion carried.

E. The Coordinated Public Transit – Human Services Transportation Plan

Mr. Travis Miller, OKI Staff, the Coordinated Public Transit Human Services Transportation Plan is to address U.S.C title 49, Section 5310 which focuses on enhancing mobility of seniors and individuals with disabilities. A unified, comprehensive strategy for public transportation service delivery that identifies the transportation needs of seniors and individuals with disabilities; lays out strategies for meeting these needs; and prioritizes services for these target populations. The region's first plan was adopted in 2007 and updated in 2012 and 2016.

Mr. Miller said the 5310 Oversight Team helped guide OKI staff in getting data assessed and gaps identified with key element goals: Assessment of transportation needs for seniors and individuals with disabilities; Inventory of available services that identifies areas of redundant service and gaps in service; Strategies to address identified gaps in service Coordination efforts to; eliminate or reduce duplication in services; and, Prioritization of the implementation strategies.

He said beginning in the fall of 2019 and with involvement by the OKI 5310 Oversight Team, OKI engaged seniors, individuals with disabilities, the general public, private and non-profit transportation providers. OKI also engaged human service agencies, passengers and their advocates, and other stakeholders who have an interest in the outcome of this plan to prepare the updated Coordinated Public Transit – Human Services Transportation Plan. This engagement has included online and hardcopy questionnaires, public meetings, and various workshops to discuss needs and gauge the most effective and feasible strategies for addressing them.

Mr. Ed Humphrey moved the Executive Committee approve of Resolution 2020-30 adopting the Updated Coordinated Public Transit-Human Services Transportation Plan for the OKI Region. Mr. David Painter seconded the motion, motion carried.

ITEM #3: AUTHORIZING THE FISCAL YEAR 2021 MARKETING CAMPAIGN  
FOR THE RIDESHARE PROGRAM

Ms. Summer Jones, OKI Staff, presented the Marketing Campaign for the Rideshare Program. She stated that there are two parts to this resolution. The first part of this resolution is the authority to enter into a contract with a vehicle provider, not to exceed the amount of \$96,000 for the vanpool program. The vanpool program is crucial to removing single occupant vehicles from the regions roadways. Rideshare subsidizes a portion of the cost of the van to make vanpooling a cost effective alternative, rather than commuters driving alone. The second part of the resolution gives the CEO/Executive Director authority to enter into an agreement exceeding \$300,000. This will allow staff to move forward with the Rideshare programming in a timely and cost effective

manner. The funding for this program is included in OKI's work program and has been approved by ODOT, KYTC and FHWA.

There being no questions, President Knochelmann asked for a motion. Mr. Rick Probst moved that the Executive committee approve of Resolution 2020-31 concerning Fiscal Year 2021 Marketing Campaign for the RideShare Program. Ms. Denise Driehaus seconded the motion; motion carried.

**ITEM #4:        PROPOSED AMENDMENT #45 TO OKI'S WATER QUALITY MANAGEMENT PLAN**

Mr. David Rutter, OKI staff, presented Amendment #25 to OKI's Water Quality Management Plan. He stated that this amendment is to update information about onsite sewer treatment systems and areas with centralized sewer service and wastewater treatment facilities in southwest Ohio. OKI completed the original Regional Water Quality Management Plan in 1977 (WQM Plan), as called for by Section 208 of the Clean Water Act. Amendments to the plan are needed periodically to reflect changing circumstances. Amendment #45 has been prepared to update Chapter 4: Management of Onsite Wastewater Treatment Systems, and Chapter 7: Waste Water Facilities Planning.

Mr. Rutter mentioned that some of the plan recommendations identify planning areas for wastewater treatment facilities, referred to as facility planning areas, along with the management agencies designated to be responsible for the facilities, referred to as designated management agencies. He said in recognition of ever changing circumstances, OKI has amended the plan many times over the ensuing years. The update includes current regulations for onsite treatment systems, new sewer service area maps and information such as design capacity, average daily flow, current number of sewer connections and the number anticipated by 2040, management agencies and summaries of planned improvements. This information was gathered from county health departments, the state health department website, and publicly owned sewage treatment works and has been incorporated within updated Chapters 4 & 7.

Mr. Rutter said that Chapter 4 was simplified based on 2015 state legislation that was passed that standardized requirements across the state. Prior to that, each county had a lot of flexibility in how they could develop the rules for their home sewage treatment system, installation and management. We incorporated in to that chapter, the analysis that was done to look at concentrations of home sewage treatments systems that might be contributing to water quality issues, for Butler, Clermont and Hamilton County.; we will be doing Warren County this year.

Mr. Rutter stated that we updated the mapping within Chapter 7 and incorporated in the intergovernmental agreements between various facility planning agencies to reflect what the reality on the ground was.

There being no questions, President Knochelmann asked for a motion. Ms. Denise Driehaus moved that the Executive committee approve of Resolution 2020-32 concerning Amendment #45

to OKI's Water Quality Management Plan. Mr. David Painter seconded the motion; motion carried.

ITEM#5      OTHER BUSINESS

ITEM#6      ADJOURNMENT

There being no other business, President Knochelmann asked for a motion to adjourn the meeting. Mr. David Painter moved to adjourn the meeting at 11:53 a.m. Mr. Andrew Aiello seconded the motion; motion carried.

  
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GARY MOORE, FIRST VICE PRESIDENT

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MARK R. POLICINSKI, SECRETARY

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9/22/2020