TRANSPORTATION PLANNING
Fiscal Year 2020

Performance and Expenditure Report

(July 1, 2019 to June 30, 2020)

September 10, 2020
Acknowledgements

Title OKI FY 2020 Performance and Expenditure Report

Date September 10, 2020

Agency Ohio-Kentucky-Indiana Regional Council of Governments
Mark R. Policinski, CEO/Executive Director
Robert W. Koehler, P.E., Deputy Executive Director

Staff Regina Fields, Project Administrator
Introduction to OKI FY 2020 Performance and Expenditure Report

The Performance and Expenditure report describes the urban transportation planning activities performed or managed by the Ohio-Kentucky-Indiana Regional Council of Governments (OKI), the Metropolitan Planning Organization (MPO) for the Cincinnati urbanized area. The report covers fiscal year 2020, beginning July 1, 2019 through June 30, 2020. In addition, reports have been provided by the transit agencies serving the region describing planning activities undertaken during the same time period. Applicable federal statues are 23 USC 134 and 49 USC 5303. The primary federal regulations are 23 CFR 450 and 49 USC 613.

The urban transportation planning area encompasses an area of 2,636 square miles with a population of 1,999,474 (2010 Census) in Butler, Clermont, Hamilton and Warren counties in Ohio; Boone, Campbell and Kenton counties in Kentucky; and Dearborn County in the State of Indiana. The OKI region is part of the 15-county Cincinnati-Middletown, OH-KY-IN Metropolitan Statistical Area (June 2003 definition) with a population of 2,130,151 (2010 Census).

This report contains details on activities undertaken by OKI during the fiscal year for each work element in the Unified Planning Work Program (UPWP). Promised products are shown for each work element, along with their programmed completion dates. A date of (10/19) indicates the product was to be completed by October 2019. If the promised product is delayed for some reason, this will be listed at the end of each work program element section under the “Delays/Problems/Corrective Actions” section. Some promised products are on-going and will be listed as such. Other work elements are completed on an as needed basis and are listed “as necessary”.

Detailed funding budgets and expenditures by type (i.e. Planning—PL, Surface Transportation Block Grants - STBG, Congestion Mitigation/Air Quality—CMAQ, etc.) and state are shown in tables on pages 57 - 64. These tables provide detailed information for each work element in the Fiscal Year 2020 UPWP.

Revisions to OKI FY 2020 UPWP

FY2020 UPWP Amendment 1, August 13, 2020

To more accurately reflect our work efforts, and keep our tasks within the 10% over/under threshold there was a need to realign PL funding between tasks. Total funding remains the same as previously approved.

Adjustment #1: to bring our budget into alignment with ODOT PID # 109386. Ohio PID came in less the amount we used for budgeting. Ohio and KY Exclusive were adjusted to accommodate the post budget change.

Adjustment # 2: adjusts FY2019 PL carryover to actual (on budget tables).

Revised budget tables #1-6 were provided to funding agencies.
# FY 2020 Performance and Expenditure Report

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OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

601 – SHORT-RANGE PLANNING

PROMISED PRODUCTS:
1) Documentation supporting technical assistance to local communities in various elements of transportation/bicycle/pedestrian planning, engineering, etc. including ongoing maintenance of the regional trails inventory and updated bicycle guide/map. (as needed)
2) Administration of OKI’s Transportation Alternatives and Safe Routes to School Program. (ongoing)

WORK COMPLETED:
1) Staff attended ODOT’s Walk.Bike.Ohio stakeholder meeting in July. When complete, the plan will guide Ohio’s bike and pedestrian transportation policies and investments in infrastructure and programs. Staff attended the TriState Trails Quarterly meetings.

Staff attended the monthly Tri-State Trails Executive Committee Meetings. At the September meeting, staff presented the 2050 Plan and discussed how the group needs to submit a recommendation of projects for the Plan. Staff also participated in a conference call discussion to prioritize the regional trail projects.

Staff volunteered in setting up the Newport temporary bike lanes.

Staff attended Tri-State Trails annual meeting. Trail updates were given and the new logo was unveiled.

In December, Staff attended LPA training day.

2) Staff continued to help communities learn more about transportation alternatives and funding available.

Staff reviewed the prioritization process and factors and presented changes to ICC for approval. Staff updated the TA application and guidance packet.

EXPENDITURES:

| EXPENSES PAID FROM 19 FUNDS | $12,258 |
| EXPENSES PAID FROM 20 FUNDS | $69,659 |
| % FY 19 CARRYOVER UTILIZED | 100% |
| % FY 20 BUDGET UTILIZED | 83% |
| PERCENT WORK COMPLETED | 100% |

STATE FUNDING BUDGET: Federal/Ohio ODOT FHWA/KYTC* FTA/KY* KYTC* LOCAL TOTAL

FY 2019 CARRYOVER: $8,091 $1,011 $1,316 $399 $82 $1,359 $12,258
FY 2020 FUNDING: $55,448 $6,931 $9,020 $2,732 $564 $9,305 $84,000

* KYTC does not allow carryover. Please see table on page 55 for detailed funding budget and expenditure figures for Kentucky federal, state and local funds.
Staff held a Workshop for the call for projects and outlined the prioritization and scoring process in March.

Staff answered questions regarding the TA call for projects.

Staff reviewed and scored the TA applications and met internally to discuss all the applications and the draft scores.

Staff presented all projects to the Environmental Justice Committee and recorded their scores.

Staff presented the draft TA prioritization scores to the Prioritization Committee, ICC and Board.

Staff prepared letter for the awarded TA projects and those that were not awarded.

Staff attended the Cincinnati and ODOT quarterly meeting to review all Cincinnati projects.

Staff met with ODNR and ODOT to discuss funding opportunities for the Little Miami Trail.

DELAYS/PROBLEMS/CORRECTIVE ACTIONS:

None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

602 - TRANSPORTATION IMPROVEMENT PROGRAM

**PROMISED PRODUCT:**

1) Development of the new FY 2021 – 2024 TIP (6/30/20). Staff will monitor and expedite projects in the region using OKI allocated federal funds through meetings with ODOT, KYTC, INDOT and local sponsors; work with ODOT District 8 to lock-down projects for fiscal year 2021.

2) TIP Amendments and TIP Administrative Modifications. (as necessary)

3) Continued maintenance and refinement of the TIP website to include access to current TIP listing, maps as well as upcoming amendments and federal funding opportunities. (as necessary)

4) Management of the Project Prioritization Process (6/30/20).

5) Regional prioritization of TRAC applicant projects. (as necessary)

6) Regional prioritization of KY CMAQ applicant projects. (as necessary)

7) An annual listing of obligated highway, transit and planning projects funded with federal funds will be published within 90 days of the end of the state fiscal year for Ohio and Indiana projects (9/30/19) and within 90 days of the end of the federal fiscal years for Kentucky projects (12/31/19).

8) Annual self-certification of the metropolitan planning process (5/20)

9) The TIP will include transportation performance measures which will be tracked and evaluated over time. (ongoing)

**WORK COMPLETED:**

1) In November work began on preparing the Draft FY 2021-2024 TIP. A first draft of the TIP was completed in February. A second draft was ready in March, and the OKI Executive Committee concurred with release of the draft for public comment on March 13th. A Draft TIP presentation was prepared for the virtual public hearing and was posted on the OKI website. During April, staff presented the new OKI FY2021-2024 TIP to the ICC and OKI Board of Directors. The TIP was approved by the OKI Board on April 9th.

2) Staff continued to monitor and update highway and transit project information contained in the FY 2020-2023 TIP. Staff prepared a TIP Administrative Modifications in September, October, November, January, February, March, April, May and June for the ICC meetings. FY 2020-2023 TIP Amendments were prepared for September, October, November, January, February, March, May and June ICC and Board/Executive Committee meetings. Following the adoption of the FY 2021-2024 TIP in April, a TIP Amendment was prepared for the June ICC and Board meetings.

* KYTC does not allow carryover. Please see table on page 55 for detailed funding budget and expenditure figures for Kentucky federal, state and local funds.

**EXPENDITURES:**

- EXPENSES PAID FROM 19 FUNDS: $28,328
- EXPENSES PAID FROM 20 FUNDS: $166,404
- % FY 19 CARRYOVER UTILIZED: 100%
- % FY 20 BUDGET UTILIZED: 83%
- PERCENT WORK COMPLETED: 100%

*All promised products completed under budget, remaining funds will be spent in early fiscal year 2021.

**FUNDING BUDGET:**

<table>
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<tr>
<th></th>
<th>Federal/Ohio</th>
<th>ODOT</th>
<th>FHWA/KYTC*</th>
<th>FTA/KY*</th>
<th>KYTC*</th>
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<td>$2,337</td>
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<td>$921</td>
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<td>$3,139</td>
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<td>$16,585</td>
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* All funding budget and expenditure figures for federal, state and local funds.
3) With each draft TIP Amendment, the TIP website was updated with notice and link to the Amendment and instructions on how to provide comment. In February, the TIP website was updated to include information on federal funding opportunities in 2020. In March, the TIP website and maps were updated to reflect projects in the new FY 2021-2024 TIP.

4) On September 10th, staff presented preliminary scores to the ICC Prioritization Subcommittee for project applications requesting federal transportation funds in Ohio and Kentucky during the 2019 project prioritization process. 42 applications were received, requesting nearly $100 million. On October 8th, staff presented results of the prioritization process. At the October 10th Board of Directors meeting, 23 projects were approved for nearly $63 million in funding. In March, a workshop was held to explain the 2020 project prioritization process. By the June 5th deadline, a total of forty capital project applications for OKI sub-allocated federal transportation funds, requesting nearly $70 million, were received. Staff began a review of the applications on June 8th. The 2020 project prioritization process is expected to conclude in October 2020.

5) No activity

6) No activity

7) The Annual Listing of Obligated Projects (ALOP) for Ohio and Indiana was completed in September. The ALOP for OKI’s Kentucky counties was completed in December.

8) The annual self-certification of OKI’s planning process was completed in April with a presentation and approval by the Board.

9) In February, the FY 2020-2023 TIP was amended to include updated safety targets. Performance targets for safety, infrastructure condition, system performance and CMAQ were incorporated into the FY 2021-2024 TIP.
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

1. **Surveillance**

**PROMISED PRODUCTS:**

1. Updated transportation system characteristics data files, including updated highway network, transit network, and other transportation supply data files. (ongoing)
2. Updated travel data files, including traffic counts and transit ridership figures. Contract(s) for data collection. Maintain traffic counting equipment and capabilities (potentially by purchasing additional equipment). Tools for the traffic count data cleaning, validation, and quality control. (ongoing)
3. An updated, refined, and enhanced four-step travel demand, air quality model, data processing routines. Implementation and testing of an activity-based travel (ODOT contract). Streamlined internal workflow for presenting model data. A tested and validated activity-based travel model (ODOT contract) ready for the 2050 long range transportation plan. (ongoing)
4. Attend training and participate in model user groups. (as appropriate)
5. Revised zonal socioeconomic files for base year, interim years, and future horizon years as needed.
6. Providing support to the U.S. Census Bureau and processing of data requests from local governments, citizens and others (as requested).
7. Up-to-date GIS software. (as necessary)
8. Updated geographic databases. (ongoing)
9. New online web mapping applications. (as needed)
10. Participation in regional homeland security efforts such as the Emergency Preparedness Collaborative. Improved GIS data sharing and collaboration within the regional homeland security community including presentation to stakeholders and community leaders and funding agencies as appropriate. (ongoing)
11. Crowd sourced data collection applications. (as needed)
12. New IoT data collection devices. (as appropriate)
13. Identify and collect available sources of GIS-based data on seismic, geologic and flood prone areas.
14. New UAV collected GIS databases.

**WORK COMPLETED:**

In March and April, staff developed 2020, 2030, 2040, and 2050 highway and transit networks for the conformity analysis and transportation planning studies based on the Plan 2050. Staff developed E+C highway and transit networks in April.

Staff continued QA/QC and improving the highway and transit networks.

2) Staff compiled and analyzed traffic counts, INRIX speed, StreetLight Origin-Destination, and the observed transit ridership data for the Activity-Based Model validation. Staff collected the MioVision turning movement data for the Congestion Management Program.

Staff collected traffic counts for the Newport bike lanes project in October. Staff analyzed the American Truck Research Institute (ATRI) truck location data for further utilization on truck model improvement.

The final two Ohio River Bridge traffic count stations were installed and calibrated in November and set up to collect data.

Staff started working with ODOT MS2SOFT traffic count data to match ODOT count location ID with OKI ID for further utilizing the ODOT traffic count for traffic analysis and model validation in April.

3) Staff finished the first phase Mall Road Connector traffic analysis for KYTC in July.

Staff incorporated the ODOT model updates (AV modeling) into the OKI Activity-Based Model in August. Staff updated Mall Road Connector traffic analysis based on the revised lane configuration and SE data assumptions in August.

Staff performed traffic forecast for the Millikin Way Interchange project with updated base year (2015) traffic counts provided by Butler County TID.

Staff finished travel demand modeling work for TEC for a proposed development on SR 450 in Union Town in October. Staff finished validating the 2015 base year Activity-Based Model and generated the first draft of the ABM validation report in October.

Staff developed a procedure to calculate the roadway Level of Service for project scoring.

Staff performed traffic analysis on Reading Road between Liberty Street and Paddock Road for City of Cincinnati.

Staff Performed ABM travel demand model run and vehicle emission model (MOVES) run and generated emission estimates and air quality analysis for Plan 2040 in January.

Staff conducted certified traffic forecast for the I275/I75 interchange safety study (PID 111658) for ODOT district 8.

Staff revised the ABM to incorporate model components that can analyze the smart lanes and TSMO
projects for Plan2050. Staff performed 13 ABM model run, generated system performance measures, and conducted scenario analysis for Plan 2050. Staff performed vehicle emission model (MOVES) run and generated emission estimates and air quality analysis for the 13 scenarios for Plan 2050. Staff developed travel time (by trip purpose) estimates for Plan2050. Staff generated Level of Service map for Plan2050.

Staff conducted traffic and transportation background growth estimate for WSP, STRAND, OFCC, Meathunt, HNTB, Carppenter Marty, HRG.

4) Staff attended the Ohio Travel Demand User Group Meeting in Columbus, OH.

5) Staff researched socioeconomic data for the development of 2050 horizon year, as well as 2030 and 2040 intermediate year demographic projections.

   Staff researched Census Bureau building permit data in support of the development of a 2020 base year dataset for future OKI planning efforts.

   Staff researched Census data in support of the development of a 2020 base year dataset for future OKI planning efforts.

6. Staff worked with the Census Bureau to assist with the administration of the Participant Statistical Areas Program (PSAP) to refine the definitions for statistical boundaries for the 2020 Census and next decade of American Community Surveys.

