MEETING MINUTES
OF THE EXECUTIVE COMMITTEE OF THE
OHIO-KENTUCKY-INDEANA REGIONAL COUNCIL OF GOVERNMENTS
MARCH 14, 2019 - 10:30 A.M.
OKI BOARD ROOM

• Call to Order

President Knochelmann, noting that there was a quorum, called the meeting to order at 10:31 a.m. The following members were in attendance:

EXECUTIVE COMMITTEE MEMBERS

Judge Kris Knochelmann, Kenton County Fiscal Court, President
Judge Gary W. Moore, Boone County Fiscal Court, First Vice President
Mr. T.C. Rogers, Butler County Board of Commissioners, Past President
Judge Steve Pendery, Campbell County Fiscal Court
Mr. Edwin H. Humphrey, Clermont County Board of Commissioners
Mr. Rick Probst, Dearborn County Board of Commissioners
Mr. Todd Portune, Hamilton County Board of Commissioners
Mr. Robert Brown, Hamilton, Ohio
Mr. Richard Richardson, Lawrenceburg, Indiana
Mr. Larry P. Mulligan, Middletown, Ohio
Ms. Beth Fennell, Newport, Kentucky
Mr. Karl B. Schultz, Miami Township
Mr. Robert K. McGee, Union Township
Ms. Christine Maticic, Butler County Association of Township Trustees & Clerks
Mr. Greg Orosz, alternate for Jonathan Sams, Warren Co. Assn. of Township Trustees & Clerks
Mr. Brian Painter, Campbell County Fiscal Court
Mr. David Okum, Hamilton County Regional Planning Commission
Mr. Dennis Andrew Gordon, PDS of Kenton County
Mr. Ryan Cook, alternate for Stan Williams, Warren County Regional Planning Commission
Mr. Roger Kerlin, Resident Member
Mr. Larry H. Maxey, Resident Member
Mr. Kenneth F. Reed, Resident Member, Treasurer
Mr. V. Anthony Simms-Howell, Ohio Comm. on Hispanic/Latino Affairs, Resident Member
Mr. Thomas Voss, Resident Member
Mr. Ted Hubbard, Hamilton County Engineer
Mr. David Painter, Clermont County Board of Commissioners
Mr. Jim Ude, Indiana Department of Transportation
Mr. Robert Yeager, Kentucky Transportation Cabinet
Ms. Tammy Campbell, Ohio Department of Transportation

Kris Knochelmann           Mark R. Policinski
President                  CEO

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Executive Committee Members (continued)
Mr. Darryl Haley, Southwest Ohio Regional Transit Authority
Mr. Andrew Aiello, Transit Authority of Northern Kentucky
Mr. Matt Dutkevicz, alternate for Christopher Lawson, Butler Co. Regional Transit Authority

BOARD MEMBERS

Mr. Charles Tassell, Deer Park, Ohio
Mr. Henry Menniger, Harrison, Ohio
Mr. Christopher Reinersman, Independence, Kentucky
Mr. Jeffrey Aylor, Lebanon, Ohio
Ms. Traci Theis, Madeira, Ohio
Mr. Chris Dobroszi, Montgomery, Ohio
Ms. Donna Laake, Norwood, Ohio
Mr. Tom Peck, Clermont County Township Association
Mr. Taylor Corbett, Clermont County Planning Commission
Mr. Mark McCormack, Dearborn County Plan Commission
Ms. Katherine Keough-Jurs, Cincinnati (City) Planning Commission
Mr. Michael Ionra, Hamilton (City) Planning Commission
Mr. Bill Brayshaw, Resident Member
Mr. Nick Hendrix, Kenton County Public Works, Resident Member
Mr. Scott Pennington, Boone County Engineer, Resident Member

GUESTS

Mr. Jim Lukas, representing Kevin Hardman, Sharonville, Ohio
Ms. Lindsey Aranyos, Clermont County
Mr. Brian Riblet, Montgomery, Ohio
Ms. Joann Brayshaw
Ms. Leanne Fleming
Ms. Ashley Patrick, DLZ
Mr. Shawn Mason, Prime AE
Mr. Jeff Wallace, Barge Design
Ms. Kelly Everett, American Structurepoint
Mr. Frank Burkett, FHWA
Mr. Skip Schulte, Citizen

LEGAL COUNSEL

Mr. Don Mottley, Taft, Stettinius & Hollister

STAFF

Mr. Robert W. Koehler
Ms. Purcy Nance
Mr. Brad Mason
Mr. Liren Zhou
Ms. Summer Jones
Mr. Andy Meyer
Ms. Marilyn F. Osborne
Ms. Lorrie Platt
Mr. David Shuey
Mr. Brandon Rudd
Ms. Regina Fields
Ms. Florence Parker
Ms. Karen Whitaker
Mr. Andy Reser
Mr. Travis Miller
Ms. Margaret Minzner
Mr. Adam Evans
Ms. Robyn Bancroft
Mr. Painter led the Executive Committee in the Pledge of Allegiance. President Knochelmann explained that Mark Policinski was not able to attend the meeting because he was with his ailing mother in Indiana. He asked everyone to remain standing for a moment of silent prayer for Mark and his family.

