MEETING MINUTES
OF THE EXECUTIVE COMMITTEE OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS
SEPTEMBER 13, 2018 - 10:30 A.M.
OKI BOARD ROOM

• Call to Order

President Rogers, noting that there was a quorum, called the meeting to order at 10:34 a.m. The following members were in attendance:

EXECUTIVE COMMITTEE MEMBERS

Mr. T.C. Rogers, Butler County Board of Commissioners, President
Mr. Edwin H. Humphrey, Clermont County Board of Commissioners
Mr. Jim Thatcher, Dearborn County Board of Commissioners
Mr. Todd Portune, Hamilton County Board of Commissioners
Mr. Joe Shriver, alternate for Kris Knochelmann, Kenton County Fiscal Court
Mr. Don Gindling, alternate for Greg Landsman, Cincinnati, Ohio
Mr. Robert Brown, Hamilton, Ohio
Mr. Joe Mulligan, alternate for Larry Mulligan, Middletown, Ohio
Ms. Beth Fennell, Newport, Kentucky
Mr. Jim O'Reilly, Wyoming, Ohio
Mr. Josh Gerth, Anderson Township
Mr. Geoff Milz, alternate for Daniel Unger, Colerain Township
Mr. Karl B. Schultz, Miami Township
Mr. Cory Wright, alternate for Robert McGee, Union Township
Mr. Mark Welch, West Chester Township
Mr. Jonathan Sams, Warren County Association of Township Trustees & Clerks
Mr. Jude Hehman, Fort Mitchell, Kentucky
Mr. David Okum, Hamilton County Regional Planning Commission
Mr. Dennis Andrew Gordon, PDS of Kenton County
Mr. Michael Ionns, Hamilton (City) Planning Commission
Mr. Ken Bogard, Resident Member
Mr. Larry H. Maxey, Resident Member
Mr. V. Anthony Simms-Howell, Ohio Commission on Hispanic/Latino Affairs
Mr. Ted Hubbard, Hamilton County Engineer
Mr. Jim Ude, Indiana Department of Transportation
Mr. Robert Yeager, Kentucky Transportation Cabinet
Mr. Tommy Arnold, alternate for Tammy Campbell, Ohio Department of Transportation
Mr. Dwight Ferrel, Southwest Ohio Regional Transit Authority
Mr. Andrew Aiello, Transit Authority of Northern Kentucky
Mr. Chris Lawson, Butler County Regional Transit Authority

T.C. Rogers
President
Mark R. Polcinskei
CEO/Executive Director

Serving the Counties of: Boone, Butler, Campbell, Clermont, Dearborn, Hamilton, Kenton, Warren
BOARD MEMBERS

Mr. Chris Reinersman, Independence, Kentucky
Mr. Jeffrey Aylor, Lebanon, Ohio
Mr. Ted Phelps, Loveland, Ohio
Ms. Traci Theis, Madeira, Ohio
Ms. Donna Laake, Norwood, Ohio
Mr. Steve Dana, Oxford, Ohio
Mr. Dan Bell, Taylor Mill, Kentucky
Mr. Tom Peck, Clermont County Township Association
Ms. Cathy H. Flagg, Boone County Fiscal Court
Ms. Katherine Keough-Jurs, Cincinnati (City) Planning Commission
Mr. Greg Kathman, Fairfield (City) Planning Commission
Mr. Bill Brayshaw, Resident Member
Ms. Denise Drieheus, Hamilton County Board of Commissioners
Mr. David Painter, Clermont County Board of Commissioners

GUESTS

Ms. Cindy Abrams, representing Henry Menninger, Harrison, Ohio
Mr. Jim Lukas, representing Kevin Hardman, Sharonville, Ohio
Ms. Mollie Finnegan, representing Hamilton County Commissioner Monzel
Mr. Jay Hamilton, Mead & Hunt
Ms. Joan Brayshaw
Ms. Sandy Roark, TEC Engineering
Mr. Frank Burkett, FHWA
Ms. Emily McAfee
Mr. Shawn Mason, Prime AE
Mr. Skip Schulte
Mr. Jeff Wallace, Barge Design
Ms. Kelly Everett, Structurepoint
Mr. Stephen Kraft, O.R. Colan Associates
Mr. Paul Butt, O.R. Colan Associates
Mr. Chris Courtney, Boone County
Ms. Megan McCain, Senator McConnell’s Office