   August through June Staff provided assistance to local jurisdictions through the compilation and analysis of Census data.

   Staff provided assistance in publicizing the 2020 Census through multiple channels and platforms.

   Staff developed a presentation on how to use the new Census data portal.

7) Staff attended the ESRI International User Conference in San Diego, CA on July 8-12.

   Staff attended the September 2019 Greater Cincinnati GIS User Group meeting on September 18th.

   Staff attended the Ohio GIS Conference on September 23 – 25 in Columbus, OH.

   Staff attended the Kentucky GIS Conference on October 9 – 11 in Louisville, KY.

8) Staff competed the 2019 update of street centerline data from county GIS databases.

   Staff processed 2018 crash data from INDOT, KTYC & ODOT.

   Staff created a layer of truck parking facilities for the region.

   Staff updated Critical Urban Freight Corridor maps.
Staff began the process of updating one-way street status in the street centerline file.

Staff updated Pavement Condition data using source data from INDOT, KYTC & ODOT for the OKI region.

Staff evaluated NearMap as an imagery source for the region.

Staff began the 2020 update of street centerline data from county GIS databases.
Staff updated the regional jurisdiction layer.

Staff updated the EV Chargers layer.

Staff evaluated Shared Streets technology for use in updating the OKI street centerline database with data from various external sources.

Staff acquired a sign inventory layer from KYTC.

9) Staff developed an EV Charging application to assist local applicants with the OEPA EV charging grant.

Staff continued development of a Commuter Analyst application for reporting commute route performance measures.

Staff continued development of a travel time reliability application.

Staff developed a bulk process scoring application for scoring Long Range Plan projects.

Staff completed updating data layers within the Environmental Resources Viewer.

Staff updated metadata for the Environmental Resources Viewer.

Staff developed a transportation project viewer application for the Kenton County Transportation Plan update. The viewer includes allows the user to overlay transportation projects with performance measures such as Crash Rates, Level of Service and Pavement Condition.

Staff completed development of interactive mapping applications for the 2050 Plan Update.

10) OKI continued to maintain regional datasets in support of transportation infrastructure safety & security.
11) No additional opportunities for crowd-sourced data were identified during this reporting period.

12) No opportunities for IoT data collection devices were identified during this reporting period.

13) The FEMA flood prone area layers were updated.
14) In July, staff flew the OKI UAV on July 25 for a data collection mission of the area surrounding the Western Hills Viaduct. Staff created an orthophoto of the bridge, captured oblique photos of the bridge and shot video of the bridge and vicinity.

Staff flew the OKI UAV on August 28 for a data collection mission of truck parking areas at the rest areas on I-75/71 in Boone County.

Staff met with KYTC District 6 staff to discuss UAV imaging for the Graves Rd Interchange and the INFRA grant projects (Mt. Zion & Richwood Rd Interchanges).

DELAYS/PROBLEMS/CORRECTIVE ACTIONS:
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

610.1 - TRANSPORTATION PLANNING: SYSTEM MANAGEMENT

PROMISED PRODUCTS:

1) The Plan, TIP and other planning documents will reflect performance measures (including transit asset management and transit safety) and targets developed cooperatively with state and local partners and the progress towards meeting those targets. The OKI Board will adopt targets by resolution as appropriate.

2) Amendments to the OKI 2040 Regional Transportation Plan (as necessary). Updated OKI 2050 Metropolitan Transportation Plan with performance measures developed in coordination with state DOT’s and transit providers. (6/20)

3) Coordination with ODOT, KYTC, local governments, transit agencies, public ports and private transportation providers on options for improving the management and operation of the existing system and future improvements. Participation in regional, state and national forums on transportation planning issues, including updates of state DOT transportation plans and other cross-jurisdictional transportation cooperative planning activities. (ongoing)

4) Ongoing performance-based Congestion Management Program. Speed data from FHWA, ODOT and KYTC will be integrated into the current OKI travel time database. OKI will collect intersection turning movement counts at key locations. Updated CMP report. (11/19)

5) An updated ITS architecture. (as necessary)

6) Project development activities for future transportation corridor or special studies. (as appropriate)

7) Identification of high crash concentrations locations. Cooperation with ODOT, KYTC in the review of their SHSP. Safety performance measures and targets monitoring and reporting. (ongoing)

8) Small area/project level traffic forecasts as requested utilizing the regional travel model and other software. (as requested)

9) Continued outreach and coordination with private and public freight and economic development stakeholders. Development of the freight component of the regional transportation system. Continued update and enhancement of freight data resources. (06/20)

10) Revised OKI Prioritization process. (as appropriate)

11) Development of planning techniques and evaluation methods that will assist deployment of advanced transportation materials, methods and/or new technologies. (06/20)

12) Consultations with multidisciplinary agencies related to the transportation plan and continued discussion of potential environmental strategies that are regional in scope. Staff will explore methods to integrate tourism and natural disaster risk reduction with the transportation plan. Staff will identify...
and research potential performance measures and data needs associated with regional environmental resources, climate change, and livability. (ongoing)

13) Coordination with local transit agencies to develop a transit asset management plan and safety plan. Staff will work to integrate all resulting targets from those plans into OKI’s planning process. Staff will assist local transit agencies, including: Butler County Regional Transit Authority, Clermont Transportation Connection, Middletown Transit System, and Warren County Transit with the development of Public Transportation Agency Safety Plans (PTASP), as part of ODOT’s state PTASP.

WORK COMPLETED:

1) October - Staff created a draft enhanced transportation performance measure for travel time reliability based on NPMRDS data.

January - Updates to the Safety TPM targets were prepared for adoption by resolution at the February OKI Executive Committee.

February - The Safety TPM targets were presented and approved by resolution at the February OKI Executive Committee.

March/April - TPM data is being formatted for inclusion in the OKI 2050 Metropolitan Transportation Plan (MTP).

May/June - Formatting of TPM data for inclusion in the OKI 2050 Metropolitan Transportation Plan (MTP) was completed.

2) A year-long effort in developing, refining and publishing the OKI 2050 Metropolitan Transportation Plan came to a conclusion when the OKI Board adopted the Plan on June 11. The Plan was the result of many presentations, various scenario model runs and leaps forward to include consideration of connected and autonomous vehicles in addition to the foundational elements of traditional transportation plan elements, including a fiscally constrained list of over 200 projects.

3) Coordination with transit agencies included a number of meetings with SORTA/Metro and various regional partners including the City of Cincinnati, University of Cincinnati, Uptown Consortium, and DriveOhio/ODOT to support the successful implementation of the Uptown Smart Center. Staff met with SORTA/Metro representatives to discuss “Reinventing Metro Plan/Planning for Coordination of Fixed Route with On Demand/FRA Grant.”

OKI staff supported TANK’s System Redesign Study throughout its year-long development as a member of the Stakeholder Committee.

Staff attended (normally) monthly Transportation Improvement District meetings in Butler, Clermont, Hamilton and Warren County throughout the year.

Staff attends quarterly Ohio Association of Regional Councils (OARC) meetings and KY MPO Statewide Planning meetings.

Staff attended quarterly project meetings with LPAs in Boone, Campbell and Kenton counties and KYTC District 6 staff.

Staff participated in many other non-recurring meetings throughout the FY including: Walk-Bike Ohio stakeholder meeting (7/10); EV workshop hosted at OKI (7/16); Conference call with the Greater Cincinnati Chamber and other Hamilton County Agencies to discuss county infrastructure needs assessment. Staff provided project and GIS information (8/1); Amazon transportation impacts
presentation (8/7); NARC transportation bill reauthorization webinar (8/13); Presentation to TRAC (8/21); City of Oxford (9/9); ODOT Transit Safety Performance Measures (10/7); Brent Spence Forecast & Traffic Count Update (10/11); City of Loveland (10/28); Host Access Ohio 2045 Public Mtg. at OKI (11/6); Municipal Day (11/7); Mall Road Connector Study (11/20); ODNR and ODOT for Little Miami Trail (1/8); ACCESS Ohio 2045 (2/6); I-275 SMART lanes conference call with ODOT (3/3); Interagency Consultations for AQ Conformity for TIP and Plan (4/2 and 4/16); University of Cincinnati Planning (4/15); project meeting with Three Oaks (4/21); project meeting with Kenton County (4/23); Staff met with officials from Forest Park to review the project prioritization process and learn about transportation challenges in the city (6/30)

Staff attended in person or online training or webinars throughout the year, including: Shared Mobility webinar (7/30); FHWA Air Quality Workshop hosted at OKI (9/11); Ohio Transportation Engineering Conference (OTEC) (10/29-10/30); Streetlight software training (11/19); ODOT LPA Day (12/9); Introduction to Transportation Conformity (12/16-12/18); KYUTC OTD Grantee Training (2/4) Streetlight Data Columbus User Workshop (3/11); TRB Webinar: Data sharing tips for public transportation agencies (5/13).

4) Staff completed a draft of the CMP and have published it on the OKI website. Minor formatting and refinement remain.

5) Staff met with ODOT/DriveOhio to discuss updates to the OKI Regional ITS Architecture Plan.

6) In July FY 2020, OKI staff presented a draft document followed in December by an interactive map viewer to Kenton County Fiscal Court for use in determining countywide surface transportation investment needs and priorities. A final “Kenton County Transportation Investment Priorities” list was delivered to the Fiscal Court in early February.

December - Staff provided materials to BCRTA to support their triennial review process with FTA.

Staff is working with state partners for the execution of a regional household travel survey. Work Program and budgeting preparations were completed.

7) Staff completed processing the latest crash data received from the states for use in performance measures, planning and project prioritization in September.

A review of the safety element in the capital programs scoring process was completed and incorporated into the project prioritization process.

Staff attended a virtual OARC Transportation Safety Planning Working Group meeting, virtual INDOT Transportation Safety Planning Workshop, and virtual INDOT MPO Safety Committee meeting. (June)

8) Staff is actively participating in multiple studies assisting local communities and state DOT’s to provide traffic forecasts for planning including: Mall Road Connector (August); I-275 and US 50 for Union Township, Clermont County (completed in October); Reading Road in Cincinnati (November); Pfeiffer/Deerfield Road roundabout in Montgomery (December); Clough Pike between SR 32 and Hunley Road in Anderson Twp. (January); I-75/I-275 interchange for ODOT (March); ODOT’s I-275 SMART Lane project (June).
Truck Parking - Following the completion of the Boone County Transportation Plan, in the first half of FY 2021, OKI Staff worked with Boone County to develop a Truck Parking Action Plan. Efforts included the formation of a Boone County Truck Parking Task Force and partnership with FHWA’s Resource Center to hold a Truck Parking Roundtable event on October 22. As a result of these activities, a 9-point Action Plan was delivered by OKI staff to Boone County Fiscal Court before Thanksgiving. Along with staff from the Northern Kentucky Chamber and Boone County Fiscal Court, OKI helped initiate one of the Action Plan strategies through a meeting with the Kentucky Speedway to discuss truck parking revenue opportunities. Another strategy of partnering with neighboring counties was encouraged via a meeting between Boone and Dearborn county representatives. To shed further light on the region’s truck parking issues, OKI staff held a conference call with ATRI representatives to answer data-related questions found while conducting mapping and modeling analysis work.

CORBA Partnership - In FY 2021, OKI staff continued to expand its relationship with CORBA to support maritime freight transportation. This was accomplished through OKI’s hosting and staff support of CORBA’s bi-monthly meetings of the Regional Maritime Committee. During COVID-19, OKI ensured that the Committee continued to meet through staff support using the Zoom platform.

New Freight Funding - OKI assisted with the application and served as the public sponsor for a USDOT MARAD American Marine Highway (AMH) Project Designation Project (M-70 Barge Service in the Ports of Cincinnati, Northern Kentucky and Beyond). Our designation project was approved in January which enabled OKI to endorse two 2020 AMH funding requests. On June 15, Secretary Chao announced that both AMH applications were awarded ($545,136 - the Ports of Indiana and $2,363,800 - Nucor Steel Brandenburg). These were two of only eight projects awarded nationally. At the request of Cincinnati Bulk Terminals and Benchmark River and Rail Terminals OKI serves as the eligible applicant for their respective Federal Rail Administration (FRA) Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program grant submissions. OKI staff assisted both applicants in preparing their submissions to meet the June 19, 2020 deadline. Staff discussed AIS receiver status and potential future needs for the Ohio River valley with ODOT in support of a 2020 BUILD application.

Other freight and economic development activities included staff attendance at Cincinnati USA Regional Chamber’s Mobility Solutions Summit (Aug), the 2019 Ohio Conference on Freight hosted by NOACA in Cleveland where staff also served as presenters at two sessions (Aug), and the 2019 REDI Cincinnati Board meeting to hear summary report on the Regional Economic Development Strategic Framework (Sept). Staff participated in the Coalition for America’s Gateways and Trade Corridors (CAGTC) membership call to discuss the group’s response to the USDOT Request for Information pertaining to the National Freight Strategic Plan (Jan). Staff met and held conference calls with our KYTC- and ODOT-Central Office and FHWA-Kentucky and Ohio freight representatives to share mutual updates on statewide and regional planning activities (Feb/April). Staff participated with federal and Kentucky representatives in FHWA’s conference call regarding Truck Bottlenecks (March). Staff’s membership on the Transportation Research Board’s Urban Freight Committee expanded with acceptance of the additional responsibility to serve as the Committee’s Social Media Coordinator (Apr).

OKI conducts an annual capital funding program for OKI sub-allocated federal STP, CMAQ, SNK and TA funds. The process started with a workshop in March. In June, staff received and scored 42 projects. Recommendations were presented to the ICC Prioritization Subcommittee in September and the ICC in October. Recommendations were approved by the OKI Board on October 10.
In FY 2020, the partnership between OKI, Uber, Cincinnati USA Regional Chamber, City of Cincinnati, SORTA and TANK centered on the development, review and completion of the Cincinnati Strategic Transit Study.

Electric Vehicles - In support of EV adoption, OKI conducted the following FY 2020 activities: OKI co-hosted EV Workshop/Ride&Drive Event with Ohio Clean Fuels (7/16); Staff keep in regular contact with Duke Energy’s Midwest EV Representative to stay informed of their proposed statewide EV pilot program proposals; Staff initiated working relationship with Donovan Energy and Electrada to support private investments in EV charging infrastructure; Staff provided comments on Indiana Department of Environmental Management (IDEM) and the Indiana Volkswagen Environmental Mitigation Trust Fund Committee’s Request for Information (RFI) (12/20); Staff joined law enforcement and city staff from OKI member communities of Silverton, Wyoming, Miamisburg and Hamilton County at an informational and ride/drive meeting at Tesla in Blue Ash (2/4); Staff working with KYTC-D6, INDOT-Seymour District and ODOT-D8 to support the OKI region’s Alternative Fuels Corridor through potential signage installations; Staff supporting regional transit agencies in their education, planning and pursuit of funding for e-buses and infrastructure.

