



**MEETING MINUTES
OF THE EXECUTIVE COMMITTEE OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS
FEBRUARY 14, 2019 - 10:30 A.M.
OKI BOARD ROOM**

- Call to Order

President Knochelmann, noting that there was a quorum, called the meeting to order at 10:33 a.m. The following members were in attendance:

EXECUTIVE COMMITTEE MEMBERS

Judge Kris Knochelmann, Kenton County Fiscal Court, President
Judge Gary W. Moore, Boone County Fiscal Court, First Vice President
Mr. T.C. Rogers, Butler County Board of Commissioners, Past President
Judge Steve Pendery, Campbell County Fiscal Court
Mr. Edwin H. Humphrey, Clermont County Board of Commissioners
Mr. Rick Probst, Dearborn County Board of Commissioners
Mr. Todd Portune, Hamilton County Board of Commissioners
Mr. Robert Brown, Hamilton, Ohio
Mr. Richard Richardson, Lawrenceburg, Indiana
Mr. Josh Gerth, Anderson Township
Mr. Geoff Milz, alternate for Dan Unger, Colerain Township
Mr. Karl B. Schultz, Miami Township
Mr. Robert K. McGee, Union Township
Ms. Christine Matacic, Butler County Association of Township Trustees & Clerks
Mr. Gregory Orosz, alternate for Jonathan Sams, Warren Co. Assn. of Twp. Trustees & Clerks
Ms. Merrie Stillpass, alternate for David Okum, Hamilton County Regional Planning Comm.
Mr. Dennis Andrew Gordon, PDS of Kenton County
Mr. Ryan Cook, alternate for Stan Williams, Warren County Regional Planning Commission
Mr. Roger Kerlin, Resident Member
Mr. Kenneth F. Reed, Resident Member, Treasurer
Mr. Tom Voss, Resident Member
Mr. V. Anthony Simms-Howell, Ohio Comm. on Hispanic/Latino Affairs, Resident Member
Mr. David Painter, Clermont County Board of Commissioners
Mr. Jim Ude, Indiana Department of Transportation
Mr. Robert Yeager, Kentucky Transportation Cabinet
Mr. Tommy Arnold, alternate to Tammy Campbell, Ohio Department of Transportation
Mr. Darryl Haley, Southwest Ohio Regional Transit Authority
Mr. Andrew Aiello, Transit Authority of Northern Kentucky
Mr. Christopher Lawson, Butler County Regional Transit Authority

Kris Knochelmann
President

Mark R. Policinski
CEO

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BOARD MEMBERS

Mr. Charlie Cleves, Bellevue, Kentucky
Ms. Rosalind Moore, Forest Park, Ohio
Ms. Mary Burns, Ft. Mitchell, Kentucky
Mr. Ted Phelps, Loveland, Ohio
Mr. Chris Dobrozi, Montgomery, Ohio
Ms. Donna Laake, Norwood, Ohio
Mr. Jeffrey Anderson, Springdale, Ohio
Mr. Dan Bell, Taylor Mill, Kentucky
Mr. Tom Peck, Clermont County Township Association
Ms. Kim Patton, Boone County Planning Commission
Mr. Taylor Corbett, Clermont County Planning Commission
Mr. Greg Sketch, Kenton County Planning Commission
Ms. Katherine Keough-Jurs, Cincinnati (City) Planning Commission
Mr. Greg Kathman, Fairfield (City) Planning Commission
Mr. Michael Ionna, Hamilton (City) Planning Commission
Mr. Craig Beckley, Resident Member
Ms. Denise Driehaus, Hamilton County Board of Commissioners, Resident Member
Ms. Stephanie Summerow Dumas, Hamilton Co. Board of Commissioners, Resident Member
Mr. Nick Hendrix, Kenton County Public Works, Resident Member
Mr. Scott Pennington, Boone County Engineer, Resident Member
Mr. Todd Listerman, Dearborn County Engineer