LEGAL COUNSEL

Mr. Ed Diller, Taft, Stettinius & Hollister

STAFF

Mr. Mark R. Policinski  Ms. Karen Whitaker  Ms. Regina Fields  Mr. Travis Miller  Mr. Brandon Rudd  Mr. Andy Meyer
Mr. Robert W. Koehler  Ms. Purcy Nance  Mr. David Shuey  Mr. Andrew Rohne  Ms. Summer Jones  Ms. Ashley Patrick
Ms. Marilyn F. Osborne  Ms. Lorrie Platt  Mr. Adam Evans  Ms. Florence Parker  Ms. Robyn Bancroft
Mr. Bogard led the Executive Committee in the Pledge of Allegiance.

- Announcements

President Rogers reminded everyone to sign in for attendance purposes. He also reminded everyone that this is an Executive Committee meeting and that Executive Committee members or their alternates are able to vote, Board members are not able to vote.

ITEM #1: ADMINISTRATIVE

A. President’s Report

President Rogers asked that everyone keep the family members of the recent incident on Fountain Square in Cincinnati in our thoughts and prayers. He also stated that the oncoming storm on the east coast shows that we can’t plan for everything, that we can only use our talents to weather what comes before us. He commented that we have a good group for that.

President Rogers stated that an email was sent out last week announcing the upcoming OKI Annual Luncheon on Tuesday, October 16 at the Holiday Inn North. One of Cincinnati’s great business leaders, Mr. Bob Castellini, will be the keynote speaker. He reminded everyone that all Board Member receive a complimentary ticket, but must register online or let Marilyn know by October 1.

President Rogers reported that last month, OKI hosted the 2018 Ohio Conference on Freight, and from what he has heard, and saw while he was in attendance, the event was a great success. He thanked those Board members who took the time to attend and also thanked those members who presented or volunteered – this includes Judge Gary Moore, Brent Cooper, Andrew Aiello, Jim O’Reilly, Roger Kerlin, Christine Matacic, Tom Voss, Pamela Mullins and Donna Laake. He also recognized OKI staff for organizing it and making sure things ran smoothly.

President Rogers announced that OKI recently received an award called the “Outstanding Urban Cooperator Award” from the Butler Soil and Water Conservation District. The award recognized OKI’s commitment to preserve and protect our natural resources, along with maintaining a good quality of life, advancing our economy and being a great resource and partner. He and Travis Miller accepted the award about two weeks ago. President Rogers showed the award, along with a picture of them with Kelly Crout, the district administrator.

B. Approval of June 14, 2018 Board of Directors Meeting Minutes

President Rogers called for corrections and/or additions to the June 14, 2018 minutes of the Executive Committee meeting. There being none, Mr. Humphrey moved that the minutes be approved as presented. Mr. Bogard seconded the motion; motion carried.
C. Executive Director’s Report

Mr. Mark Policinski reported that this summer was topped off by the Ohio Conference on Freight. He stated that attendees and keynotes commented that it was the best freight conference in its 12 years of existence. Keynotes were from Uber, Kroger, DHL and Very—Very discussed blockchain. He explained that OKI wanted to expand the nature of the freight conference to discuss modern changes that are disrupting the concept of goods movement. They asked the keynotes to discuss how their freight business has changed in the past few years and where they see it going in the near future. OKI believes technological advancements are at the heart of these changes.

Mr. Policinski explained that Kevin Condon from Kroger spoke about how technology and data are going to change the way we shop for groceries, what the grocery store of the future will look like, how Kroger uses data to better serve and sell their customers. He stated that Uber, DHL and Very also brought a level of intelligent freshness to the freight conference. All of the keynote presentation will be posted on OKI’s website and Board members will be sent a link and password so they can access them.

Mr. Policinski commented that the conference was a great success due to the OKI staff. Robyn Bancroft oversaw each session, Lorrie Platt was the overall coordinator, Brad Mason gave the conference a modern face regarding the design and graphics, Karen Whitaker oversaw the name tags, and Ashley Platt handled the written outreach. He explained that it was a near total staff effort and thanked others including Florence Parker, Adam Evans, David Shuey, Brandon Flessner, Marilyn Osborne, Katie Hannum, Andy Reser and Gabriela Waesch.