Connected and Autonomous Vehicles - Staff continue to support Campbell County stakeholders in the bi-monthly meetings of the US 27 Smart Corridor; OKI staff communicate with DriveOhio and CVG staff regularly to discuss potential CAV/smart mobility pilot projects; Staff attended the 2019 Autonomous Vehicles Summit in Novi, Michigan (Aug); Staff met with a representative Transit First to discuss their interest and work in AVs (Sept); Staff attended the KYTC-hosted Connected and Autonomous Vehicle 101 National Roadshow Seminar in Louisville with six other regional stakeholders (Sept).

In FY 2020 staff facilitated the 2050 Plan Environmental Consultations process to inform the 2050 MTP of environmental impacts of the transportation system. This process kicked-off with a webinar and subsequent online survey form to gather input in October. The recorded webinar along with a link to a participant questionnaire was provided to over 180 individual stakeholders representing environmental agencies with interests in the region. Staff monitored the questionnaire, responded to respondent questions, and contacted agencies not present for the webinar to ensure they received the questionnaire link. Staff followed up individually with state agencies where there wasn’t sufficient feedback to gather input and ensure their participation. Staff analyzed responses provided by all respondents to identify topics for a March 5 Environmental Consultation workshop. Staff prepared interactive GIS maps for use during the project comparison to environmental resources portion of the March 5 Environmental Consultations. Materials were emailed to all stakeholders in advance to review prior to the workshop. Presentations were delivered by staff and by the Indiana University Center for Resiliency. Over 30 participated in the workshop including representatives from each county in the region. Groups were organized by 4 watershed areas and comments regarding projects in the draft plan were generated. Staff presented highlights from the workshop to the OKI ICC and Executive Committee in March and compiled all comments for use in the 2050 MTP Impact chapter.

To ensure natural disaster risk reduction was considered during the 2050 plan preparation, staff invited and engaged Emergency Management Agency representatives across the region to participate in the Environmental Consultations process and received valuable input and perspective throughout this process.

Staff consulted with tourism professionals in the region to inform the 2050 Plan. Staff gathered
location data on tourism destinations and hotels in the region for future mapping analysis and further consideration of trips. Staff prepared and disseminated an online survey to the tourism stakeholders including every county’s travel and visitors bureau and our state tourism departments to gain feedback for consideration into the 2050 Metropolitan Transportation Plan. Results were included in the 2050 MTP.

Staff met with the Green Umbrella Priority Land Protection Impact Team in February to discuss a draft plan for regional Greenspace prioritization based on past OKI work. Staff developed plan and continued to provide support to this group on a monthly basis.

Staff engaged with the Northern Kentucky University to lead a student project portion of the Ecology of the City course. This class delivered three projects in April on greenspace prioritization, riparian areas, and park proximity. Students presented their work at NKU’s Celebration of Student Research April 29-30.

Staff began development of a regional mitigation Land Prioritization Model and Tool. Staff initiated conversations with NKY partners to discuss mitigation in the NKY region and assess how OKI can provide guidance. OKI facilitated meetings with local stakeholders as well as representatives from the US Army Corps of Engineers and US Fish and Wildlife. Staff prepared an initial model based on the guidance and feedback from area experts on what should be considered for the Land Prioritization Model and Tool.

Staff provided coordination on the Urban Tree Canopy (UTC) committee for NKYUCFC and working with local county agencies to coordinate UTC Canopy cover data acquisition for entire OKI Region.

Staff attended several webinars/online meetings throughout the year, including: IU Webinar: Communicable Diseases and Climate Change—Is There a Connection?; USFS Webinar Addressing Loss of Tree Cover in Urban Watersheds: The Importance of Local Codes and Policies; EPA Expands Research on SARS-CoV-2 in the Environment; Responding to the Crisis: The Future of Climate in Cities; Midwest Sustainability Webinars; Re-Imagining Parks and Open Spaces as Landscape Scale Green Infrastructure for Stormwater Source Control; Parking Reform for Climate Smart Communities; IU Webinar: Managing Extreme Heat; Parks are Essential.

13) September - Staff scheduled a meeting with ODOT for October 7 to discuss state requirements, guidance and templates for transit agency safety plans.

October - Public Transportation Agency Safety Plan: Staff met with ODOT on October 7 to discuss state requirements, guidance and templates for transit agency safety plans.

May - Public Transportation Agency Safety Plan: Staff is working with the public transit agencies to collect their most current plans.

June - Public Transportation Agency Safety Plan: Staff is working with the public transit agencies to collect their most current plans.

DELAYS/PROBLEMS/CORRECTIVE ACTIONS:

None
610.4 - LONG RANGE PLANNING: LAND USE

FUNDING BUDGET:      STP/OH  SNK/KY  LOCAL  TOTAL
FY 2020 FUNDING:  $328,512  $55,700  $13,925  $398,137

EXPENDITURES:
EXPENSES PAID FROM 20 FUNDS:  $392,186
% FY 20 BUDGET UTILIZED:  99%
PERCENT WORK COMPLETED:  100%

PROMISED PRODUCTS:
1) Documentation of presentations and consultations about the land use/transportation relationship, trends and distributed materials. Active participation with Green Umbrella and Taking Root organizations helping to ensure the alignment of regional planning goals. (ongoing)
2) Maintained www.HowDoWeGrow.org SRPP website with current regional trends and conditions related to the SRPP, transition all SRPP related guidance tools for online interactive use, research materials to maintain relevancy and supplement as necessary the comprehensive plan guidance about neighborhood redevelopment, economic vitality and sustainability best practices. Updated website and documentation of distribution of local comprehensive plan guidance, sample ordinances, and collateral materials and of technical assistance provided. (ongoing)
3) Improved OKI Greenspace Office webpage including compiled materials and links to relevant resources available to inform local governments on environmental best practices. (ongoing)
5) Level of involvement with the VW settlement partners is to be determined.

WORK COMPLETED:
1) Staff prepared content for the 2050 MTP sections on Land Use and the Natural Environment. These sections focus on the transportation and land use relationship, incorporate Strategic Regional Issues from the SRPP, and cite recent resiliency plans from ODOT, KYTC as well as IU and Purdue Universities.

Staff presented a poster presentation at the International Conference on Transportation and Ecology in Sacramento, CA on the “Methods to Engage Stakeholders to Improve Environmental Consultation Process Informing the Long Range Transportation Plan”. The OKI Environmental Consultations process was featured in the display and the land use/transportation relationship was a central concept.

Staff attended the national American Society of Landscape Architects conference and participated in multiple educational sessions focused on green infrastructure strategies in land use and transportation planning. Staff met with LA Magazine editors regarding the potential of a future article entry featuring the www.treesandstormwater.org tool developed by OKI and partners.
Staff actively participated with Green Umbrella Greenspace Action Team and updated the Green Umbrella, Greenspace Gems online map for the Team. In October staff participated with the Team in discussing transitioning and possibly combing some efforts of the organization’s Action Teams, including Greenspace, with other Teams as goals for beyond 2020 were determined.

Staff actively participated on the Taking Root Board through FY2020. Staff assisted with their website maintenance needs and made several routine updates during the year. Staff managed Taking Root’s Duke Energy Foundation award received for 2020 Energy Saving Trees program including leading efforts for a May tree distribution in Norwood. Staff also led efforts to prepare grant application for a 2021 EST program in 6 other interested communities in the region. Staff facilitated the December 6Taking Root Regional Tree Canopy Professionals Seminar held in the OKI Board Room. 74 attendees participated in the seminar and heard presentations about trends and conditions regarding urban tree canopy resources, including best practices for integrating trees into stormwater management. Staff prepared presentation materials and participated in the Great Tree Summit February 29 held at Camp Friedlander near Loveland. Staff helped facilitate and participated in a presentation by a class at the University of Cincinnati School of Planning delivered to the Taking Root Board via Webex April 23. The class focused on organizational behavior and prepared recommendations for Taking Root consideration for improving its bylaws, fundraising strategies, and volunteer engagement.

2) In FY20, staff reviewed and assigned scores to SRPP and local planning criteria of the 2019 STP/TA/CMAQ applications. Criteria including consistency with SRPP policy recommendations and a project’s ability to advance the SRPP are considered and awarded by this scoring.

Staff prepared content for updating the www.howdowegrow.org What’s Being Done section. All SRPP element areas were updated with recent implementation and advancement activity description during 2019 Q4 and presented to the Land Use Commission Steering Committee in January.

Staff attended the IU webinar “Zoning Code and Comprehensive Plan Strategies for Climate Resilience”.

The Land Use Commission Steering Committee convened in January for a briefing from staff on 2019 SRPP implementation and advancement activities. Priority activities for SRPP advancement were discussed and include regional application of the Strategic Community Energy Plan program; advancing the Fiscal Impact Analysis Model program; and expanding the Environmental Resource Viewer to include planning prioritization features for local communities’ use.

Staff provided assistance to the Cincinnati Chapter APA as preparations were made for the 2020 David J Allor Planning & Zoning Workshop being held March 6 in Anderson Township. OKI staff provided multiple educational sessions including on Strategic Community Energy Plans and www.TreesandStormwater.org.

Staff was interviewed by University of Chicago NORC (Non-partisan and Objective Research organization) to assist and provide input on a survey being developed by US CDC for local government representatives “2020 Community Based Survey of Supports for Healthy Eating and Active Living”. NORC reached out to OKI based on prior work with the American Planning
Association and CDC (on the Plan4Health program in Kenton County).

Staff collaborated with the University of Cincinnati School of Planning to identify a series of regional planning research projects to be used by the School as a basis for their alternative co-op program being offered the summer of 2020 to students unable to find employment due to the Covid-19 pandemic.

Staff moderated the Cincinnati Chapter APA webinar entitled, Planning during a Pandemic: Moving to Virtual Public Meetings. Over 140 planners from across Ohio attended to engage with panelists from the OKI region and Dayton to discuss early lessons learned by communities and best practices.

Staff met with Uptown Consortium Inc. staff to discuss their plans for the Ecological Corridor west of I-71. Suggestions for engaging Hamilton County SWCD and MSD were made due to the innovative stormwater and green infrastructure solutions being envisioned for this area.

3) The Greenspace webpage was updated to feature the 2019-2020 environmental consultations engagement process. Reference materials were prepared and provided on the webpage throughout the process. Materials describing research and guidance were also prepared in 2019 were developed for the OKI Annual Report. Content included greenspace office deliverables and showcased ecological and environmental consultations accomplishments.

4) Through FY20, staff gathered and analyzed solar information for each community plan prepared for the Strategic Community Energy Plan program. Communities included Middletown, Delhi Township, Harlan Township and Turtlecreek Township.

In FY20, staff completed the ‘More Efficient and Secure Energy Future Through Planning’ initial program by finalizing the remaining community plans and posting all of the program materials, by community, at https://energy.oki.org/. Staff will continue to promote the pilot plans developed in this program as part of ongoing SRPP implementation efforts.

5) Through FY20, staff monitored the VW settlement funds being awarded in each state and prepared tools and materials for assisting communities in the region interested in competing for funds, particularly for EV charging station infrastructure. In July, staff hosted the EV drive and ride event in the OKI Board Room. Over 60 attended the workshop event. The drive and ride following the workshop included 12 EVs and provided over 20 test drives. OKI partnered with Clean Fuels Ohio to facilitate the event. An online interactive map tool designed to assist communities applying for the Ohio VW settlement awards in the fall of 2019 was demonstrated at this event.

Staff participated in a workshop facilitated by MORPC staff and Clean Fuel Ohio on developing strategies in Ohio for advancing new transportation technologies. Staff provided input to the Energy and Sustainability focus area of the workshop.

June 30 Ohio EPA opened the VW Level 2 Charging Station grant program. This program is open to 26 Ohio priority counties and includes all four counties in the OKI region. Applications are due September 30th. OKI will convene a workshop in FY21 for communities in the region interested in
pursuing the grant to describe OKI staff assistance available and to demonstrate OKI data and analysis tools developed for communities to better inform their applications.

DELAYS/PROBLEMS/CORRECTIVE ACTIONS:

None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

610.5 – FISCAL IMPACT ANALYSIS MODEL

FUNDING BUDGET: | STP/OH | SNK/KY | LOCAL | TOTAL
---|---|---|---|---
FY 2020 FUNDING: | $77,262 | $13,100 | $3,275 | $93,637

EXPENDITURES:
EXPENSES PAID FROM 20 FUNDS: $48,345
% FY 20 BUDGET UTILIZED: 52%
PERCENT WORK COMPLETED: 100%

PROMISED PRODUCTS:
1) Documentation of technical assistance provided. (ongoing)
2) Additional data and analysis for new partners using the fiscal impact analysis model. (as appropriate)
3) Documentation of expanded functionality including consultant services. (as appropriate)

WORK COMPLETED:
1) Staff engaged our existing partner, Dearborn County about their potential use of the model, and regarding updating their user data and proposed changes to the model. Staff also engaged Delhi Township and Silverton about potential future use of the model in conjunction with their planning efforts.

In December, staff met with Sam Perry, Director of Planning for the City of Oxford about helping assess the fiscal impact of multiple development scenarios for a city-owned property, called Western Knolls. Staff agreed to use the updated FIAM to evaluate five development scenarios which were the output of a community visioning exercise. Staff delivered the results to Oxford in March, and in April, met with them to address any questions. Oxford featured the FIAM results in a report on the scenarios developed through the visioning exercise. The report can be viewed here [https://issuu.com/cityofoxford-commdev/docs/western_knolls_design_charrette](https://issuu.com/cityofoxford-commdev/docs/western_knolls_design_charrette).

2) Staff continued developing an updated version of the Fiscal Impact Analysis Model, culminating in the completion of the new model in February. Staff gathered community demographic, traffic, and budget data for 77 local jurisdictions in the OKI Region. Staff them performed statistical analysis and developed the new model’s calculations and data inputs.

Staff created a new working model in Microsoft Excel, then used this model to evaluate five development scenarios for the City of Oxford. Staff investigated, and corrected the model calculations until there was consensus that the model was performing as intended.

Staff then prepared an interactive reporting tool for communities to use in reporting the model results. Staff also readied the model to run scenarios for approximately 50 communities by inputting additional data into the new model. Finally, staff began to develop graphs and charts to add to the interactive reporting tool.
3) Staff drafted a whitepaper discussion on the Cost Regression results for the purpose of soliciting outside expert input. Staff conferred with University of Cincinnati professors about next steps in refining Cost Factors.