GUESTS

Mr. Urbano Galindo, representing Henry Menninger, Harrison, Ohio
Mr. Steve Hartke, representing Mike Gilb, Mason, Ohio
Mr. Jim Lukas, representing Kevin Hardman, Sharonville, Ohio
Mr. Tim Franck, representing Mark Welch, West Chester Township
Ms. Shannon Hartkemeyer, Butler County Association of Township Trustees & Clerks
Mr. Matt Dutkevich, Butler County Regional Transit Authority
Ms. Hadil Lababidi, Warren County Regional Planning Commission
Ms. Breanna White, Warren County Regional Planning Commission
Mr. David Riposo, SORTA
Ms. Emily McAfee, Clermont County
Ms. Lindsey Aranyos, Clermont County
Mr. Wayne Bastin, Bastin & Co. LLC
Mr. Jay Hamilton, Mead & Hunt
Mr. Steve Mary, Terracon
Ms. Ashley Patrick, DLZ
Mr. Alex Fuchs, TANK
Ms. Amy O'Connell, KZF Design
Mr. Skip Schulte, Citizen
Ms. Kelly Everett, American Structurepoint
Mr. Jeff Wallace, Barge Design

Guests (continued)

Mr. Steve McDevitt, Burgess & Niple
Mr. Jack Moreland, Southbank Partners

LEGAL COUNSEL

Mr. Ed Diller, Taft, Stettinius & Hollister

STAFF

Mr. Mark R. Policinski	Mr. Robert W. Koehler	Ms. Marilyn F. Osborne
Ms. Karen Whitaker	Ms. Purcy Nance	Ms. Lorrie Platt
Mr. Brad Mason	Mr. Adam Evans	Mr. David Shuey
Ms. Florence Parker	Ms. Margaret Minzner	Mr. Brandon Rudd
Ms. Summer Jones	Mr. Travis Miller	Ms. Regina Fields
Mr. Andy Reser		

Mr. David Painter led the Executive Committee in the Pledge of Allegiance.

- Announcements

President Knochelmann reminded everyone to sign in for attendance purposes. He also reminded everyone that this is an Executive Committee meeting and that Executive Committee members or their alternates are able to vote, Board members are not able to vote.

ITEM #1: **ADMINISTRATIVE**

A. **President’s Report**

- Board Orientation

President Knochelmann thanked all those who attended the orientation prior to the meeting. He noted that it was a record number of attendees with some good questions. He pointed out that an email will be sent to all member that will include links to the materials presented.

- Appointment of Alternates to the 2019 Executive Committee

President Knochelmann referred members to the distributed memo outlining the 2019 Executive Committee members and their designated alternates, listed as follows:

	<u>Member</u>	<u>Alternate</u>
<i>(per Section 1-b)</i>		
Boone County Fiscal Court*	Gary W. Moore	Jeff Earlywine
Butler County Board of Commissioners*	T.C. Rogers	David C. Fehr
Campbell County Fiscal Court*	Steve Pendery	Matt Elberfeld
Clermont County Board of Commissioners*	Edwin Humphrey	David L. Painter
Dearborn County Board of Commissioners*	Rick Probst	Mark McCormack
Hamilton County Board of Commissioners*	Todd Portune	Victoria Parks
Kenton County Fiscal Court*	Kris Knochelmann	Joe Shriver
Warren County Board of Commissioners*	David G. Young	Martin Russell

Municipalities & Townships over 40,000 (per Section 1-c)

Cincinnati, Ohio	Greg Landsman	Joe Vogel
Covington, Kentucky	Shannon Smith	Joseph U. Meyer
Fairfield, Ohio	Bill Woeste	Craig Keller
Hamilton, Ohio	Robert Brown	Jody Gunderson
Middletown, Ohio	Larry Mulligan	Joe Mulligan
Anderson Township	Josh Gerth	Andrew Pappas
Colerain Township	Daniel Unger	Geoff Milz
Green Township	David Linnenberg	Adam Goetzman
Miami Township	Karl B. Schultz	Jeff Wright
Union Township	Robert M. McGee	Cory Wright
West Chester Township	Mark Welch	Aaron Wiegand

Cities Under 40,000 (per Section 1-d)

Kentucky Cities Under 40,000	Elisabeth Fennell	Greg Tulley
Ohio Cities Under 40,000	James T. O'Reilly	Lynn Tetley
Indiana Cities Under 40,000	Richard Richardson	Suzanne Orndorf

