

**Ohio-Kentucky-Indiana Regional Council of Governments
Financial Statement Services RFQ – Q&A**

1. Q: Are you currently working with a CPA firm that provides similar services described in the RFQ? If so, are they providing the exact services as detailed in the RFP and are they invited to submit their qualifications?

A: YES

2. Q: Why are these services being bid?

A: As part of OKI's procurement policy, every five years OKI will requote/bid financial statement services

3. Q: Are there any additional services not listed in the RFQ that you would be looking for the Consultant to provide?

A: No

4. Q: If you worked with a CPA firm previously to provide these services, were there any problems or disagreements with the firm?

A: No

5. Q: If you worked with a CPA firm previously to provide these services, can you disclose their most recent fee?

A: See section 1.14 of the RFQ Document: Bids for the cost of the proposed project shall not be a factor in the evaluation of firms until negotiations are begun in accordance with Ohio Revised Code Section 153.691 and KRS 45A.750. Cost proposals must not be part of the submittal. Submittals containing any costs, cost proposals or any other cost related figures will be rejected.

6. If you worked with a CPA firm previously to provide these services, can you estimate the number of hours the CPA needed to perform these services?

A: 60-95 hours

7. Q: What is your required and preferred timing for the selected firm to perform the scope of work detailed in the RFQ?

A: OKI's fiscal year ends 6/30/xx. Preferred schedule: Draft report due 9/30/xx. Final report due 10/30/xx. File report with Hinkle System 11/15/xx.

8. What software does OKI use?

A: OKI currently uses Blackbaud Fundware, however OKI is in the process of converting to a new platform. As of 7/1/21 Blackbaud FENXT will be the software of record.

9. Q: With the pandemic, do you prefer to have the CPA firm perform this engagement

remotely? If so, what is OKI's capacity in assisting with having the majority of the services performed remotely due to the pandemic (are you able to provide information electronically and provide remote access to accounting software, if needed?)

A: This past year the audit was completed remotely. OKI does have the ability to provide information electronically.