In May, OKI staff met to outline a revised partnership arrangement based on the new FIAM, which will reduce hurdles to communities’ use of the model. By the end of June, a final FIAM MOU agreement was drafted and set for use with communities wishing to use the FIAM tool.

Also in June, staff began planning for a workshop to unveil the new FIAM and partnership arrangement.

DELAYS/PROBLEMS/CORRECTIVE ACTIONS:

None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

611.5 – FISCAL IMPACT ANALYSIS MODEL—Web-based Maintenance & Startup

FUNDING BUDGET: LOCAL TOTAL
FY 2020 FUNDING: $2,500 $2,500

EXPENDITURES:
- EXPENSES PAID FROM 20 FUNDS: $0
- % FY 20 BUDGET UTILIZED: 0%
- PERCENT WORK COMPLETED: 100%

*Project is all locally funded.

PROMISED PRODUCTS:
1) A continuously functioning and accessible web-based Fiscal Impact Analysis Model. (ongoing)
2) A report citing the users updated and the type of information including financial, demographic, and/or geographic, updated for each user, as applicable. (ongoing)
3) Creation of new data sets for each new partner community. (as appropriate)

WORK COMPLETED:
1) July- June Staff monitored back-up activities, which occurred as programmed.
2) Staff collected and updated demographic data for current partner, Dearborn County.
3) Additionally, Staff collected demographic, employment, traffic, and budget data for 77 communities. Staff also collected tax rate data for about 50 local communities. This data was used to develop new FIAM calculations that will improve the accuracy of the model, while also making the model much easier to maintain.

DELAYS/PROBLEMS/CORRECTIVE ACTIONS:
None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

625.2 – SERVICES: PARTICIPATION PLAN

EXPENDITURES:

| EXPENSES PAID FROM 19 FUNDS:   | $56,777 |
| EXPENSES PAID FROM 20 FUNDS:  | $326,558 |
| % FY 19 CARRYOVER UTILIZED   | 100%    |
| % FY 20 BUDGET UTILIZED:     | 83%     |
| PERCENT WORK COMPLETED:      | 100%    |

*All promised products completed under budget, remaining funds will be spent in early fiscal year 2021.

PROMISED PRODUCTS:

1) An updated Participation Plan and customized outreach plans, including social media activities as appropriate, for OKI studies and projects. (as needed)
2) Annual program compliance review will be conducted. (6/20)
3) RFPs and RFQs will be disseminated to OKI’s DBE / SBE Certified Vendor Directory and Bid List. (as appropriate)
4) Input will be provided to the TIP and Plan project evaluation process to ensure proper consideration is given to underserved communities. (as appropriate)
5) Public outreach, collateral materials, provide and received industry related knowledge and education. (6/20)

WORK COMPLETED:

1) **September 2019** - Staff completed an update of OKI’s Title VI Program Plan activities for the period October 1, 2018 – September 30, 2019 and submitted it to KYTC Office of Civil Rights for review and approval.

    **January 2020 - Updated Title VI Plan:** Staff edited the Update of the OKI Title VI Program Plan to incorporate information recommended by KYTC staff in the Office of Civil Rights after its review of the Plan and resubmitted the Plan to personnel in the KYTC Office of Civil Rights for approval.

    **January 2020 - Updated Title VI Plan:** Staff also submitted the updated OKI Title VI Program to KYTC personnel in the Office of Transportation Delivery for review and approval. In April staff resubmitted the Plan to KYTC personnel in the Office of Transportation Delivery in response to additional requests for clarifications and received approval of the document from the Office of Transportation Delivery on June 17, 2020.
May 2020 - Staff developed a list of OKI Title VI Goals and Accomplishments for July 1, 2019 through June 30, 2020 that were submitted to the KYTC Division of Planning.

2) Not Applicable At This Time

3) **Staff secured a quote and confirmed an order to publish a Classified Ad or Legal Ad in the Cincinnati Enquirer and Cincinnati Herald for:**
   - OKI’s RFQ for Human Resource Services
   - OKI RFP to remove the old carpet and install new carpet in the OKI Board Room
   - OKI’s Audited Financial Statements for FY ended 6/30/19 being available for public inspection
   - Advertising outlets to submit proposals to market OKI’s Clean Air Campaign
   - Virtual Public Hearing on OKI’s draft 2050 Regional Transportation Plan – This ad was also posted on La Mega Media’s website in both English and Spanish

**Staff notified OKI’s DBE Certified Vendor Bid List of bid opportunities and information:**
   - Cinti Metro seeking proposals to provide bus shelter/ bench advertising on transit stop shelters
   - ODOT’s series of public meetings to review and comment on proposed changes to the DBE Goal methodology for FFY 2020-2022
   - OKI’s RFP to remove the old carpet and install new carpet in the OKI Board Room
   - Cincinnati Metro seeking bids for Motor Oil Bulk Delivery to Queensgate and Bond Hill facilities
   - SORTA Invitation for Bid (IFB) to design and renovate the Silverton Assessment Center
   - Cinti Metropolitan Housing Authority RFP for new/replacement concrete walks, curbs and steps
   - ODOT’s presentation on its list of newly approved/funded projects that were discussed at the local African American Chamber’s monthly “The Exchange”
   - Cincinnati Metro seeking Energy Consulting Services

4) Not Applicable At this Time

5) **PUBLIC OUTREACH**

   **Board of Commissioner / City Council Meetings** – During this reporting period staff attended the following Board of Commissioner and City Council meetings: Covington, KY 7/23/19, Newport, KY 8/19/19, Florence KY 8/20/19, Covington, KY 9/3/19, Covington, KY 11/5/19, Newport, KY 11/18/19, Covington, KY 12/10/19, Newport, KY 12/16/19, Covington, KY 12/17/19 and Florence, KY 1/7/20.

   **Community Council Meetings** – From July 2019 through March 2020 staff attended in-person community council meetings in Avondale, Bond Hill, Camp Washington, Clifton, College Hill, Corryville, East Walnut Hills, Linwood, Madisonville, Mt Auburn, Mt Washington, North Avondale, Oakley, Over-the-Rhine, Pendleton, Sayler Park, South Cummins ville and Walnut Hills on a regular monthly basis to monitor on-going transportation issues. Beginning in May 2020 through June 2020 the format for community council meetings changed to Zoom virtual meetings.

   **ODOT “Walk. Bike. Ohio”** – Staff attended the stakeholder meeting 7/10/19 and informed TTEOT members and area community council presidents that ODOT is seeking input on its first-ever pedestrian and bicycle policy plan.
Conference of Minority Transportation Officials (COMTO) – July 13-17, 2019, OKI’s Public Involvement Specialist attended the 48th Annual National Meeting & Training Conference and participated in several workshop sessions.

STP Ohio/SNK/TA Ohio/TA NKY Funding – July 29, 2019, Staff reviewed and scored the Environmental Justice question on the (40+) applications requesting funding for transportation projects in the OKI region. Staff later facilitated a meeting on July 29th with members of OKI’s Environmental Justice Advisory Committee to finalize the EJ score on each of the applications that were presented at the OKI Prioritization Subcommittee meeting on September 10, 2019.

Ohio Conference on Freight – August 8-9, 2019, Staff attended the conference and participated in several workshops. Personnel with the Office of Freight Management & Operations for the Federal Highway Administration reminded conference attendees that the original role of the office was to raise the profile of freight. Now, there is a need to focus on improving workforce management and development due to an anticipated 50% increase in growth, emerging routing and a responsibility to provide freight analytics.

September 2019 – Staff participated in the following outreach meetings related to transportation planning: OKI Prioritization Subcommittee Meeting 9/10/19; Karla Boldery, Cincinnati Market Manager, La Mega Media, the largest Hispanic media company in the Midwest, who accepted the invitation to serve on OKI’s Environmental Justice Advisory Committee 9/16/19; Cincinnati Accessibility Board of Advisors 9/18/19; Northern Kent Area Development District (NKADD) 9/25/19 and True Diversity: LA Metro’s Surprising Path to Equity in Public Engagement Webinar 9/25/19.

October 2019 – Staff participated in the following outreach meeting or activity related to transportation planning: ICC meeting 10/8/19; OKI 2019 Annual Luncheon Meeting 10/9/19; OKI Board Meeting 10/10/19; Cancer Justice Network meeting 10/24/19; Coordinated Plan Oversight Team meeting 10/25/19. Staff also informed TriState Transportation Equitable Opportunity Team (TTEOT) members of an upcoming FTA webinar that discussed the availability, capabilities and limitations of automated transit bus technology and the date for the next TTEOT Meeting that featured Irene Clark, NKY Regional Transportation Resource Options for the Aging and Disabled.

November 2019 – Staff participated in the following outreach meeting or activity related to transportation planning: TriState Transportation Equitable Opportunity Team (TTEOT) quarterly meeting 11/4/19; ODOT Access Ohio 2045 Public Meeting 11/6/19; OKI Board Meeting 11/12/19; Staff also secured input, feedback from TTEOT members on a draft of a TTEOT Survey seeking to increase participation in TTEOT.

December 2019 – Staff participated in the following outreach meeting or activity related to transportation planning: Notified TTEOT members on 12/11/19 of an opportunity to participate in the Cincinnati Metro Bid Auction of (27) Gillig Busses; the COMTO National Accessibility Teleconference call 12/13/19 and Cincinnati Accessibility Board of Advisors meeting 12/18/19.

January 2020 – Staff participated in the following outreach meeting or activity related to transportation planning: TANK’s Public Meeting on January 7th; OKI Board Meeting 1/9/20 at which staff highlighted sections of the OKI Title VI Plan that have been updated, per KYTC recommendation, at the OKI Board meeting on January 9th and requested Board approval which
was granted. After the Board meeting staff met with the Village Manager of Lincoln Heights who requested information about potential funding for roadway projects in his Village.

Staff completed an update of the 625.2 Transportation Services component for inclusion in the Unified Planning Work Program (UPWP) for FY 2021.

Staff attended the African American Chamber’s Annual Meeting on 1/21/20 and the Hispanic Chamber’s meeting on 1/28/20. At the Hispanic Chamber meeting staff gave a brief overview to describe OKI’s work in its 8-county region and provided copies of the flyer promoting OKI’s 2050 Metropolitan Transportation Plan and encouraged everyone to complete the survey.

Staff gave a historical overview of OKI and explained the concept of Environmental Justice relative to OKI’s work in its 8-county region on January 23rd to a group of students attending a U.C. Planning class. Staff encouraged the students to participate in OKI’s survey currently underway regarding the 2050 Metropolitan Transportation Plan. Staff emailed the flyer to members of OKI’s Environmental Justice Advisory Committee, members of the TriState Transportation Equitable Opportunity Team and local community council presidents to encourage participation with the survey on OKI’s 2050 Metropolitan Transportation Plan. Staff also submitted the flyer to Green News published by Green Umbrella and NANA News published by the North Avondale Neighborhood Association for publication in their respective newspapers.

Staff participated in OKI’s Much in Common event on January 30th to discuss collaborative strategies to improve the quality of life in the Greater Cincinnati area with regional leaders.

**February 2020** – Staff participated in the following outreach meeting or activity related to transportation planning: Staff emailed the flyer on OKI’s 2050 Metropolitan Transportation Plan to members of OKI’s Environmental Justice Advisory Committee, members of the TriState Transportation Equitable Opportunity Team and local community council presidents to encourage completion of the survey. Staff also submitted the flyer to Green News published by Green Umbrella and NANA News published by the North Avondale Neighborhood Association for publication in their respective newspapers. Staff attended Issue #7 ‘Move Forward’ meeting at the Jewish Community Center.

**March 2020** – Staff participated in the following outreach meeting or activity related to transportation planning: Staff attended the OKI Prioritization Subcommittee meeting on March 10th to explain the Environmental Justice Planning Factor and reminded everyone that the EJ question must be answered for the funding application to be considered.

**April 2020 – OKI TIP Public Hearing – 4/6/20:** Staff facilitated the notification of a modified Public Hearing for its Transportation Improvement Program that appeared in the April e-newsletter for the North Avondale Neighborhood Association. The modification was that the hearing was no longer public but instead a virtual meeting where the public could provide feedback and comments on the project list of proposed highway, bikeway/pedestrian and transit improvements.

**OKI EJAC/TTEOT/Community Council Presidents – 4/13-4/15/20:** Staff maintained contact with members of OKI’s Environmental Justice Advisory Committee, members of the TriState Transportation Equitable Opportunity Team and area community council presidents to confirm
that business is as usual during the telecommuting period due to mandated work from home orders from the Governor.

**STP Funding Round – 4/20/20:** Staff responded to Environmental Justice questions and concerns raised by an applicant participating in the current STP funding round.

**Public Service Recognition Award-Cincinnati – 4/23/20:** Staff informed OKI Board members who submitted nominations for the Public Service Recognition Award-Cincinnati that this year’s event has been cancelled due to the Coronavirus.

**May 2020** – Staff shared information on 5/6/20 with TriState Transportation Equitable Opportunity Team (TTEOT) members from Opportunities for Ohioans with Disabilities (OOD) announcing a virtual council meeting that included a job list and program updates. An article in the OOD e-newsletter highlighted successful placement stories and supportive resources for the various placements were also shared with TTEOT members.

Staff attended the OKI ICC meeting on 5/12/20 and the OKI Board meeting on 5/14/20 via Zoom.

Staff responded to an inquiry from an MPO colleague regarding OKI’s LEP Safe Harbor position and provided a copy of OKI’s Title VI Plan which outlines how OKI fulfills the Limited English Proficiency (LEP) Safe Harbor provision.

Staff completed the ODOT Office of Outreach Programming survey on 5/15/20 and shared the survey with the firms on OKI’s DBE-Certified Vendor Bid List. The survey was seeking feedback on ODOT’s various past workshops conducted and events held to assist small businesses in being successful on highway construction projects and highlighted business opportunities with ODOT.

Staff shared an email with TANK, Warren Transit, Butler County RTA, Cincinnati Metro, NKADD, CASS and Clermont Transportation Connection on 5/18/20 announcing a Road to Recovery webinar series discussing ways for transit agencies to encourage riders to return as passengers.

Staff submitted an article on the OKI 2050 Metropolitan Transportation Plan on 5/21/20 to NANA News for publication in the June issue of the e-newsletter. The article invites the public to review and provide input on the list of projects proposed and transportation needs identified in the OKI region over the next thirty years.

Staff drafted an article on OKI’s Public Participation for inclusion in the 2019 Annual Report.

Staff notified OKI’s DBE Certified Vendor Bid List of a survey from the ODOT Office of Outreach requesting comment and input regarding ODOT’s various events held and workshops conducted to assist small businesses in being successful on ODOT construction highway projects as well as highlighting business opportunities with ODOT.