(per Section 1-e)

4 Directors – two represents townships in Ohio having a population less than 40,000

Christine Matacic	Shannon Hartkemeyer
Brian Painter	Tom Lampe
Jonathan D. Sams	Gregory Orosz

(per Section 1-f)

Hamilton County Regional Planning Commission	David Okum	Merrie Stillpass
Northern Kentucky Area Planning Commission	Dennis Andrew Gordon	Emi Randall
Warren County Regional Planning Commission	Stan C. Williams	Ryan Cook

(per Section 1-g)

Resident Member/At-Large	Larry Maxey	Bill Brayshaw
Resident Member/At-Large	Tom Voss	TBD

3 additional Directors (per Section 1-h)

At-Large Member	Roger Kerlin	Chris Reinersman
At-Large Member	Anthony Simms-Howell	Michael Florez
At-Large Member	Ted Hubbard	Timothy Gilday

Voting Ex-Officio (per Section 2)

Indiana Department of Transportation	Jim Ude	Terry Summers
Kentucky Transportation Cabinet	Robert Yeager	Carol Callan-Ramler
Ohio Department of Transportation	Tammy Campbell	Tom Arnold
Southwest Ohio Regional Transit Authority	Darryl Haley	David Riposo
Transit Authority of Northern Kentucky	Andrew Aiello	Tim Donoghue
Butler County Regional Transit Authority	Christopher Lawson	Matt Dutkevicz

Note: Treasurer Ken Reed and David Painter serve on the Executive Committee/Budget Committee but do not have an alternate

Mr. Portune moved that the Executive Committee concur with the President's appointment of the 2019 Executive Committee alternates. Mr. Reed seconded the motion; motion carried.

- **Public Service Recognition Form**

President Knochelmann announced that nominations are being accepted for individuals from our region who have contributed outstanding public service. He explained that a link was included in the meeting packet, however paper copies were available on the back table. Nomination forms are due to OKI by Friday, April 5. Questions should be directed to Florence Parker of the OKI staff.

B. Approval of January 10, 2019 Board of Directors Meeting Minutes

President Knochelmann called for corrections and/or additions to the January 10, 2019 minutes of the Board of Directors meeting. There being none, Mr. Rogers moved that the minutes be approved as presented. Ms. Maticic seconded the motion; motion carried.

C. Executive Director's Report

Mr. Policinski reported that he, OKI Officers and Robyn Bancroft returned the previous night from Washington, DC where they took part in the NARC policy conference. He explained that OKI uses this conference as a way to impart knowledge to others and also to visit with the senators and congressmen. He asked the officers who attended to make comments. Judge Moore, David Painter, Ken Reed and President Knochelmann all discussed the importance of meeting with the region's delegation, how well OKI is viewed at the national level by both by NARC and the congressional and senate leaders as a resource of knowledge, and about how OKI's membership is an excellent representation of cooperation across jurisdictional boundaries. Mr. Policinski pointed out that they were unable to meet with the Indiana delegates but will plan to meet with them individually sometime throughout the year.

Mr. Policinski reported that there is tremendous support for infrastructure, and how it is tied to safety and economic development, and there was discussion as to how those improvements will be financed. He explained that in the past, an increase to the gas tax was not on the table, but it is now recognized that it is probably the only way to help solve the funding gap. Mr. Policinski explained that \$160 billion will be pulled from the General Fund to make the Highway Trust Fund solvent. If the gas tax is increased 13 cents per gallon, that will only be enough to maintain current levels. The transportation bill runs out in September 2020. When that bill runs out, funding will drop dramatically. He explained that some feel that a new transportation bill must be passed this year since next year is a presidential election but others feel that Congress can't move quick enough in one year.

Mr. Policinski commented that when he meets with other MPOs from across the country, the number one topic of discussion is technology—what the technology is, what the impact will be on society and traffic congestion, and how much it will cost.