Mr. Policinski reported that last month, he signed an MOU with CVG and the University of Cincinnati that will combine efforts to find solutions to future mobility concerns at the airport. The airport just announced that it is serving more passengers than ever before and its cargo volume is up 30% over last year. He stated that when DHL’s expansion and Amazon Prime are added to CVG’s future, how workers get to, from, and around the airport presents dramatic challenges for the region, not just the airport. The partnership with UC and CVG will facilitate the transfer of technological solutions from UC research to the CVG mobility infrastructure. Mr. Policinski commented that this is an exciting development and OKI is proud to be a part of it.

Mr. Policinski reported that last month, he, Robyn Bancroft and David Shuey attended an international autonomous vehicle conference in Detroit. He stated that the conference was very informative and provided an update on the entire spectrum of autonomy. It was noted at the conference that total worldwide investment in autonomy reached $81 billion in 2016. Of special interest was the belief that the first widespread introduction of connectivity to infrastructure and vehicles will be through intersection signalization. AV security is paramount to ensure safety, and security is now being built into the AV technology itself. It is also believed that trucks are the first vehicles that will see widespread use of autonomy. Lyft is currently testing AVs in Las Vegas and is aiming for level 5 autonomy (no driver in car). In a remarkable development, most conferees believed AVs will be part of our daily lives by 2030. At the conference last year, that date was 2045.
Mr. Policinski reported that Bob Koehler testified before the Kentucky Legislative Review Committee of the Kentucky House of Representatives. He helped a panel explain what MPOs are and how they can be helpful to legislators. Mr. Policinski pointed out that OKI Board member Sal Santoro was one of the committee members.

Mr. Policinski also announced that Andy Meyer of the OKI staff has been chosen to lead the programming for the Ohio Chapter of the American Planning Association.

Mr. Policinski encouraged everyone to plan to attend the OKI Annual Luncheon on October 16. He said that guest speaker Bob Castellini has made many contributions to the region, as well as running two companies that have a dramatic impact on almost everyone in this region. His focus will be about freight movement.

Mr. Mark Welch asked whether refueling for platooning trucks in route was addressed at the AV conference. Mr. Policinski pointed out that there was discussion about a trend toward electrification of fleets, particularly municipal fleets. In regard to refueling of truck platoons, consideration is being given to refueling stations along routes. He further explained that electrification of vehicles is becoming a priority for consideration because of the associated lower maintenance costs since there are fewer moving parts.

D. Legislative Update

Ms. Ashley Patrick, staff, explained that she was filling in for Lorrie Platt. She reported that as of this week, Butler County has a new bus service that connects riders to jobs along the I-75 corridor between northern Cincinnati and south Dayton. Known as WorkLink, this project is a collaborative effort between the cities of Middletown and Monroe and the Butler County Regional Transit Authority. It’s also the first public transit connection between Greater Dayton RTA, BCRTA, and SORTA. She explained that with several stops, the route runs six days a week and covers all three work shifts.

Ms. Patrick reported that the Western Hills Viaduct replacement project received a $5 million dollar grant from the County Engineers Association of Ohio. The money will be used for construction of the approaches to the new viaduct. Cincinnati and Hamilton County continue to aggressively pursue funding, including a grant request for OKI STP dollars. Also, CVG received $7.1 million from the FAA's Airport Improvement Program. This award will enable continued growth at the airport.

Ms. Patrick announced that Green Blue Urban is hosting an educational networking event on leveraging trees in stormwater management. This event will be held at Moerlein Lager House on Wednesday, September 26 from 5:30-7:30 p.m. She explained that OKI is very invested in this topic, most recently leading a national team to develop our innovative Trees and Stormwater tool.
Commissioner Portune reported that he learned this week that the legislation he has been working on related to the Clean Water Act was not acted on by Congress. He stated that OKI has been supportive of this and asked members to continue to do what they can to encourage the House to introduce legislation to get it adopted this term in Congress. He explained that Hamilton County has a Consent Decree and this legislation could save up to $1 billion. The legislation affects 781 communities nationwide, totaling $600 billion.

E. Finance Officer’s Report

Ms. Purcy Nance, staff, reported that the Finance Officer’s Report was distributed around the table. She explained that the report contains both May and June financial statements and she will be reporting on the more current June information.