**June - OKI EJAC/TTEOT/Community Council Presidents – June 1 and June 2, 2020:** Staff emailed TriState Transportation Equitable Opportunity Team (TTEOT) members, Environmental Justice Advisory Committee (EJAC) members, local community council presidents, OKI DBE Certified Vendor Bid List and other stakeholders to encourage them to review and comment on the OKI 2050 Metropolitan Transportation Plan. Staff also provided the link to the Public Hearing (in the
form of a power point presentation) on the Plan which was facilitated by the OKI Deputy Executive Director.

**TTEOT – June 9, 2020:** Staff shared with TTEOT members the Coordinating Council on Access and Mobility (CCAM) recently published CCAM Federal Fund Braiding Guide. Federal fund braiding for local match, also referred to as federal fund braiding, allows grant recipients to use funds from one federal program to meet the match requirements of another federal program.

**OKI ICC and OKI Board Meetings – June 9 and June 11, 2020 respectively** – Staff attended the OKI ICC and OKI Board meetings via Zoom.

**Ohio EPA – June 23 and June 25, 2020 respectively** – Staff shared Ohio EPA’s Study of Southwest Ohio River Tributaries and the issuance of a general permit that will be available to applicants for projects that impact ephemeral streams with OKI staff responsible for local water quality tasks.

**STBG/SNK/TA Funding Round – June 25, 2020:** Staff contacted EJAC members to determine preference for a Zoom meeting or in-person meeting to review and score the EJ question on the 39 applications recently submitted to OKI for either STBG, SNK or TA funds.

**OKI Presentation to Administrators of Forest Park, Ohio – June 30, 2020:** Staff participated in a meeting with the Mayor, 2nd Vice Mayor, City Manager, Economic Development Director, Community Development Director and Public Works Director of Forest Park, Ohio interested in learning how best to apply for STBG, SNK and TA federal funds awarded by OKI.

**DELAYS/PROBLEMS/CORRECTIVE ACTIONS:** None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

665.4 - REGIONAL CLEAN AIR PROGRAM

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EXPENDITURES:
- EXPENSES PAID FROM 20 FUNDS: $144,902
- % FY 20 BUDGET UTILIZED: 59%
- PERCENT WORK COMPLETED: 100%

PROMISED PRODUCTS:
1) An outreach program geared toward the reduction of pollutants in the eight county urban airshed. (ongoing)

WORK COMPLETED:
1) The smog alert hotline and email account was maintained by retrieving messages and responding to those inquiring about the clean air program.

   Ads ran all Cumulus and Radio One stations, La Mega and WLWT and in the Reds stadium during games.

   Staff reviewed invoices and contributed services for the months of May, June, July, August and September.

   Staff attended the EPA meeting with various stakeholders to review the upcoming standards.

   Staff submitted the CMAQ application to ODOT and was approved.

   Staff released the Marketing RFQ for the Clean Air program.

   Staff reviewed marketing RFQ packets and notified prequalified vendors.

   Staff got approval for FY21 marketing from the OKI Executive Committee.

   Staff negotiated and signed contracts for the FY21 marketing campaign.

DELAYS/PROBLEMS/CORRECTIVE ACTIONS: None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

667.1 – COMMUTER ASSISTANCE SERVICES: RIDESHARE

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EXPENDITURES:

- EXPENSES PAID FROM 20 FUNDS: $82,275
- % FY 20 BUDGET UTILIZED: 34%
- PERCENT WORK COMPLETED: 100%

*Due to the Governor State of Ohio work from home order, OKI decided to not run Spring 2020 Rideshare Ads which would have provided contributed Services Match for FY2020.

PROMISED PRODUCTS:

1) A detailed report of database activities such as additions and counts of applicants provided with match-lists. (on-going)
2) Retain existing vanpools through rider recruitment and form new vanpools. (ongoing)
3) An accurate GRH database and an efficient reimbursement program. (ongoing)
4) Execution of an annual marketing plan outlining the most effective approaches to increase awareness and participation in all aspects of the OKI RideShare program. (ongoing)

WORK COMPLETED:

1) Staff continued to process and update applications for the month of July – June.
2) Staff provided van quotes for commuters interested in the vanpooling program.
   
   One commuter used the GRH program during the months of October, November, December, and January.

3) Staff reviewed invoices and contributed services.

   Staff reviewed the last media buy and is looking at new ideas for next year’s campaign.

   Staff released the Marketing RFQ for the FY 20 and FY21 media buy in February and responded to inquiries. In April staff held a virtual public opening for the RFQ and reviewed the submittals and posted a list of preapproved vendors.

   Staff informed preapproved vendors that will be not be advertising due to COVID-19.

   Staff submitted the CMAQ application for FY21 and it was approved.

DELAYS/PROBLEMS/CORRECTIVE ACTIONS: None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

674.1/674.2 – JARC/NEW FREEDOM COORDINATED TRANSPORTATION PLAN

FUNDING BUDGET: FTA - Sections 5316/5317 TOTAL
FY2012 FUNDING: $24,896 $24,896

EXPENDITURES:
EXPENSES PAID FROM 12 FUNDS: $25,102
% 2012 BUDGET UTILIZED: 101% *
PERCENT WORK COMPLETED: 100%

*This is a multi-year project that manages outside projects funded with JARC/New Freedom funds.

PROMISED PRODUCTS:
1) Meetings of the Oversight Team and other previous recipients of JARC federal funds. (as needed)
2) Updated Coordinated Plan. (6/20)
3) Prepare annual progress reports in the TrAMS system of FTA. (10/19)

WORK COMPLETED:
1) Staff corresponded with agencies to obtain current financial audits and Title VI plans as part of the 5310 program annual monitoring responsibilities. Staff coordinated with SORTA to review subrecipient annual monitoring follow-up. Staff coordinated with NKADD staff to review proposed subrecipient agreement amendments and future agreement provisions. NKADD received 5310 funds for developing a mobility management program for Northern Kentucky in 2017 and funds for expanding this program in 2018.

The Oversight Team convened in October to review progress and provide direction on the 2020 Coordinated Plan update and to determine the schedule and milestones of the 2020 5310 funding round. Demographic data was reviewed for seniors, people with disabilities, limited English population; zero car household; and, low income population. The Team provided input on surveys being developed for specialized transportation providers and users in the region.

Staff met with Cancer Justice Network (CJN) representatives to review proposed subrecipient agreement amendment and future agreement provisions. CJN received 5310 funds for developing a mobility management program for homeless seniors and people with disabilities in 2017 and funds for continuing this program in 2019.

2) Through 2019 staff updated social service and transportation provider agency information to be used to analyze service area gaps in the region for the 2020 Coordinated Plan update.

An online questionnaire was prepared and emailed to all agencies currently included in the Coordinated Plan to verify all information is correct in the current plan’s inventory and receive updates on any information that has changed or is not correct.

Staff published an online questionnaire prepared for specialized transportation users in the region. Links to the questionnaire and content describing its purpose was emailed to all agencies currently
included in the Coordinated Plan with a request to share with their clients and customers. Staff also provided hardcopy questionnaires to agencies requesting this format.

3) Updates for TrAMS user manager list were prepared and submitted to FTA staff. Staff prepared and submitted annual updates for all FTA open grants October 17-22 into TrAMS.

DELAYS/PROBLEMS/CORRECTIVE ACTIONS: Project was completed November, 2019

None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

674.3 – SECTION 5310 PROGRAM

FUNDING BUDGET:  
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EXPENDITURES:

| EXPENSES PAID FROM 13-14 FUNDS: | $83,611 |
| EXPENSES PAID FROM 15-17 FUNDS: | $15,360 |
| % 13-14 BUDGET UTILIZED: | 81% * |
| % 15-17 BUDGET UTILIZED: | 5% * |
| PERCENT WORK COMPLETED: | 100% |

*This is a multi-year project that manages outside projects funded with Section 5310 federal funds.

PROMISED PRODUCTS:
1) Meetings of the Oversight Team. (as needed)
2) Update the Section 5310 application packet (as needed) and hold a workshop to explain the application process. (as needed)
3) OKI Program Management Plan (9/19)
4) OKI Program of Projects (4/20)
5) Prepare annual progress reports in the TrAMS system of FTA. (10/19)
6) Participation in OARC 5310 Subcommittee meetings and training on FTA procurement. (as appropriate)
7) Updated Coordinated Plan. (6/20)
8) Transit Coordinated Management Plan updates (as needed)

WORK COMPLETED:
1) In FY2020, the 5310 Oversight Team convened three times. In October to review progress and guide staff on the 2020 Coordinated Plan update and review materials for a 2020 5310 application workshop. December 13 they convened to lead the 5310 applicant workshop and the chair delivered the welcoming remarks for this event. Finally, the Oversight Team met on March 3 to review and score 5310 applications and prepare recommendations for the OKI Board consideration for funding approval.

In April, the Oversight Team reviewed additional information by email that was solicited from and provided by 5310 applicant regarding a proposal. The Oversight Team reached consensus by email correspondence on their final funding recommendations for 2020 and staff will present to the OKI Executive Committee in May for their approval.

2) Staff prepared and published on www.oki.org a notice announcing the December 13 5310 Applicant Workshop. Materials for the workshop including an agenda, slide presentation were prepared. Staff facilitated the 2019 Applicant Workshop on December 13 in the OKI Board Room. The application form, templates for supplemental information, and the slides presented on the 13th were also placed on the www.oki.org website.
Through January and February, staff responded to multiple inquiries by potential 2020 5310 applicants and corresponded with FTA region staff for clarification as needed. The application window opened December 13 and closed February 7. Staff reviewed applications and distributed to Oversight Team members for review and scoring. Staff confirmed eligibility of applicants and verified the Federal SAM listing report for submitting agencies. Once approval occurred, staff notified 2020 applicants of their award approval and informed them of next steps in the application process included FTA grant submittal timeline.

3) The current PMP was approved by FTA May 31, 2019. The OKI Program Management Plan prioritization process was followed during 2020 application review and the Plan was referenced at the December 13th Applicant Workshop. Review of this Plan is a requirement of the 2020 5310 Application process – applicants were required to sign to certify they have reviewed this Plan and agree to all procedures described within it.

The OKI Program Management Plan was reviewed by FTA representatives January 22 during a on site review of SORTA Title VI monitoring and deemed to encompass and address all Federal requirements for designated recipients of 5310 funding.

Staff also compiled 2020 annual agency monitoring reports with input received from agencies in January. Follow-up to gather additional information and to clarify responses was needed and occurred through June.

Staff also provided 5310 program content from the May 2019 Program Management Plan for the OKI Title VI Plan 2020 update.

4) Staff prepared the 2020 Program of Projects including a summary table of all 2020 5310 application requests, determined calculations for traditional and nontraditional activities, and provided to FTA staff for review and comment. 12 applications were received; 10 were recommended for award; 1 was not recommended for award; and, 1 was held to request additional information before determining a recommendation.

In May, staff presented the Oversight Team final funding recommendations for 2020 to the OKI Executive Committee and received approval by resolution. In June, Staff submitted the 2020 POP in TrAMS and coordinated with FTA staff to ensure all descriptions and supporting documentation was in order to proceed through FTA approval process.

5) Staff submitted annual narrative progress and financial updates into TrAMS October 17-22. Staff also prepared a narrative update on the OKI Group TAM plan for submittal to NTD in October. FTA notified OKI of revisions to the FFR in TrAMS in December which were prepared.

6) No OARC activity. ODOT staff provided OKI with 2019 state term contracts approved for vehicle purchases.

7) Through November, Coordinated Plan update activities were charged and reported to JARC grant per FTA staff direction. Staff monitored the user survey launched in November. This survey closes December 31 and staff will begin analyzing the input for the 2020 Coordinated Plan update. Staff analyzed user surveys received in November and December. 245 surveys were received, 163 of
them were in hardcopy with remainder submitted using the online format linked to OKI website and sent via email to agencies included within the Coordinated Plan.

Staff updated profiles for private nonprofit transportation service agencies in the region using information gathered in an online questionnaire provided to agencies. Staff analyzed collective services being provided and update service coverage maps.

March through June, staff prepared chapter content for the plan update. Final stakeholder and public review of the plan was delayed due to Covid-19. The final plan will be presented to the OKI Board in FY2021 for adoption.

8) In FY2020, staff prepared TAM performance target progress for NTD submittal. In February, staff compiled 2019 annual vehicle activity reports provided by all of the 5310 funded operators. This information was used to update the vehicle inventories of the OKI Group TAM.

DELAYS/PROBLEMS/CORRECTIVE ACTIONS:

None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

674.4 – 5310 PROGRAM PASS THROUGH

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**EXPENDITURES:**

- EXPENSES PAID FROM 17 FUNDS: $157,350
- EXPENSES PAID FROM 19 FUNDS: $295,880
- % 17 BUDGET UTILIZED: 52% *
- % 19 BUDGET UTILIZED: 24% *
- PERCENT WORK COMPLETED: 100%

*This is a multi-year project.

**PROMISED PRODUCTS:**

1) Oversight, funding and requisite reporting for the provision of transportation services for seniors and people with disabilities operated by the sub-recipient agencies. (Ongoing)

**WORK COMPLETED:**

1) Staff monitored and dispersed funds as invoiced and deemed eligible to subrecipient agencies within the 2017 grant. Refer to 674.3 Section 5310 Administration & Programming for detailed oversight progress.

**DELAYS/PROBLEMS/CORRECTIVE ACTIONS:**

None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

674.5 – SORTA PLANNING STUDIES

FUNDING BUDGET: CMAQ STP Local Total
FY 2020 FUNDING $0 $960,000 $826,000 $1,786,000

EXPENDITURES:
EXPENSES PAID FROM 18 FUNDS: $0
% FY 20 BUDGET UTILIZED: 0%
PERCENT WORK COMPLETED 25%

PROMISED PRODUCTS:
1) Monitoring of Existing Fixed-route Service: SORTA will monitor existing fixed route service using approved performance standards to determine the strengths and weaknesses. The results of this analysis will be used to design and analyze potential improvements within the context of current funding and available equipment. SORTA is currently working with a consultant to conduct a bus stop optimization project that will revamp the bus stop spacing to provide better service to constituents.

2) Continued Development of a Long Range Strategic Plan - Reinventing Metro: SORTA will continue to develop and refine the long range strategic plan, Reinventing Metro, coordinating with the community within the process. Dependent on new sources of permanent funding and available grants, SORTA plans to implement elements of the Plan, and subsequent updates to the Plan.

3) Transit Center Development: SORTA will be constructing the Northside Transit Center in the summer of 2019. Planning and design will continue for the Walnut Hills Transit District. Both will provide customers with enhanced amenities and transfer locations to connect with the SORTA network of routes. SORTA is also partnering with the City of Cincinnati and the Uptown Consortium in the planning and design of a transit center within the SMART Transit Hub project.