Judge Moore reported that Mr. Portune has been very involved with the consent decree and Clean Water Act and they had an opportunity to discuss it with Senator Paul and Congressman Davidson. Commissioner Portune reported that the legislation he has been working on for a long time was finally signed into law by President Trump on January 12. He explained that their administration has begun work to see how the city and county can take full advantage of the legislation as part of the consent decree in which the city, Hamilton County and MSD are involved. It is believed that it will result in a billion dollar savings in respect to their consent decree and nationally it is believed there will be hundreds of billions in cost savings throughout the approximately 800 jurisdictions affected. He expressed his gratitude to OKI for their support in helping get the legislation adopted, as this was an issue that had been discussed during past DC visits.

In response to comments ODOT Director Marchbanks has made in regard to the gas tax and how far behind Ohio is with respect to our surrounding states, Mr. Portune questioned whether this issue was raised with the delegation or whether Congress is waiting to see what the states are doing first. Mr. Policinski explained that they did talk about the issue. He reported that many states in the past four years have increased the gas tax and user fees for transportation projects and each state has tied their increase to specific projects. He pointed out that over 90% of those who voted for an increase in user fees were re-elected.

Ms. Driehaus questioned whether there is going to be a follow-up effort to visit with the state delegations. Mr. Policinski explained that, in regard to a gas tax increase, OKI is represented at the state level by OARC, which has endorsed a gas tax increase and testified last week on behalf of an increase. He explained that it has been the view of the OKI Board that streamlining must be included with a gas tax increase in order to get more “bang for the buck”. The state endorsement did not include streamlining, but OKI has gotten the issue of streamlining into the conversation in Washington. Ms. Driehaus emphasize the need for funding for infrastructure in all three states. Mr. Policinski assured her that OKI and other organizations have made the case clear. Mr. Rogers reported that Ms. Maticic also testified at the state level. Judge Moore reported that, on the Kentucky side, Board Member/State Representative Sal Santoro chairs the Transportation Budget Committee and last year filed HB 609 which includes an increase in revenue. The Kentucky for Better Transportation is showing support for a combined solution.

Mr. Policinski reported that the deadline for INFRA grants is March 4. ODOT is submitting an application for SR 32 which will have a tremendous impact on Clermont County. Mr. Portune pointed out that a number of INFRA grants will be made, one of which relates to the Western Hills Viaduct—which appears on OKI’s 2019 list of transportation priorities. He explained how important the roadway and bridge are to the region as a vital element of infrastructure and what it may do to add to the freight corridor with increased opportunity for another rail line or two to get in the Queensgate yard. He asked OKI to consider a motion in support of the INFRA grant. Judge Moore pointed out that there will also be an application for a BUILD grant in Kentucky and suggested motions to support all three federal requests.

Mr. Portune moved to support the application of an INFRA grant for the Western Hills Viaduct

project. Judge Moore seconded the motion; motion carried.

Judge Moore moved to support the application of an INFRA grant for the SR 32 project. Mr. Reed seconded the motion; motion carried.

Judge Moore moved to support the application of a BUILD grant for the KY 536 project. Mr. Gordon seconded the motion; motion carried.

Mr. Policinski reported that ATRI has ranked the most congested truck bottlenecks in the country and Cincinnati is now sixth along with the cities of Houston, Los Angeles, Atlanta and New York City.

D. Legislative Update

The Legislative Update was incorporated in the Executive Director's report.

E. Finance Officer's Report

Ms. Purcy Nance, staff, reported that the Finance Officer's Report was distributed around the table. She explained that the report is on the financial statements for the period ended December 31, 2018 and includes current cash information.

Ms. Nance referred members to page 2 for the current information. As of February 7, OKI had \$598,924 in the PNC checking account, \$27,448 in the HSA/FSA checking account and \$569,551 in the STAR Ohio money market mutual fund. She reported that there has been no recent activity on OKI's line of credit and there is no outstanding balance at report date.

Ms. Nance stated that page 3 contains the balance sheet as of December 31. She reported that Cash and Investments are up 6% from this time last year. Receivables are down 4% from this time last year. Ms. Nance reported that as of December 31, there were \$810,000 in receivables, all associated with November and December invoices. She further stated that payables are down 40%, or \$71,000, from this time last year due to the completion of the Boone County study.