- Announcements

President Knochelmann reminded everyone to sign in for attendance purposes. He also reminded everyone that this is an Executive Committee meeting and that Executive Committee members or their alternates are able to vote, Board members are not able to vote.

ITEM #1: ADMINISTRATIVE

A. President’s Report

President Knochelmann reminded everyone that nominations for the Public Service Recognition Award are due to Florence Parker by April 5. Copies of the nomination form were available on the back table.

B. Approval of February 14, 2019 Board of Directors Meeting Minutes

President Knochelmann called for corrections and/or additions to the February 14, 2019 minutes of the Board of Directors meeting. There being none, Ms. Maticic moved that the minutes be approved as presented. Mr. Humphrey seconded the motion; motion carried.

C. Deputy Executive Director’s Report

Mr. Bob Koehler reported that at Tuesday’s ICC meeting, a call for project was announced and a workshop was held after the meeting. He provided an overview of available funding, which includes Ohio STBG/CMAQ, Ohio Transportation Alternatives and Kentucky SNK funds. He explained that new this year are a combined STBG/CMAQ application, a streamlined electronic application, improved Project Applicant Assistant and a new technology factor for TA.

<table>
<thead>
<tr>
<th>Type</th>
<th>Area (roadways must be functionally classified)</th>
<th>Eligible Phases</th>
<th>Funding Available</th>
<th>Maximum Funding Request Per Application</th>
<th>Max Application per Sponsor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ohio STBG/CMAQ</td>
<td>Urbanized Area</td>
<td>PE-RWS, ROW, UTIL, CON</td>
<td>$35m ($25m STBG/ $10m CMAQ)</td>
<td>$6m</td>
<td>3</td>
</tr>
<tr>
<td>Combined</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ohio TA</td>
<td>OKI Planning Area</td>
<td>PE-RWS, ROW, UTIL, CON</td>
<td>$2.6m</td>
<td>$750,000</td>
<td>1</td>
</tr>
<tr>
<td>Kentucky SNK</td>
<td>Urbanized Area</td>
<td>PE (Design), PE-RWS, ROW, UTIL, CON</td>
<td>$7.5m</td>
<td>$5m</td>
<td>2</td>
</tr>
</tbody>
</table>
Mr. Koehler provided the schedule for projects:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 12, 2019</td>
<td>Program Announcement and Workshop</td>
</tr>
<tr>
<td>June 7, 2019</td>
<td>Applications Due</td>
</tr>
<tr>
<td>September 10, 2019</td>
<td>Prioritization Subcommittee</td>
</tr>
<tr>
<td>September 17, 2019</td>
<td>Prioritization Subcommittee (if needed)</td>
</tr>
<tr>
<td>September 20, 2019</td>
<td>CMAQ projects sent to OSUCC for review</td>
</tr>
<tr>
<td>October 8, 2019</td>
<td>ICC Approval</td>
</tr>
<tr>
<td>October 10, 2019</td>
<td>OKI Board Approval</td>
</tr>
<tr>
<td>By December 31, 2019</td>
<td>Ohio MPO Executive Directors approve CMAQ projects</td>
</tr>
<tr>
<td>April 9, 2020</td>
<td>Projects included in OKI TIP</td>
</tr>
</tbody>
</table>

Questions related to STBG/CMAQ/SNK should be directed to Andy Reser areser@oki.org or 513-619-7688. Transportation Alternatives questions should be directed to Summer Jones at sjones@oki.org or 513-619-7674. Information can also be found on OKI’s website at funding.oki.org.

D. Legislative Update

Ms. Lorrie Platt, staff, reported that President Knoechelmann was invited last week by Congressman Steve Chabot to testify in front of the House’s Small Business Committee hearing. He participated on a panel that focused on how infrastructure affects small businesses. President Knoechelmann explained that he stood in for Mark Policinski at the hearing since he was already in DC at NACO. He stated that Congressman Chabot was very gracious and there were a lot of good questions. They talked about transportation and the Brent Spence Bridge. Other testimonies discussed technology and entrepreneurship and how they impact infrastructure. Ms. Platt pointed out that the testimony can be viewed on YouTube.