4) Monitoring of Rail Projects: SORTA will continue to monitor Cincinnati Streetcar operations, gathering and analyzing performance information used to improve the Streetcar’s service to the community.
   SORTA will continue to monitor and maintain bridges, tunnels, and pedestrian facilities along the Oasis and Blue Ash railroad right-of-way. Engineering designs and related construction plans have begun for the highest priority repairs as identified in annual bridge inspection reports. SORTA will continue to work to secure funding for the repairs.

5) Corridor and Transportation Study Participation and Assistance: SORTA will continue to participate in corridor studies and other major regional transportation initiatives including the Eastern Corridor Transportation Improvement and Oasis Commuter Rail studies, I-75 interchange reconstruction, Western Hills Viaduct replacement, the Oasis and Wasson Way bike trail projects, and the Cincinnati Riding or Walking Network (CROWN).

6) Section 5310 Program Assistance: SORTA will continue to work with OKI to provide administrative assistance for vehicle procurement and vehicle state of good repair for the region’s 5310 Program. The purpose of this program is to improve mobility for seniors and individuals with disabilities.

7) FTA Federal Compliance: SORTA will continue to coordinate with partners at OKI and the federal and state levels to develop performance measures and targets consistent with the requirements of the FAST Act.
Development of a Coordinated Intelligent Transportation System (ITS): SORTA is working closely with its regional transit partner agencies on the development and implementation of a common regional mobile payment system and a regional trip planner. This effort will utilize a new Metro application to offer mobile tickets with a regional coordinated fare system to the customers. Related, we are also working together on developing a regional fare structure.

8) On Demand Service Planning: SORTA will begin planning On Demand Service with specific communities within the SORTA service area. This service will interface with the fixed route network and could provide current ACCESS clients with more mobility options. This planning will investigate the viability of applying on demand service to more rural areas.

9) Performance Measures and Targets: SORTA will coordinate with OKI on inclusion of transit asset management, safety, and other performance measure targets into the planning process.

WORK COMPLETED:

1) SORTA continues to monitor existing fixed route service and make adjustments as needed. In response to COVID-19, routes had been reduced on a strategic basis, with all routes restored at the end of June. With the passing of the levy, SORTA is able to make deeper strategic modifications to the fixed route service, and is planning for that through the Reinventing Metro Plan. SORTA also completed the bus stop optimization study, and completed implementation of the recommendations in SFY2020.

2) SORTA is currently modifying the Reinventing Metro Plan to better reflect the current challenges and opportunities in light of the passing of the transit levy in SFY2020.

3) The Northside Transit Center will be completed in early SFY2021. The new conceptual plan for the Walnut Hills Transit Center is taking a bit longer than planned due to COVID-19 and the opportunity to partner with a local developer for a possible TOD project that SORTA believes will better serve the community than the previous transit plan. The Uptown Transit Center, a partnership between OKI, UC, Uptown, the City and sorting is moving ahead in fits and starts. The resulting project is planned to be a transit center at the base of an Uptown parking garage that serves both SORTA’s fixed route commuter service that passes through Uptown, as well as the cross town commuter service. This new transit center, which will be operated by SORTA, should help to relieve some of the congestion in the area.

4) Streetcar operations were turned over to the City of Cincinnati in January of 2020.

5) SORTA will continue to participate in corridor studies and other major regional transportation initiatives.

6) SORTA continues to coordinate with OKI on the 5310 programs for the region.

7) SORTA continues to coordinate with OKI to meet the requirements of the Fast Act.

8) SORTA partnered with other transit agencies in the region to develop and implement a common regional mobile payment system and trip planner. SORTA’s implementation of this system will be complete in SFY2021. The regional partners will continue to work towards a more coordinated fare structure.

9) SORTA is currently planning On Demand service with specific communities with the SORTA service area. The service has not been implemented yet.

10) SORTA coordinated with OKI on the inclusion of transit asset management, safety and other performance measures in the planning process. Products include SORTA’s 2018 adopted TAM Plan and SORTA’s Agency Safety Plan (PTASP).

DELAYS/PROBLEMS/CORRECTIVE ACTIONS:
The Walnut Hills Transit Center design was modified from one of individual bus stops to an actual transit center – which would act as a major bus transfer station for SORTA. This change in design has pushed the target date for the conceptual plan back to late SFY2021. SORTA is currently in discussions with the community development agency (WHRF), the new owner of the Kroger block (Model Group) and the Library leadership regarding how a new transit center can fit in with their plans to best serve the needs of the community. We are fairly excited about the possibilities with this project. All work will be completed on the Northside Transit Center in early SFY2021 – a project CMAQ funding was used for. The grand opening is expected around September. OKI will likely be invited to speak at this event!
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

674.6 – TANK PLANNING STUDIES

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EXPENDITURES:

| EXPENSES PAID:       | $222,981.37 |
| % FY 20 BUDGET UTILIZED: | 100%       |
| PERCENT WORK COMPLETED | 80%        |

PROMISED PRODUCTS:

1) Performance Analysis - TANK will conduct the calendar year Substandard Route Review (SSRR) by collecting route-level data and applying the following performance measures: Net Cost per Passenger Trip, Cost Recovery, Passenger Trips per Revenue Mile, and Passenger Trips per Revenue Hour. The SSRR allows TANK to identify underperforming routes and make informed decisions on service improvements. In addition, TANK monitors route-level productivity (Ridership per Revenue Hour) on a monthly basis through the Planning Dashboard.

2) Mobile Ticketing/Trip Planning App – TANK will collaborate with regional partners, SORTA, BCRTA, and CTC, to develop and implement a mobile ticketing application that will offer more options for passengers and reduce the complexity of transferring between systems.

3) Cincinnati Mobility Lab – TANK, in partnership with SORTA and Uber, will continue to develop and implement projects stemming from the Transit Study completed in FY19.

4) Microtransit – TANK will continue to explore both publicly and privately operated Microtransit pilots for suburban Northern Kentucky

5) Network Study Update – In FY2020, TANK will finalize the update of the Transit Network Study, as it is typically updated every 5 years. Implementation of the recommendations will begin, and changes will be made in conjunction with further public engagement, market research, and service performance analysis.

6) I-71/75 Active Traffic Demand Study – TANK will participate in the OKI-led study to determine innovative traffic demand measures such as bus on shoulder or HOV lanes.

7) Service Request Process – TANK will continue to implement the Service Request Process. This process addresses specific service needs that have been requested of TANK from the community in an effort to better serve the organization’s objectives.

8) Regional collaboration - TANK will participate in, and contribute to, key local and regional planning studies, as well as the OKI’s Intermodal Coordinating Committee (ICC), Northern Kentucky planning projects, and the regional Bus Rapid Transit (BRT) initiatives.

9) Coordinate with partners at OKI and the federal and state levels to develop performance measures and targets consistent with the requirements of FAST Act.
WORK COMPLETED:
1) The annual Substandard Route Review was completed as part of the TANK System Redesign, with analysis work completed in July 2019 (100% of work completed)
2) The new regional, trip planning and mobile ticketing app, Transit with EZFare was released in October 2019 (100% of work completed).
3) The Cincinnati Strategic Transit Study was completed at the end of June 2020, which is part of the Cincinnati Mobility lab partnership between OKI, Metro, TANK, and Uber (100% of work completed).
4) With the completion of the Transit Study, TANK will continue to research micro-transit pilots to supplement the TANK System Redesign (30% of work completed)
5) The TANK System Redesign plan was adopted by the TANK Board of Directors as part of the FY2021 budget in June 2020 (100% of work completed).
6) While project did not proceed in FY20, TANK hopes the active demand traffic study will take place in FY21 (ongoing)
7) The service request process continues to be a successful method to intake and evaluate both public and private requests for new transit service, and significant outreach was performed as part of the System Redesign to document requests (100% of work completed)
8) TANK continues to be a regional partner with OKI, Metro, and BCRTA, which has led to projects like the mobile ticketing app, and a new fare product, the Metro-TANK day pass (ongoing, 100% of work completed)
9) TANK finalized its Safety Management System and performance targets in May 2020 (100% of work completed)

DELAYS/PROBLEMS/CORRECTIVE ACTIONS:
None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

674.7 – MIDDLETOWN TRANSIT PLANNING STUDIES

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PROMISED PRODUCTS:
1) Coordinated planning and operation efforts with BCRTA and GDRTA.
2) Improved access inside the Butler County I-75 retail corridor and between Butler and Hamilton County Cincinnati State campuses.
3) Continued compliance and coordination with FTA, ODOT and OKI regulations including the development of performance measures and targets which will yield improved city and countywide transit connections for City of Middletown residents and visitors.
4) New Transit System Route Study to connect residents to social, education, and employment opportunities.
5) Participation in regional public transportation efforts (ongoing).
6) MTS will coordinate with OKI on inclusion of transit asset management, safety, and other performance measure targets into the planning process.

WORK COMPLETED:
1) Planning has been initiated to take over the 42X commuter service BCRTA funds with Cincinnati Metro. MTS would fund the system with commuter coaches. Due to the evidence remote work will continue, it is likely the service would be reduced to meet the demand.
2) BCRTA and MTS curb-to-curb program has been expanded to cover the entire county and three (3) miles into Warren and Hamilton counties providing $5.00 trips along the I-75 retail corridor.
3) Continued to work with FTA and ODOT on relevant regulations including safety planning and triennial. Due to COVID, the triennial has been postponed for 2020.
4) WSP was selected to do a transit system review for the fixed route system.
5) Talks continue about the City of Middletown’s role in public transportation. Employment remains the issue of combining the two systems.
6) BCRTA and MTS are updating the TAM plans and have completed the safety plans with the State of Ohio.

DELAYS/PROBLEMS/CORRECTIVE ACTIONS:
None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

674.8 – CLERMONT TRANSPORTATION CONNECTION PLANNING STUDIES

FUNDING BUDGET:  
Federal (FTA)  Local (CTC)  Total
FY 2020 FUNDING:  $5,668,557  $1,152,000  $6,820,557

EXPENDITURES:

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>$3,867,147</th>
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<tbody>
<tr>
<td>% FY 20 BUDGET UTILIZED</td>
<td>63%</td>
</tr>
<tr>
<td>PERCENT WORK COMPLETED</td>
<td>75%</td>
</tr>
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PROMISED PRODUCTS:  
Locally funded planning activities that will be conducted by CTC include the following:

1) Ongoing analysis – Monitor the fixed route and dial-a-ride service operations for opportunities to increase productivity and reduce costs.
2) Implement updated software and technologies on Dial-A-Ride services.
3) Increase coordination with local agencies, including presentations and group meetings.
4) Purchase replacement vehicles.
5) Increase ridership.
6) Improvements in service efficiency.
7) Conduct a survey of CTC passengers.
8) Analyze need and costs of farebox system.
9) Participation in regional planning activities with SORTA, TANK, Cincinnati USA Regional Chamber and OKI.
10) CTC will coordinate with OKI on inclusion of transit asset management, safety, and other performance measure targets into the planning process.

WORK COMPLETED:

1) Ongoing
2) Complete. Software updated - Trapeze
3) Ongoing
4) 2 40’ buses delivered in Oct 2019 (funding for 2 additional vans pulled by state due to Covid)
5) Not accomplished. Ridership down due to COVID 19
6) CTC continues to seek opportunities
7) No activity due to COVID 19
8) Farebox system- on going (see note below)
9) Ongoing to the extent possible
10) Ongoing

DELAYS/PROBLEMS/CORRECTIVE ACTIONS: Ridership is down due to Covid. Farebox grant is ready to execute we are delayed with vendor due to Covid.
**OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM**

**674.9 – BUTLER COUNTY REGIONAL TRANSIT AUTHORITY PLANNING STUDIES**

<table>
<thead>
<tr>
<th>FUNDING BUDGET:</th>
<th>Federal (FTA)</th>
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<tbody>
<tr>
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<td>$28,000</td>
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</table>

**EXPENDITURES:**

- EXPENDITURE: $63,000
- % FY 20 BUDGET UTILIZED: 100%
- PERCENT WORK COMPLETED: 100%

**PROMISED PRODUCTS:**
1) New and expanded services for target markets.
2) Increased ridership and increased access to local employers and job centers
3) New tools and quantifiable data regarding need for new transit services.
4) Identify key stakeholders for future transportation plans.
5) Continued compliance with FTA and ODOT regulations.
6) Plans, concept documents and evaluations for future transit infrastructure.
7) BCRTA will coordinate with OKI on inclusion of transit asset management, safety, and other performance measure targets into the planning process.

**WORK COMPLETED:**
1) Countywide BGo curb-to-curb was implemented in January 2020 to service rural areas of the county with $5.00 a trip rides. BCRTA also established a three (3) mile zone into Warren and Hamilton counties to allow for transfers to the other regional transit systems.
2) Ridership is down due to the covid disease and shutdown of Miami University. BCRTA is studying how to market that public transportation is safe to ride during the crisis.
3) New mobile applications were released for both fixed route and on-demand services to pay for rides. Having data on where fixed route riders activated their ticket will help us determine where transit service is efficient and where it is not.
4) Stakeholders continue to come online as BCRTA discusses what the future of transit looks like in Butler County.
5) BCRTA compiled the requested materials for its FTA Triennial. Due to COVID, the triennial has been postponed for 2020.
6) Studies for electric vehicle infrastructure is ongoing as more vehicles become available. Chestnut Fields multimodal facility discussions are ongoing with Miami University and Talawanda School District. Architectural & Engineering phase should go out to bid in Fall 2020.
7) BCRTA completed the agency safety plan and is working on an update of the TAM Plan for 2021-2023.

**DELAYS/PROBLEMS/CORRECTIVE ACTIONS:**
None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

674.10 – WARREN COUNTY TRANSIT PLANNING STUDIES

FUNDING BUDGET:  

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<tr>
<td>FY 2020 FUNDING</td>
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<td>$0</td>
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EXPENDITURES:

- EXPENDITURE: $0
- % FY 20 BUDGET UTILIZED: 0%
- PERCENT WORK COMPLETED: 100%

PROMISED PRODUCTS:
1) Participation in regional planning activities at OKI.
2) Continued analysis of scope of service.
3) Continued compliance with FTA and ODOT regulations.
4) Coordinate with partners at OKI and the federal and state levels to monitor performance measures and targets consistent with the requirements of FAST Act.
5) WCTS will coordinate with OKI on inclusion of transit asset management, safety, and other performance measure targets into the planning process.