Ms. Nance stated that Revenue information is located on page 4. She reported that as of December 31, OKI is 50% of the way through the budgeted year. Overall, revenues are at 50%, which is on budget. She noted the following items: Federal Revenues are ahead of budget due to the timing of FTA pass through activities; Miscellaneous Revenues are ahead of budget due to the timing of OKI's annual meeting; and Contributed Services are behind budget due to the timing of the RideShare and Clean Air outreach campaigns offset by FTA pass through project activities.

Ms. Nance stated that page 5 contains Expense information. She reported that Overall Expenses are at 49%, which is on budget. Ms. Nance noted the following items: Category 2, Fringe Benefits is under budget due to savings experienced on health insurance renewals-she noted that OKI budgeted for a 15% increase and experienced a 1% increase; Category 3, Travel, Subsistence and Professional Development is behind budget due to the timing of Board travel and agency

membership renewals; and Category 6, Contributed Services is behind budget due to timing of the RideShare and Clean Air outreach campaigns offset by FTA pass through project activities.

Ms. Nance stated that page 6 contains the General Fund Balance information. She reported that the General Fund Balance has had a net increase of approximately \$92,000 year to date. The two components of this increase are timing differences and year to date activities. The timing differences include a \$72,000 increase due to timing of county funding payments and a \$77,000 decrease due to the application of negotiated fringe and indirect rates. The remaining \$97,000 increase is associated with year to date operations and timing of active projects. Resulting in a year to date fund balance of \$1,459,000, of this amount \$280,000 is committed to active projects.

There being no discussion, Mr. Humphrey moved that the Executive Committee accept and file the Finance Officer's Report dated February 14, 2019. Ms. Matacic seconded the motion; motion carried.

ITEM #2: PRESENTATION OF FISCAL YEAR 2018 AUDIT REPORT BY BASTIN & COMPANY, INDEPENDENT AUDITOR OF THE COUNCIL

Mr. Wayne Bastin, Bastin & Co. LLC, reported that this was the 10th audit he has provided for OKI under agreement with the Auditor of State, however, there will be a new firm in place next year because they have reached their 10-year limit.

OKI's independent audit was completed in November, filed in December, accepted by the Auditor of State in January and is available on the AOS website. He explained that the audit focuses on five areas of reporting required by the state and federal statute. Mr. Bastin reported that each of the sections had no findings and no exceptions. Mr. Bastin concluded that it was a clean audit, and has been for the past ten years. He stated that the results continue to show the high quality of the Finance Office, led by Purcy Nance, and OKI. He thanked Ms. Nance for her help.

Judge Moore questioned whether the financial statements are reconciled to the actual bank statements. Mr. Bastin explained that the financial records are verified and tie back to the bank statements.

Mr. Reed moved that the Executive Committee accept and file the Fiscal Year 2018 Audit Report. Mr. Rogers seconded the motion; motion carried.

ITEM #3: SOUTHBANK PARTNERS PRESENTATION

Mr. Jack Moreland, CEO of Southbank Partners, expressed his appreciation for the opportunity to present at the meeting. He pointed out that many of their partners are OKI Board members.

Mr. Moreland reported that they have been working with the Army Corps of Engineers regarding a feasibility study. The \$700,000 study was initiated in 2011 and took six years to complete. This study will allow the Corps of Engineers to work with Southbank's partner cities (Bellevue, Covington, Dayton, Ft. Thomas, Ludlow and Newport) to do ecosystem restoration and riverbank

stabilization which will enable economic development in the area. He explained that the scope encompasses almost four miles of restoration along the Ohio River and also includes a portion of the Licking River. Mr. Moreland showed maps providing an overview of the development areas in each city.

Mr. Moreland explained that Riverfront Commons is their signature project. It includes an 11.5 mile biking and walking trail that connects between the Combs Hehl Bridge and the Bromley Ludlow city limit. In order to build the project, they not only have to have the funds, the stabilization must first be completed.

Mr. Moreland explained that 91% of the area is owned by city government. They are working to get easements for the areas of privately-owned land. The total project cost is \$6.7 million, committed by the Army Corps of Engineers. Southbank is working to acquire the match and to date have \$1.1 million of the \$1.5 million needed. They anticipate signing contracts with the Army Corps of Engineers and the city governments in May. Design is estimated to take eight months, followed by a year of construction.