Ms. Platt reported that INFRA applications were due on March 4. OKI provided letters of support for two Ohio projects – the Western Hills Viaduct and the Appalachian Opportunity Corridor in Clermont County.

Ms. Platt shared highlights from CVG, noting that the positive momentum continues to grow out at the airport. January set all kinds of records – CVG set a new all-time record for local passengers traveling, a total of 278,440 people, which is a 5.3% increase year over year. This is also the 10th consecutive month of new monthly local passenger records. Freight also set a new all-time record in January with nearly 105 thousand tons handled, which is an 8.6% year over year increase in cargo. Allegiant Airlines celebrated it’s 5-year anniversary last month.

Ms. Platt also reported that OKI’s GIS department has undertaken a great collaboration with the Cincinnati USA Regional Chamber. She showed the front page of yesterday’s Cincinnati Enquirer where there was an article that highlights the Job Hubs application. She said that is another terrific example of OKI sharing critical data with a regional partner. David Shuey, staff, provided a brief overview of the application and available data. He explained that a more detailed presentation will be given to the Board at an upcoming meeting, but due to the timeliness of the
newspaper article, he wanted to show how the information can be utilized. He explained that the reason OKI became involved was to better understand travel times via automobile and public transit to each of these hubs. Mr. Chris Dobroszi asked if total employment (rather than just the traded sector) numbers will be added for the Central Business District Hub. Mr. Shuey explained that they are not planning to add those figures. However, he pointed out that this is just Phase 1 of the project. They will also look at health care and education job hubs for the region.

E. Finance Officer’s Report

Ms. Purcy Nance, staff, reported that the Finance Officer’s Report was distributed around the table. She explained that the report is on the financial statements for the period ended January 31, 2019 and includes current cash information.

Ms. Nance referred members to page 2 for the current information. As of March 8, OKI had $695,364 in the PNC checking account, $24,055 in the HSA/FSA checking account and $570,665 in the STAR Ohio money market mutual fund. She reported that there has been no recent activity on OKI’s line of credit and there is no outstanding balance at report date.

Ms. Nance stated that page 3 contains the balance sheet as of January 31. She reported that Cash and Investments are up 73% from this time last year. Receivables are down 28% from this time last year due to the completion of the Boone County Study and the Forestry project combined with timing of invoice payments offset by timing of project activities. Ms. Nance reported that as of January 31, there were $707,000 in receivables, all associated with December and January invoices. She further stated that payables are up 123%, or $65,000, from this time last year due to the completion of the Boone County study.

Ms. Nance stated that Revenue information is located on page 4. She reported that as of January 31, OKI is 58% of the way through the budgeted year. Overall, revenues are at 58%, which is on budget. She noted the following items: Federal Revenues are ahead of budget due to the timing of FTA pass through activities; Local revenues are ahead of budget due to the timing of county funding payments; Miscellaneous Revenues are ahead of budget due to the timing of OKI’s annual meeting; and Contributed Services are behind budget due to the timing of the RideShare and Clean Air outreach campaigns offset by FTA pass through project activities.

Ms. Nance stated that page 5 contains Expense information. She reported that Overall Expenses are at 55%, which is on budget. Ms. Nance noted the following items: Category 2, Fringe Benefits are under budget due to savings experienced on health insurance renewals; she noted that OKI budgeted for a 15% increase and experienced a 1% increase; Category 3, Travel, Subsistence and Professional Development is behind budget due to the timing of Board travel and agency membership renewals; and Category 6, Contributed Services is behind budget due to timing of the RideShare and Clean Air outreach campaigns offset by FTA pass through project activities.

Ms. Nance stated that page 6 contains the General Fund Balance information. She reported that the General Fund Balance has had a net increase of approximately $164,000 year to date. The two components of this increase are timing differences and year to date activities. The timing
differences include a $150,000 increase due to timing of county funding payments and a $107,000 decrease due to the application of negotiated fringe and indirect rates. The remaining $121,000 increase is associated with year to date operations and timing of active projects. Resulting in a year to date fund balance of $1,531,000, of this amount $342,000 is committed to active projects.

There being no discussion, Mr. Humphrey moved that the Executive Committee accept and file the Finance Officer’s Report dated March 14, 2019. Mr. Reed seconded the motion; motion carried.

ITEM #2: CITY OF MONTGOMERY PRESENTATION

Mr. Brian Riblet, Montgomery’s City Manager, provided an update about the Montgomery Road and Ronald Reagan Highway Interchange Improvement Project. He explained that they have been working on the project since early 2016. Included are the demolition of an existing overpass and the construction of a multi-lane roundabout. The project is on schedule and it is anticipated that it will sell on October 2 with the award finalized by the end of the year.