WORK COMPLETED:
1) Participation in regional planning activities at OKI.
2) Continued analysis of scope of service took a dramatic change due to the covid pandemic. Ridership has greatly reduced and is expected to stay low for the foreseeable future.
3) Continued compliance with FTA and ODOT regulations.
4) Coordination with OKI, federal and state representatives to monitor performance measures. Coordination also resulted in updated Safety Plan being adopted.
5) Coordination with OKI on inclusion of transit asset management, safety, and other performance measure targets into the planning process. WCTS has received state grant funds for operating and for rolling stock.

DELAY/PROBLEMS/CORRECTIVE ACTIONS:
Plans to expand flex routes for more job-related trips has been put on hold due to decreased ridership from the pandemic.
685.1 – INDIANA EXCLUSIVE: DEARBORN COUNTY TRANSPORTATION PLANNING (PL)

FUNDING BUDGET:

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EXPENDITURES:

| EXPENSES PAID FROM 20 FUNDS: | $30,957 |
| % FY 20 BUDGET UTILIZED:     | 99%     |
| PERCENT WORK COMPLETED:      | 100%    |

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<th>STP</th>
<th>Total Balance</th>
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<tr>
<td>Total Unexpended Balance:</td>
<td>$234.25</td>
<td>$258.48</td>
<td>$492.73</td>
</tr>
</tbody>
</table>

PROMISED PRODUCTS:

1) The Plan, TIP and other planning documents will reflect performance measures (including asset management) and targets developed cooperatively with state and local partners and the progress towards meeting those targets.

2) 3C Planning: Incorporation of Dearborn County projects in the current OKI FY 2020-2023 TIP (ongoing) and the new FY 2021-2024 TIP (6/30/20), amended OKI 2040 Regional Transportation Plan (as appropriate) and Updated OKI Regional Transportation Plan (6/20), special transportation studies, the FY2021 UPWP, Annual Listing of Obligated Projects (9/30/19), five-year spending plan reports updated quarterly in cooperation with INDOT LPA Coordinator (ongoing), quarterly TIP project review meetings with Dearborn County stakeholders and INDOT District staff, Indiana MPO Council participation, and Red Flag Investigations consistent with INDOT templates (as needed). Integration of performance measures and targets into the Plan and TIP in coordination with state DOT’s and transit providers. Updated planning agreements consistent with 23 CFR 450.314. (6/19) Assistance to INDOT as needed in the development of the State Asset Management Plan.

3) Programming of sub-allocated STP, HSIP, CMAQ and TA funds programs and projects. (ongoing)

4) Perform mobile source emission estimates and air quality conformity determinations for Lawrenceburg Township, Greendale and Lawrenceburg. (as necessary)

5) Development of improved scheduling and cost estimating procedures in cooperation with state and local partners. (ongoing)

6) Progress towards compliance with ADA requirements, and the advancement towards
“connected” communities and ladders of opportunity for underserved communities. Provide technical assistance to member governments. (ongoing)

7) Up to date Coordinated Plan and a full program of projects scheduled for implementation. Call for 5310 projects (1/20)

8) Updated federal roadway functional class as necessary. Participate in HPMS efforts. Produce an updated CMP report. Speed data from FHWA and INDOT will be integrated into the current OKI travel time database. OKI will collect intersection turning movement counts at key locations. (6/19)

9) Enhanced travel model and new GIS layers used to support transportation planning and Homeland Security planning efforts. (ongoing)

10) Maintenance and execution of the OKI Participation Plan that meets all FAST ACT requirements including ports and freight providers per 23 CFR 450.316 (a) and (b). Revise the agency Title VI plan as necessary.

11) Support services associated with the fiscal impact assessment model (FIAM). (as needed)

12) Environmental consultations on the transportation plan. (ongoing)

WORK COMPLETED:

1) Performance Measures: Staff continued to coordinate with state DOT’s and transit agencies on performance measure development. Staff presented dashboard updates to the ICC and Board as part of the existing conditions presentation of the 2050 Plan background in September. In October Staff created a draft enhanced transportation performance measure for travel time reliability based on NPMRDS data. In January, staff prepared travel time reliability data from NPMRDS. Updates to the Safety TPM targets were adopted by resolution at the February OKI Executive Committee. Performance measures and targets are included in the OKI 2050 MTP.

2) 3C Planning Process Transportation Improvement Program: Staff completed multiple TIP amendments and administrative modifications throughout the year as requested by state and local agencies. On September 19th, staff met with state and local officials to review the status of projects in OKI’s TIP and to discuss future funding priorities. Preparation of the FY21-24 TIP concluded and was adopted by the OKI Board on April 9th. The TIP was sent to INDOT for inclusion in the STIP.

Transportation Plan: A year-long effort in developing, refining and publishing the OKI 2050 Metropolitan Transportation Plan came to a conclusion when the OKI Board adopted the Plan on June 11. The Plan was the result of many presentations, various scenario model runs and leaps forward to include consideration of connected and autonomous vehicles in addition to the foundational elements of traditional transportation plan elements, including a fiscally constrained list of over 200 projects. Interim products included but not limited to: development of several scenarios for testing for benchmark years 2020, 2030, 2040 and 2050 for the 2050 metropolitan transportation plan (Plan) update; software development for an automated 2050 project scoring program; a draft list of projects; development of content for the Plan; network coding and model runs.

UPWP: Monthly progress reports were prepared for work elements in the UPWP. The FY21 UPWP was completed and adopted by the OKI Board of Directors.

3) Project Programming and Coordination- Staff continues to coordinate with Dearborn County and INDOT personnel to advance the programming of Dearborn STP, HSIP, CMAQ and TA projects. Staff participated in the monthly Indianan MPO Council meetings and Dearborn County Quarterly Projects meetings. In May, work began on the State Line Road realignment project utilizing OKI
HSIP and STBG funds. Staff completed processing the latest crash data received from the states for use in performance measures, planning and project prioritization and programming.

4) Air Quality - Staff collected and processed data inputs for the MOVES model. Multiple model runs were performed by staff to demonstrate air quality conformity for both the FY2021-2024 TIP and the OKI 2050 MTP.

5) Staff updated the five year funding plan for OKI capital project funds for Dearborn County in July and November. Staff continued to monitor potential methods to improve scheduling and cost estimating procedures in cooperation with state and local partners including participation in monthly MPO Council meetings and quarterly meetings with Dearborn County LPA’s.

6) ADA considerations are in place for all capital projects using OKI sub-allocated federal funds. Technical assistance was provided when requested.

7) Staff continued active maintenance of the Coordinated Plan and administration of the 5310 program. Solicitations for projects occurred and awards were made.

8) Functional Class, HPMS, CMP and ITS Architecture – Staff provided data and analysis to FHWA to inform their Bottleneck report to Congress. Draft CMP document was completed in July. Final publication complete early August. As part of the CMP effort, counts were performed in July at the intersection of US-50 and SR-1 in late June. No ITS Architecture activity this period.

9) Model, Demographics and GIS: Work continued to develop an activity based travel demand model. Validation of the 2015 base year was completed. Development of the forecast year model was completed. Documentation was completed. Emissions model runs were completed for all analysis years (2020, 2030, 2040 and 2050). Staff returned to model refinement now that the 2050 Plan is complete.

Staff completed development of 2050 horizon year, as well as 2030 and 2040 intermediate year demographic projections. Staff provided assistance to local jurisdictions through the compilation and analysis of Census data.

Staff continued refining environmental resource data. Staff researched methodology for updating landcover and tree canopy GIS data. A data update methodology was designed so that future updates to layers can be done with more efficiently. Staff updated National Heritage, Historic Registry, and Agricultural District data based on the methodology. Staff continued to develop timeline for the next phase of environmental consultations to inform the 2020 update to the long range plan. Staff is working on National Transit Database (NTD) reports in November. Staff is working on National Transit Database (NTD) reports. Staff conducted a workshop to assist agencies applying for funding in December.

Staff completed the 2019 update of street centerline data from county GIS databases. Staff completed development of an EV Charging application to assist local applicants with the upcoming EV charging grant.

Staff continued development of a Commuter Analyst application for reporting commute route performance measures.

Staff continued development of a travel time reliability application.

Staff completed a bulk processing application for scoring Long Range Plan projects. The Critical Urban Freight Corridor maps were updated.
Staff updated Pavement Condition data using source data from INDOT. Staff completed the evaluation of NearMap as an imagery source for the region.

10) Participation Plan – Staff remains active in disseminating information about regional transportation projects and DBE opportunities including the OKI FY2021-2024 TIP and OKI 2050 Metropolitan Transportation Plan. Staff attended Dearborn Chamber Annual meeting. The Title VI Plan was revised to clarify the LEP four factor analysis in April.

11) FIA – no activity this period.

12) Staff updated metadata for the Environmental Resources Viewer. Staff researched and developed methodology for updating landcover and tree canopy GIS data. This methodology was designed so that future updates to layers can be done more efficiently. Staff updated National Heritage, Historic Registry, and Agricultural District data based on the methodology. Staff conducted Environmental Consultations used to review and inform development of the OKI 2050 MTP. Documentation of the program activity were completed for inclusion in the 2050 MTP.

DELAYS/PROBLEMS/CORRECTIVE ACTIONS:

None
**OKI Fiscal Year 2020 Unified Planning Work Program**

**685.2 – Indiana Exclusive: Dearborn County Transportation Planning (STP)**

**Funding Budget:**

<table>
<thead>
<tr>
<th>FY 2019 Carryover:</th>
<th>FHWA/KYTC</th>
<th>Local</th>
<th>Total</th>
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<tbody>
<tr>
<td></td>
<td>$49,914</td>
<td>$12,479</td>
<td>$62,393</td>
</tr>
</tbody>
</table>

**Expenditures:**

- **Expenses Paid from 19 Funds:** $49,139
- **% FY 19 Carryover Utilized:** 79% *
- **Percent Work Completed:** 100%

*This is a multi-year project*

**OKI Regional Council of Governments FY20 (7/1/19-6/30/20) Invoice Ledger**

<table>
<thead>
<tr>
<th>Purchase Order Number: 0020022454</th>
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**Invoice Number** | **Claim Period** | **Claim Amount** | **Claim Amount** |
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<td>1</td>
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<td>4/1/20-6/30/20</td>
<td>$23,256.22</td>
<td>$9,882.67</td>
</tr>
</tbody>
</table>

**Total Claims:** $49,507.27 $24,765.75 $24,741.52

**Total Unexpended Balance:** $234.25 $258.48 $492.73

**Promised Products:**

1. Active transportation planning program products consistent with element 685.1 (ongoing)

2. Support services associated with the fiscal impact assessment model. (as needed)

**Work Completed:**

1. Primary activities included travel model work, data collection and processing and GIS activities as reported in element 685.1

2. (600) Fiscal Impact Model: No Activity this period

**Delays/Problems/Corrective Actions:**

None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

686.2 – PL DISCRETIONARY OHIO RIVER BRIDGE COUNTERS

FUNDING BUDGET:  
FHWA/KYTC          LOCAL          TOTAL
FY 2019 CARRYOVER: $49,914    $12,479    $62,393

EXPENDITURES:
EXPENSES PAID FROM 19 FUNDS: $49,139
% FY 19 CARRYOVER UTILIZED 79% *
PERCENT WORK COMPLETED: 100%

*This is a multi-year project

PROMISED PRODUCTS:
1) New radar count station installations for the Taylor Southgate Bridge and Roebling Suspension Bridge to complete the coverage for all seven Ohio River Bridges. (12/31/19) Completion date was extended due to unexpected lead time for manufactured steel strain poles across the industry.

WORK COMPLETED:
1) Construction, testing and calibration is complete. Stations are operating. Project complete.
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

686.3 – KENTUCKY EXCLUSIVE: TRANSPORTATION PLANNING ACTIVITIES

**PROMISED PRODUCTS:**
1) OKI will maintain Continuing Highway Analysis Framework (CHAFs) for all Kentucky projects recommended in the *OKI Regional Transportation Plan* and other transportation-related studies per guidelines established by KYTC. OKI will maintain and revise the CHAF and SHIFT, for Kentucky projects identified through OKI’s planning process. Coordination with local officials to identify priority projects for SHIFT. (ongoing)

2) Participation in planning studies and activities as appropriate. Assistance to local governments regarding the LPA process and the requirements for administration of federal-aid projects. Participation in Statewide Planning meetings and other professional development activities with a focus on Kentucky transportation. (ongoing)

3) OKI will work with KYTC and/or contractors to collect classified traffic data on northern Kentucky roadways as resources permit. (as needed)

**WORK COMPLETED:**
1) Staff facilitated the CHAF/SHIFT process with OKI members, including the KYTC D6 office. This process resulted in the assignment of “boost” points for projects in Boone, Campbell and Kenton counties.

2) Staff attended and moderated a panel discussion with representatives from Kentucky’s Manufacturing, Logistics and Agriculture associations, in addition to the Kentucky Department of Energy at KYTC’s 2019 Freight Roundtable event at Central Offices in Frankfort 7/17-7/19. Staff participated in a conference call with KYTC on FAST Act rescission matters 7/31. OKI completed traffic forecasts for the Mall Road Connector project and participated in the project kickoff meeting conducted at KYTC D6 on August 1. Staff coordinated with FHWA and Boone County to hold a Truck Parking Workshop on October 22, 2019. Staff met with KYTC to discuss the NKY Active Traffic Demand Management Study on 3/24. Staff completed orientation to serve on the consultant selection committee for the NKY Active Traffic Demand Management Study (6-434). Staff served as a member of the consultant selection committee for the NKY Active Traffic Demand Management Study 5/27. Ongoing participation continued as a scoping meeting occurred in June.

Staff attended Tri-ED Quarterly Transportation Committee meetings, US 27 Smart Corridor (Campbell County) meetings, Ky. Statewide planning (10/16) and the February 24 NKY Outer Loop Study stakeholder meeting.

3) OKI staff conducted unmanned aerial vehicle (UAV) flights in May and June to video document the construction progress for the Graves Road Interchange project and the I-75 INFRA grant project in Boone County. Traffic data collected as part of the Ohio River Bridge Count Station program was processed and archived.

**DELAYS/PROBLEMS/CORRECTIVE ACTIONS:** None

---

**FUNDING BUDGET:**

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**EXPENDITURES:**

- EXPENSES PAID FROM 19 FUNDS: $28,149
- % FY 19 BUDGET UTILIZED: 18%
- PERCENT WORK COMPLETED: 100%
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

695.1 – UNIFIED PLANNING WORK PROGRAM (UPWP) ADMINISTRATION

<table>
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* KYTC does not allow carryover. Please see table on page 55 for detailed funding budget and expenditure figures for Kentucky federal, state and local funds.

**EXPENDITURES:**

- EXPENSES PAID FROM 19 FUNDS: $2,705
- EXPENSES PAID FROM 20 FUNDS: $21,102
- % FY 19 CARRYOVER UTILIZED: 100%
- % FY 20 BUDGET UTILIZED: 83%
- PERCENT WORK COMPLETED: 100%

*All promised products completed under budget, remaining funds will be spent in early fiscal year 2021.