Grants provided through OKI and KYTC will allow some of the projects to begin in the spring. He provided an overview--Phase 2 of Riverfront Commons in Ludlow will be bid any time now; a CMAQ grant of \$3.9 million was awarded to the City of Covington for development in the RiverCenter area; two pedestrian bridges will be built connecting to the Taylor Southgate Bridge; and Phase 1 will be bid in the City of Dayton.

Mr. Moreland pointed out that Southbank Partners also administers the Purple People Bridge, which is the single-most used pedestrian walkway in the tri-state area. Last year, more than 700,000 people walked across it.

ITEM #4: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Andy Reser, staff, reported that the ICC met on Tuesday, February 12. Lorrie Platt and Brad Mason presented the Legislative and Technology report. Ed Williams of TEC Engineering provided information on the City of Mason's Fiber Project using OKI-STP funding. Bob Koehler presented a proposal for minor changes to OKI's Project Prioritization Process, which the ICC approved, along with a TIP Administrative Modification. Three Resolutions were recommended for Executive Committee approval: TIP Amendments 14A and 14B and the transportation safety performance targets.

A. Safety Performance Targets

Mr. Reser explained that the FAST Act mandates that states establish performance targets for safety, infrastructure, system reliability, air quality and transit asset management. Targets for five safety performance measures are required annually as part of required Highway Safety Improvement Program (HSIP) reporting: number of fatalities, number of serious injuries, fatality rate, serious injury rate and number of non-motorized fatalities and serious injuries. Mr. Reser stated that this is the second time states have established targets, the 2018 targets were

supported around this time last year. He showed a chart outlining the 2019 targets for each state, explaining that the 2019 targets are generally higher than those in 2018. He reported that all the states use a five-year rolling average to help them establish the targets and that average has increased. Mr. Reser explained that the resolution will approve OKI's support of state safety targets and agreement to plan and program projects that contribute toward reaching the targets.

Mr. Humphrey moved that the Executive Committee approve Resolution 2019-02 supporting the Transportation Safety Performance Targets for the states of Ohio, Kentucky and Indiana. Mr. Portune seconded the motion; motion carried.

B. Amendment #14A of the FY 2018-2021 Transportation Improvement Program

Mr. Reser stated that TIP Amendment #14A includes just one project in Ohio—Phase 5B of the Mill Creek Expressway project, which is the I-74/75 interchange. He explained that the change pushes the work out beyond the TIP to FY 2022. Mr. Reser stated that since this pushes an air quality non-exempt project out of the TIP, he has to do a conformity finding. However, he pointed out, in this case, he can rely on a previous regional emissions analysis and the Resolution states that the TIP continues to meet all conformity requirements. He explained that any time conformity is required, it requires extra review by the federal partners, this is why the Amendment is separated into A and B.

Mr. Reed moved that the Executive Committee approve Resolution 2019-03 regarding Amendment #14A of the FY 2018-2021 Transportation Improvement Program. Mr. Rogers seconded the motion; motion carried.

C. Amendment #14B of the FY 2018-2021 Transportation Improvement Program

Mr. Reser reported that Amendment #14B to the FY 2018-2021 TIP includes one transit project in Ohio, one highway project in Kentucky and three projects in Indiana. He explained that all projects are exempt from transportation conformity requirements. It adds additional OKI-TA funds to the Taylor Mill sidewalk project and adds three statewide projects in Indiana. For transit, it adds one new bus replacement project for SORTA, which is a CMAQ grant awarded by ODOT through the DERG program.

Ms. Maticic moved that the Executive Committee approve Resolution 2019-04 regarding Amendment #14B of the FY 2018-2021 Transportation Improvement Program. Mr. Probst seconded the motion; motion carried.

ITEM #5: CONSENT AGENDA

Mr. Rogers moved that the Executive Committee approve the consent agenda as mailed. Mr. Humphrey seconded the motion; motion carried.

ITEM #6: OTHER BUSINESS

There was no other business for discussion.

ITEM #7: ADJOURNMENT

Mr. Reed moved to adjourn the Executive Committee. Ms. Maticic seconded the motion. The meeting adjourned at 11:35 a.m.



KRIS KNOCHELMANN, PRESIDENT



MARK R. POLICINSKI, SECRETARY

klw