Ms. Nance referred members to page 2 for the current information. As of September 7, OKI had $338,896 in the PNC checking account, $17,112 in the HSA/FSA checking account and $313,649 in the STAR Ohio money market mutual fund. She reported that there has been no recent activity on OKI’s line of credit and there is no outstanding balance at report date.

Ms. Nance stated that page 3 contains the balance sheet as of June 30. She reported that Cash and Investments are up 25% from this time last year. Receivables are up 7% from this time last year due to the timing of routine activities. Ms. Nance reported that as of June 30, there were $1,163,000 in receivables, all associated with May and June invoices. She further stated that payables are up 13%, or $45,000, from this time last year due to the Traffic Data Collection project.

Ms. Nance stated that Revenue information is located on page 4. She reported that as of June 30, OKI is 100% of the way through the budgeted year. Overall, revenues are at 94%, which is on budget. She noted the following items: Federal revenues are ahead of budget due to the timing of FTA New Freedom project pass through activities; and Contributed Services are ahead of budget due to timing of Forestry Trees and Stormwater project activities.

Ms. Nance stated that page 5 contains Expense information. She reported that Overall Expenses are at 92%, which is on budget. Ms. Nance noted the following items: Category 2, Fringe Benefits, is under budget due to savings experienced on health insurance renewals—OKI budgeted for a 12% increase and experienced an 11% decrease in premiums by moving to a self-funded plan; Category 3, Travel, Subsistence and Professional Development is under budget due to fewer professional development opportunities being taken than budgeted and savings on Board travel; Category 4, Printing, Marketing and Contractual is under budget due to completion of the Clean Air program survey in-house along with the timing of the Duke benefits plan project activities and FIAM model development activities, offset by the timing of the Boone County study.

Ms. Nance stated that page 6 contains the General Fund Balance information. She reported that the General Fund Balance has had a net increase of approximately $127,000 year to date, resulting in a year to date fund balance of $1,246,000; of this amount, $499,000 is committed to active projects.
Ms. Nance explained that during FY18, $73,000 was used to match FY16 and FY17 projects carrying into FY18, resulting in a $200,000 increase in fund balance associated with FY18 project activities to date. Approximately $83,000 will be needed to match FY18 projects carrying into FY19. After all FY18 projects are completed, it is anticipated there will be a fund balance increase of $117,000 from FY18 activities.

There being no discussion, Mr. Portune moved that the Executive Committee accept and file the Finance Officer’s Report dated September 13, 2018. Mr. Humphrey seconded the motion; motion carried.

Ratification of 2018 Ohio Conference on Freight Venue Contract and Related Expenses

Ms. Nance explained that the 2018 Ohio Conference on Freight was held August 15-17 at the Hilton, Cincinnati Netherland Plaza. OKI staff developed the session content, planned the conference agenda, and coordinated partnerships to offset expenses. The overall budget for the conference was $210,000, which was offset by partnerships and registrations totaling $155,000. Ms. Nance reported that as of August 31, expenses of $205,000 have been reported, which is on budget.

Ms. Nance stated that OKI staff activities are eligible Consolidated Planning Grant expenditures. This project was included in both the FY 2019 Unified Planning Work Program and FY 2019 General Operating Budget, both previously approved by the Board.

Ms. Nance explained that final accounting of venue-related expenses associated with the conference have been received and total $81,077. Staff requests authorization and ratification of the Executive Director’s action of executing an event contract for the freight conference with related incurred expenses in excess of $30,000.

Judge Moore moved that the Executive Committee approve Resolution 2018-27 ratifying the Executive Director’s action related to the 2018 Ohio Conference on Freight venue contract and related expenses. Mr. Welch seconded the motion; motion carried.

ITEM #2: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Andy Reser, staff, reported that the ICC met on Tuesday, September 11. Ashley Patrick and Brad Mason presented the Legislative and Technology report. The ICC approved an Administrative Modification to the FY 2018-2021 Transportation Improvement Program. Adam Evans presented information on performance measures related to Infrastructure Condition and System Performance. The ICC approved an Administrative Modification to the TIP. Three resolutions were recommended for Executive Committee approval: Bob Koehler presented the FY 2019 Transportation Planning Year End Performance and Expenditure Report, as well as information on Transit Asset Management. The ICC also heard details of TIP Amendment #10, which is also recommended for approval.
Mr. Reser reported that following the ICC meeting, the Prioritization Subcommittee met for an extended conversation on the project applications requesting OKI federal transportation funds. The subcommittee reached concurrence and it is expected that the full ICC will have a recommendation for the Board at the October meeting.