**PROMISED PRODUCTS:**

1) FY19 Annual Completion and Expenditure Report (9/19)
2) FY20 Monthly progress reports
3) FY2021 UPWP (Draft: 3/20; Final: 4/20)

**WORK COMPLETED:**

1) Project complete.
2) Monthly progress reports were prepared for work elements in the Unified Planning Work Program (ongoing).
3) FY2021 Unified Planning Work Program – The OKI Board adopted the FY2021 UPWP at their April 2020 meeting.

**DELAYS/PROBLEMS/CORRECTIVE ACTIONS:**

None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

697.1 – TRANSPORTATION PROGRAM REPORTING

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* KYTC does not allow carryover. Please see table on page 55 for detailed funding budget and expenditure figures for Kentucky federal, state and local funds.

EXPENDITURES:
- EXPENSES PAID FROM 19 FUNDS: $255
- EXPENSES PAID FROM 20 FUNDS: $20,526
- % FY 19 CARRYOVER UTILIZED: 100%
- % FY 20 BUDGET UTILIZED: 91%
- PERCENT WORK COMPLETED: 100%

*All promised products completed under budget, remaining funds will be spent in early fiscal year 2021.

PROMISED PRODUCT:
1) Transportation Annual Summary (6/20).

WORK COMPLETED:
1) The Transportation Annual Summary was completed and provided to the funding agencies and posted on the OKI website.

DELAYS/PROBLEMS/CORRECTIVE ACTIONS:
None
OKI FISCAL YEAR 2020 UNIFIED PLANNING WORK PROGRAM

720.1 – MOBILE SOURCE EMISSIONS PLANNING

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* KYTC does not allow carryover. Please see table on page 55 for detailed funding budget and expenditure figures for Kentucky federal, state and local funds.

EXPENDITURES:

- EXPENSES PAID FROM 19 FUNDS: $5,043
- EXPENSES PAID FROM 20 FUNDS: $33,371
- % FY 19 CARRYOVER UTILIZED: 100%
- % FY 20 BUDGET UTILIZED: 83%
- PERCENT WORK COMPLETED: 100%

*All promised products completed under budget, remaining funds will be spent in early fiscal year 2021.

PROMISED PRODUCTS:

1) Coordination and consultation with OKI committees, federal, state and local agencies regarding air quality issues. Preparation of appropriate documentation of Metropolitan Transportation Plan and TIP conformity. Provision of travel and mobile source emission data to support SIP revisions prompted by changes in local emission control programs and federal standards for ozone and particulate matter. (ongoing)

2) Quantification of the expected air quality and energy benefits of candidate projects for CMAQ, SNK, STP, SNK or TA funding. (as required)

WORK COMPLETED:

1) December - Staff has made progress in developing Motor Vehicle Emissions Simulator (MOVES) model inputs for each county within the OKI region. These inputs will be utilized in the OKI travel model and MOVES model to evaluate air quality and energy benefits of potential CMAQ, SNK, STP, and TA funded projects

January - Staff has completed development of Motor Vehicle Emissions Simulator (MOVES) model inputs for each county within the OKI region. Staff also attended a 2.5-day workshop on Introduction to Transportation Conformity to better understand the relationship between transportation planning and air quality planning in the context of transportation conformity.

February - Staff completed development of Motor Vehicle Emissions Simulator (MOVES) model inputs for each county within the OKI region.

April - Progress was made on the development of the Air Quality Conformity Technical Document for the 2050 Metropolitan Transportation Plan.

May - The 2050 MTP regional emissions analysis and Conformity Technical Document were completed in May and shared with the IAC group.

June - Continued coordination with the IAC regarding air quality conformity for 2050 MTP.
2) November - Applications for FY24/25 CMAQ funding were reviewed. Five applications were forwarded to the Ohio Statewide Urban CMAQ Committee (OSUCC) for further review. Estimates of potential emissions reductions were prepared. Staff participated in the October 25th meeting of the Ohio Association of Regional Councils (OARC) and the OSUCC in Columbus. Projects requesting CMAQ funding were reviewed and recommended to the OARC Executive Directors.

December - Staff has made progress in developing Motor Vehicle Emissions Simulator (MOVES) model inputs for each county within the OKI region. These inputs will be utilized in the OKI travel model and MOVES model to evaluate air quality and energy benefits of potential CMAQ, SNK, STP, and TA funded projects.

February – Staff completed a CMAQ-eligibility determination report for five TIP projects that estimated potential emissions reductions.

April - Progress was made on the development of the Air Quality Conformity Technical Document for the 2050 Metropolitan Transportation Plan. Staff completed a CMAQ-eligibility determination report for PID 111491 Wasson Way Phase 3 project. Staff participated in the following meetings: Interagency Consultation for Air Quality Conformity for the FY2021-24 Transportation Improvement Program (4/2) and the 2050 Metropolitan Transportation Plan (4/16).

DELAYS/PROBLEMS/CORRECTIVE ACTIONS:
None
### OKI Fiscal Year 2020 Performance and Expenditure Report

#### Work Element: UPWP Rev#1 submitted 6/1/20

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#### Work Element: FY19 Mobile Source Emissions

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#### Totals

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19-08 spent in FY20 - based on revenue booked $ 523,042  $ 418,434  $ 52,304  $ 52,304
20-08 spent in FY20 - based on revenue booked $ 2,483,566  $ 1,986,853  $ 248,357  $ 248,356
Total Spent in FY20 $ 3,008,609  $ 2,900,286  $ 300,561  $ 300,561

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### OKI Fiscal Year 2020 Performance and Expenditure Report

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### Other Data

- 18-08 spent in FY19: based on revenue booked - 
- 19-08 spent in FY19: based on revenue booked - 
- Total Spent in FY19: based on revenue booked - 

### Contract Information

- Contract # 190000150 - 

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### OKI Fiscal Year 2020 Performance and Expenditure Report

**Work Element** | **UPWP Budget** | **FY** | **IN Federal** | **OKI Local** | **IN Total** | **% Complete**
--- | --- | --- | --- | --- | --- | ---
601.1 Short Range Planning | 18 | | | | | |
601.1 Short Range Planning | 19 | | | | | |
602.1 TIP | 18 | | | | | |
602.1 TIP | 19 | | | | | |
605.1 Continuing Planning - Surveillance | 18 | | | | | |
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625.2 Services | 18 | | | | | |
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685.1 Dearborn County (INDOT) | 19 | $25,000 | $6,250 | $31,250 | | |
686.3 Transportation Planning Activities | 19 | | | | | |
687.1 UPWP | 18 | | | | | |
687.1 UPWP | 19 | | | | | |
695.1 Transportation Program Reporting | 18 | | | | | |
695.1 Transportation Program Reporting | 19 | | | | | |
720.1 Mobile Source Emissions | 18 | | | | | |
720.1 Mobile Source Emissions | 19 | | | | | |
**Total Budget** | 18 | | | | | |
**Total Budget** | 19 | $25,000 | $6,250 | $31,250 | | |

**Work Element** | **PL Expenditures** | **FY** | **IN Federal** | **OKI Local** | **IN Total** | **% Complete**
--- | --- | --- | --- | --- | --- | ---
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601.1 Short Range Planning | 19 | | | | | |
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685.1 Dearborn County (INDOT) | 19 | $24,766 | $6,191 | $30,957 | 99% | 100%
686.3 Transportation Planning Activities | 19 | | | | | |
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687.1 UPWP | 19 | | | | | |
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695.1 Transportation Program Reporting | 19 | | | | | |
720.1 Mobile Source Emissions | 18 | | | | | |
720.1 Mobile Source Emissions | 19 | | | | | |
**Total Expenditure** | 18 | | | | | |
**Total Expenditure** | 19 | $24,766 | $6,191 | $30,957 | 99% | |

18-08 spent in FY19 - based on revenue booked
19-08 spent in FY19 - based on revenue booked
Total Spent in FY19

---

**OKI Regional Council of Governments FY19 (7/1/18-6/30/20) Invoice Ledger**

<table>
<thead>
<tr>
<th>Purchase Order Number</th>
<th>PL/FTA</th>
<th>STP</th>
<th>Total Balance</th>
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<td>$50,000</td>
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<th>Invoice Number</th>
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<th>Claim Amount</th>
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<tr>
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<tr>
<td>2</td>
<td>10/1/18-12/31/19</td>
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<tr>
<td>3</td>
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<td>4</td>
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Total Claims: $49,507.27
Total Unexpended Balance: $234.25

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59
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<th>Work Element</th>
<th>FTA -Budget</th>
<th>FY</th>
<th>FTA Federal</th>
<th>OKI Local</th>
<th>Match</th>
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<th>% of Work Complete</th>
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<tr>
<td>674.1 JARC</td>
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<tr>
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<tr>
<td>674.4 Transit Planning Activities-5310 PT</td>
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<td>$125,880</td>
<td>$ -</td>
<td>$31,470</td>
<td>52%</td>
<td>100%</td>
<td></td>
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<tr>
<td>674.4 Transit Planning Activities-5310 PT</td>
<td>19</td>
<td>$235,250</td>
<td>$ -</td>
<td>$60,630</td>
<td>24%</td>
<td>100%</td>
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</table>

13-23 (12) spent in FY20- based on revenue booked | $25,102 | $24,895 | $207 | $ |
15-23 (15) spent in FY20- based on revenue booked | $83,611 | $83,611 | $ - | $ - |
17-23 (17) spent in FY20- based on revenue booked | $15,360 | $15,360 | $ - | $ - |
17-23 (17) spent in FY20- based on revenue booked | $157,350 | $125,880 | $ - | $31,470 |
19-23 (19) spent in FY20- based on revenue booked | $295,880 | $235,250 | $ - | $60,630 |
Total Spent in FY20 | $577,303 | $484,995 | $207 | $92,100 |
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<th>Complete</th>
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<tbody>
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<td>$77,262</td>
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<th>Total</th>
<th>Expended</th>
<th>Complete</th>
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<tbody>
<tr>
<td>20-15 spent in FY20 - based on revenue booked</td>
<td>$323,601</td>
<td>99%</td>
<td>100%</td>
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<tr>
<td>20-15 spent in FY20 - based on revenue booked</td>
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Total Spent in FY20: $363,492

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<th>Work Element</th>
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<th>FY</th>
<th>OH</th>
<th>STP</th>
<th>OH</th>
<th>Local</th>
<th>Total</th>
<th>Expended</th>
<th>Complete</th>
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<tbody>
<tr>
<td>610.4</td>
<td>LRP - Land Use</td>
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<td>$323,601</td>
<td>0</td>
<td>$323,601</td>
<td>99%</td>
<td>100%</td>
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<tr>
<td>610.5</td>
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<td>20</td>
<td>$39,890</td>
<td>52%</td>
<td>100%</td>
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Total Expenditure: $363,492

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<th>KY</th>
<th>OH</th>
<th>KY</th>
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<td>610.5</td>
<td>Fiscal Impact Analysis Model</td>
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Total Expenditure: $61,631

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<th>IN</th>
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<th>Complete</th>
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<tbody>
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Total Expenditure: $84,039

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<th>Local</th>
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<th>Expended</th>
<th>Complete</th>
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<td>100%</td>
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Total Spent in FY20: $75,347

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<th>OH</th>
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<th>% Expended</th>
<th>Complete</th>
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<tbody>
<tr>
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<td>Fiscal Impact Analysis Model</td>
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</table>

20-15 spent in FY20 - based on revenue booked | 100% |

Total Spent in FY20: $24,742

<table>
<thead>
<tr>
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<th>Local - Expenditures</th>
<th>FY</th>
<th>OH</th>
<th>Local</th>
<th>% Expired</th>
<th>Complete</th>
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<tbody>
<tr>
<td>610.5</td>
<td>Fiscal Impact Analysis Model</td>
<td>20</td>
<td>$24,742</td>
<td>100%</td>
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20-15 spent in FY20 - based on revenue booked | 100% |

Total Spent in FY20: $24,742
### Work Element

<table>
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<tr>
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<th>UPWP Rev # submitted 6/1/20</th>
<th>FY</th>
<th>Duke</th>
<th>Total</th>
<th>% Expended</th>
<th>% of Work Complete</th>
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<tr>
<td>850.5 Duke Class Benefit Fund</td>
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### Duke - Expenditures

<table>
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<th>Duke</th>
<th>Total</th>
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<tbody>
<tr>
<td>850.5 Duke Class Benefit Fund</td>
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17-27 spent in FY20 - based on revenue booked

<p>| | | | | | |</p>
<table>
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</table>

Total Spent in FY20

<p>| | | | | | |</p>
<table>
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<tbody>
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<td>OH</td>
<td>%</td>
<td>% of Work Complete</td>
</tr>
<tr>
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<tr>
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<th>FY</th>
<th>OH</th>
<th>%</th>
<th>% of Work Complete</th>
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<tbody>
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20-20 spent in FY20 - based on revenue booked
Total Spent in FY20

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<th>OH</th>
<th>C.S. Match Required</th>
<th>C.S. Match Excess</th>
<th>KY</th>
<th>%</th>
<th>% of Work Complete</th>
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20-20 spent in FY20 - based on revenue booked
Total Spent in FY20

<table>
<thead>
<tr>
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<th>KY</th>
<th>C.S. Match Required</th>
<th>C.S. Match Excess</th>
<th>KY</th>
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<th>% of Work Complete</th>
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<tbody>
<tr>
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<td>$13,995</td>
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20-20 spent in FY20 - based on revenue booked
Total Spent in FY20
### CMAQ - Budget

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</thead>
<tbody>
<tr>
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*Due to the Governor State of Ohio work from home order, OKI decided to not run Spring 2020 Rideshare Ads which would have provided contributed Services Match for FY2020.*

### CMAQ - Expenditures

<table>
<thead>
<tr>
<th>Work Element</th>
<th>FY</th>
<th>CMAQ Expended</th>
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</thead>
<tbody>
<tr>
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20-06 spent in FY20 - based on revenue booked

Total Spent in FY20

### SNK - Budget

<table>
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<th>Work Element</th>
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<th>C.S. Match Required</th>
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Contract #1900002235=

$40,300

### SNK - Expenditures

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<th>C.S. Match Excess</th>
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<td>667.1 Rideshare Activities</td>
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<td>$11,510</td>
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20-06 spent in FY20 - based on revenue booked

Total Spent in FY20

<table>
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<th>SNK Required</th>
<th>C.S. Match Required</th>
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<tr>
<td>667.1 Rideshare Activities</td>
<td>19</td>
<td>$11,510</td>
<td>-</td>
<td>$2,878</td>
<td>$11,510</td>
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Required CS 25%