Mr. Riblet explained that the project is being broken into four phases and traffic will be maintained throughout each phase. He provided an overview of each of the phases. Mr. Riblet explained that they have created an internal communications team and are reaching out to share information about the project to all those interested.

Mr. Riblet provided an overview of the funding received for the project:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>OKI - STP Funds for Roundabout Construction</td>
<td>$6,600,000</td>
</tr>
<tr>
<td>Hamilton County TID Grant (2017) – Design Services for Roundabout</td>
<td>$250,000</td>
</tr>
<tr>
<td>Hamilton County TID Grant (2018) – ROW and Construction for Roundabout</td>
<td>$250,000</td>
</tr>
</tbody>
</table>

Mr. Riblet explained that the roundabout is being constructed in conjunction with development of the city’s Gateway project which will be located on the east side of Montgomery where the land will be opened up. This development has been a vision of the City Council for at least eight years. It will be built in two phases. The $160 m multi-use development will include professional office space, retail, restaurants, a boutique hotel, luxury apartments and condominiums. An estimated 1,300 jobs will be created and sales revenue from Phase I is estimated at $10.15 m.

Mr. Riblet stated that it takes partnerships and collaboration to make a project possible. He thanked OKI, Hamilton County, and all of the project partners. He also recognized several individuals in attendance who were instrumental in moving the project forward.

Mr. Chris Dobroszi, City of Montgomery’s Mayor, also thanked OKI and Hamilton County. He pointed out that this project is not only important to Montgomery, but also to the region.
ITEM #3: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Andy Reser, staff, reported that the ICC met on Tuesday, March 12. Lorrie Platt and Brad Mason presented the Legislative and Technology report. Charles Rowe of ODOT provided information on the SR 32 Appalachian Opportunity Corridor Improvements INFRA grant. Bill Schefcik of the City of Cincinnati presented on the Western Hills Viaduct INFRA grant application. Brandon Flessner of OKI staff gave a brief demonstration of the GIS Project Application Assistant, which will be used to help evaluate upcoming applications for OKI federal funds. The Committee approved an Administrative Modification to the TIP. And two resolutions were recommended for your approval. First, as presented by Travis Miller, was the Section 5310 Project Selection and second was TIP Amendment #15. Mr. President that concludes my meeting summary.

A. Selection of Projects to be Funded with Section 5310 Federal Funds Allocated to the Cincinnati Urbanized Area

Mr. Travis Miller, staff, explained that the goal of the Section 5310 program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. The projects must be consistent with OKI’s Coordinated Plan which was approved by the Board in 2016. New this year was the use of an online application process. An Oversight Team composed of experts in the region related to mobility for seniors and disabled individuals reviewed the applications and met with staff on February 15 to discuss them.

Mr. Miller discussed the funding available and explained that there are currently two federal year allocations available, each of which must be secured within two years.

<table>
<thead>
<tr>
<th>FFY 2017 Funds Available</th>
<th>$ 988,976</th>
</tr>
</thead>
<tbody>
<tr>
<td>FFY 2018 Funds Available</td>
<td>$1,266,374</td>
</tr>
<tr>
<td>Total Available</td>
<td>$2,255,323</td>
</tr>
</tbody>
</table>

Mr. Miller provided an overview of the applications received. He explained that Warren County Community Services’ application was deficient in multiple areas and therefore the Oversight Team is not recommending their project for this round of funding. Staff is working with them for future funding cycles.