A. OKI FY 2018 Transportation Planning Year End Performance and Expenditure Report

Mr. Robert Koehler, staff, reported that a copy of the FY 2018 Transportation Planning Year End Performance and Expenditure Report was included in the meeting packet. This report is a requirement of the metropolitan planning process and is a compilation of progress reports for the entire year, including the associated budget. Mr. Koehler reported that more than 125 products were promised and delivered.

Mr. Bogard moved that the Executive Committee approve Resolution 2018-24 accepting the OKI FY 2018 Transportation Planning Year End Performance and Expenditure Report. Mr. Fortune seconded the motion; motion carried.

B. Transit Asset Management Performance Measures and Targets

Mr. Koehler, staff, explained that this topic was introduced in February. As part of MAP-21 and the FAST Act, the states are required to establish a performance and outcome based program for transportation decisions. He explained that there are four large categories: Safety, Infrastructure, System Performance/CMAQ and Transit. Next month, several items will be presented on the highway side. He explained that FTA has set an October 1 deadline for Transit Asset Management (TAM) Plans. If this deadline is not met, no changes can be made to the TIP. There are two major elements to the plan: Tier II Group TAM Plan Measures and Targets and Regional Transit Measures and Targets.

Mr. Koehler explained that as the designated MPO, OKI is responsible for setting TAM performance targets and measures for the Public Transit Agencies. The public agencies all have their own plans, but FTA wants a regional plan. OKI is also responsible for developing a Tier II Group TAM Plan that includes an inventory of capital assets, condition assessment, identification of decision support tools or processes and investment prioritization for performance targets for sub recipients of FTA 5310 funds in the OKI region.

Mr. Koehler explained that staff has been working closely with all of the agencies and feels they have developed a good plan. The 5310 Oversight Team and the ICC have recommended regional TAM performance targets and measures. He pointed out that there was a typo in the resolution that has been corrected, it should reference CFR 490 not 940.

Mr. Humphrey moved that the Executive Committee approve Resolution 2018-25 regarding the Transit Asset Management Performance Measures and Targets. Mr. Sams seconded the motion; motion carried.
Mr. Portune questioned whether the plan can be amended. Mr. Koehler explained that the guidance says that the plan should be reviewed every two years. However, he commented that if errors or dramatic changes are identified, a case could be made to make a change. Mr. Portune also questioned whether other social service agencies that provide their own transportation were included in analysis. Mr. Travis Miller explained that there are currently 19 agencies receiving 5310 funding through OKI, only those agencies receiving FTA funds were included.

C. Amendment #10 of the FY 2018-2021 Transportation Improvement Program

Mr. Reser reported that Amendment #10 to the FY 2018-2021 TIP includes three roadway and path projects in Ohio, seven roadway projects in Kentucky, five roadway projects in Indiana and eleven transit projects in both Ohio and Kentucky. In Ohio, it would add TRAC funds to create a new interchange at SR 32 and Bach Buxton Road in Clermont County, increase the local funds needed for the Deer Park bike/ped project and removes the Green Township Hutchinson Road Bike Path Bridge project, per Green Township’s request. In Kentucky, the Amendment adds seven projects, six are resurfacing projects and one is an intersection improvement project. In Dearborn, five projects are added, including a Greendale project that received federal Recreational Trails funding. For transit in Ohio, BCRTA received FTA money for a facility in Oxford and is deleting one project. TANK requested to remove several FY19 projects and is adding one project for the purchase of IT software.

Mr. Welch moved that the Executive Committee approve Resolution 2018-26 regarding Amendment #10 of the FY 2018-2021 Transportation Improvement Program. Mr. Reinerman seconded the motion; motion carried.

ITEM #3: CONSENT AGENDA

Mr. Humphrey moved that the Executive Committee approve the consent agenda as mailed. Mr. Bogard seconded the motion; motion carried.

ITEM #4: OTHER BUSINESS

There was no other business for discussion.

ITEM #5: ADJOURNMENT

Mr. Bogard moved to adjourn the Executive Committee. The meeting adjourned at 11:30 a.m.

T.C. ROGERS, PRESIDENT

MARK R. POLICINSKI, SECRETARY

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