Mr. Miller presented the funding recommendations:
<table>
<thead>
<tr>
<th>SCORE</th>
<th>Agency</th>
<th>Vehicles</th>
<th>Non-Vehicles</th>
<th>FY17 Funds Requested</th>
<th>Funds Matched</th>
<th>Total Project Cost</th>
<th>% Federal</th>
<th>% Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>84</td>
<td>Cancer Justice Network</td>
<td></td>
<td>mobility management</td>
<td>$160,538</td>
<td>$40,135</td>
<td>$200,673</td>
<td>80%</td>
<td>20%</td>
</tr>
<tr>
<td>74</td>
<td>Catch-a-Ride/Lifetime Resources</td>
<td></td>
<td>software extension and 3 year renewal</td>
<td>$31,640</td>
<td>$7,910</td>
<td>$39,550</td>
<td>80%</td>
<td>20%</td>
</tr>
<tr>
<td>85</td>
<td>CASS</td>
<td>2 LTV Cutaways</td>
<td>cameras for fleet</td>
<td>$115,608</td>
<td>$28,908</td>
<td>$144,515</td>
<td>80%</td>
<td>20%</td>
</tr>
<tr>
<td>85</td>
<td>Clermont Senior Services</td>
<td>2 Modified Minivans</td>
<td>software 5 year renewal - TripSpark</td>
<td>$110,370</td>
<td>$27,593</td>
<td>$137,963</td>
<td>80%</td>
<td>20%</td>
</tr>
<tr>
<td>82</td>
<td>CABVI</td>
<td></td>
<td>mobility management</td>
<td>$165,000</td>
<td>$42,567</td>
<td>$207,567</td>
<td>79%</td>
<td>21%</td>
</tr>
<tr>
<td>75</td>
<td>Maple Knoll Communities</td>
<td>2 Modified Minivans</td>
<td>LTN 6-3</td>
<td>$112,280</td>
<td>$28,071</td>
<td>$140,351</td>
<td>80%</td>
<td>20%</td>
</tr>
<tr>
<td>89</td>
<td>NKADD</td>
<td></td>
<td>mobility management</td>
<td>$206,665</td>
<td>$51,666</td>
<td>$258,330</td>
<td>80%</td>
<td>20%</td>
</tr>
<tr>
<td>85</td>
<td>Partners in Prime</td>
<td>3 Modified Minivans</td>
<td></td>
<td>$85,140</td>
<td>$21,285</td>
<td>$106,425</td>
<td>80%</td>
<td>20%</td>
</tr>
<tr>
<td></td>
<td><strong>TOTALS</strong></td>
<td></td>
<td></td>
<td><strong>$987,241</strong></td>
<td><strong>$248,135</strong></td>
<td><strong>$1,235,374</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2018 - Carryover Applications

<table>
<thead>
<tr>
<th>Agency</th>
<th>Vehicles</th>
<th>Non-Vehicles</th>
<th>Funds Requested</th>
<th>Funds Matched</th>
<th>Total Project Cost</th>
<th>% Federal</th>
<th>% Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCRTA</td>
<td>Operations (final 1/3 of original request)</td>
<td></td>
<td>$275,400</td>
<td>$275,400</td>
<td>$550,800</td>
<td>50%</td>
<td>50%</td>
</tr>
<tr>
<td>BCRTA</td>
<td>Mobility Management (Year 3)</td>
<td></td>
<td>$82,024</td>
<td>$20,506</td>
<td>$102,530</td>
<td>80%</td>
<td>20%</td>
</tr>
<tr>
<td></td>
<td><strong>TOTALS</strong></td>
<td></td>
<td><strong>$357,424</strong></td>
<td><strong>$295,906</strong></td>
<td><strong>$653,330</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Mr. Miller explained that in prior years, OKI did not have the legal ability to secure grants for vehicles, so we partnered with SORTA. However, the Ohio Revised Code has changed and an MPO can now purchase from the state. This eliminates the need for the joint cooperative agreement with SORTA.
Mr. Reed moved that the Executive Committee approve Resolution 2019-05 regarding the selection of project to be funded with Section 5310 Federal Funds allocated to the Cincinnati urbanized area. Mr. Rogers seconded the motion; motion carried.

B. Amendment #15 of the FY 2018-2021 Transportation Improvement Program

Mr. Reser stated that TIP Amendment #15 includes one highway project, two planning projects, and eleven transit projects in Ohio, and one statewide highway project in Indiana. He explained that ODOT requested two OKI planning projects to be specifically listed in the TIP; and in Warren County, a new extension of the Countryside YMCA trail was added. The Amendment adds the 5310 Specialized Transportation projects which will be presented by Travis Miller. It also adds additional funds to construct a BCRTA facility in Oxford. All projects are exempt from air quality conformity. A draft of the Amendment was sent to our Federal, State and Local Partners for Interagency Consultation and the draft was posted on our website since February 27. No comments were received.

Mr. Humphrey moved that the Executive Committee approve Resolution 2019-06 regarding Amendment #15 of the FY 2018-2021 Transportation Improvement Program. Judge Moore seconded the motion; motion carried.

ITEM #4: CONSENT AGENDA

Ms. Matacic moved that the Executive Committee approve the consent agenda as mailed. Mr. Rogers seconded the motion; motion carried.

ITEM #5: OTHER BUSINESS

There was no other business for discussion.

ITEM #6: ADJOURNMENT

Mr. Reed moved to adjourn the Executive Committee. Ms. Matacic seconded the motion. The meeting adjourned at 11:15 a.m.

Kris Knochelmann, President

Robert W. Koehler, Deputy Executive Director

klw