MEETING MINUTES
OF THE EXECUTIVE COMMITTEE OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS
MAY 10, 2018 - 10:30 A.M.
OKI BOARD ROOM

- Call to Order

President Rogers, noting that there was a quorum, called the meeting to order at 10:34 a.m. The following members were in attendance:

EXECUTIVE COMMITTEE MEMBERS

Mr. T.C. Rogers, Butler County Board of Commissioners, President
Judge Gary W. Moore, Boone County Fiscal Court, Second Vice President
Judge Steve Pendery, Campbell County Fiscal Court
Mr. Edwin H. Humphrey, Clermont County Board of Commissioners
Mr. Jim Thatcher, Dearborn County Board of Commissioners
Judge Kris Knoche-Mann, Kenton County Fiscal Court, First Vice President
Mr. Don Sindling, alternate for Greg Landsman, Cincinnati, Ohio
Mr. Robert Brown, Hamilton, Ohio
Ms. Beth Fennell, Newport, Kentucky
Mr. Jim O’Reilly, Wyoming, Ohio
Mr. Josh Gerth, Anderson Township
Mr. Geoff Milz, alternate for Daniel Unger, Colerain Township
Mr. Karl B. Schultz, Miami Township
Mr. Robert K. McGee, Union Township
Mr. Mark Welch, West Chester Township
Ms. Christine Matacic, Butler County Association of Township Trustees & Clerks
Mr. Jonathan D. Sams, Warren County Association of Township Trustees & Clerks
Mr. Jude Hehman, Fort Mitchell, Kentucky
Mr. David Okum, Hamilton County Regional Planning Commission
Mr. Dennis Andrew Gordon, PDS of Kenton County
Mr. Zachary Moore, alternate for Stan Williams, Warren County Regional Planning Comm.
Mr. Ken Bogard, Resident Member
Mr. Roger Kerlin, Resident Member
Mr. Larry Maxey, Resident Member
Mr. Kenneth F. Reed, Resident Member, Treasurer
Mr. V. Anthony Simms-Howell, Ohio Comm. On Hispanic/Latino Affairs, Resident Member
Mr. Ted Hubbard, Hamilton County Engineer
Mr. Jim Ude, Indiana Department of Transportation
Ms. Carol Callan-Ramler, alternate for Robert Yeager, Kentucky Transportation Cabinet
Mr. Dwight Ferrell, Southwest Ohio Regional Transit Authority

T.C. Rogers
President
Mark R. Polacinski
CEO/Executive Director

Serving the Counties of: Boone, Butler, Campbell, Clermont, Dearborn, Hamilton, Kenton, Warren
Executive Committee Members (continued)
Mr. Andrew Aiello, Transit Authority of Northern Kentucky
Mr. Christopher Lawson, Butler County Regional Transit Authority

BOARD MEMBERS
Ms. Rosalind Moore, Forest Park, Ohio
Mr. Christopher Reinersman, Independence, Kentucky
Mr. Jeffrey Aylor, Lebanon, Ohio
Mr. Ted Phelps, Loveland, Ohio
Ms. Traci Theis, Madeira, Ohio
Ms. Donna Laake, Norwood, Ohio
Mr. Tom Peck, Clermont County Township Association
Mr. Mark McCormack, Dearborn County Plan Commission
Mr. William Brayshaw, Resident Member
Ms. Denise Driehaus, Hamilton County Board of Commissioners, Resident Member
Mr. Ralph B. Grieme, Jr., Resident Member
Mr. Pete Metz, Cincinnati USA Regional Chamber, Resident Member
Mr. Thomas Voss, Resident Member
Mr. Todd Listerman, Dearborn County Engineer
Mr. David Painter, Clermont County Board of Commissioners
Mr. Sal Santoro, Kentucky State Representative

GUESTS
Mr. Greg Kathan, representing Bill Woeste, Fairfield, Ohio
Mr. Jim Lukas, representing Kevin Hardman, Sharonville, Ohio
Ms. Mollie Finnegan, representing Chris Monzel, Hamilton Co. Board of Comm., Resident Member
Mr. Andrew Fluegermann, representing Tammy Campbell, Ohio Dept. of Transportation
Mr. Jeff Wallace, Barge Design
Mr. Byron Ellis, Kentucky LRP
Mr. Matt Davis, DSD
Mr. Carl Ruf, Strand Associates
Ms. Megan McCain, Senator McConnell's Office
Ms. Marilyn Hyland, I&O/CIND Railroad

LEGAL COUNSEL
Mr. Aaron Herzig, Taft, Stettinius & Hollister

STAFF
Mr. Mark R. Policinski
Ms. Karen Whitaker
Mr. Bradley Mason
Ms. Regina Fields
Ms. Summer Jones
Mr. Robert W. Koehler
Ms. Purcy Nance
Mr. Travis Miller
Mr. Andy Meyer
Mr. Larry Buckler
Ms. Marilyn F. Osborne
Ms. Lorrie Platt
Mr. Adam Evans
Mr. David Shuey
Mr. Andrew Rohne
Mr. Ken Reed led the Executive Committee in the Pledge of Allegiance.

- Announcements

President Rogers reminded everyone to sign in for attendance purposes. He also reminded everyone that this is an Executive Committee meeting and that Executive Committee members or their alternates are able to vote, Board members are not able to vote.

ITEM #1: **ADMINISTRATIVE**

A. **President’s Report**

- Board Meeting Change

President Rogers requested that the July 12 Board of Directors meeting be cancelled and the June 14 meeting be changed to a Board meeting in place of an Executive Committee meeting. Mr. Reed moved to cancel the July meeting and call a Board of Directors meeting in June. Ms. Matalic seconded the motion; motion carried.

B. **Approval of April 12, 2018 Board of Directors Meeting Minutes**

President Rogers called for corrections and/or additions to the April 12, 2018 minutes of the Executive Committee meeting. There being none, Mr. Bogard moved that the minutes be approved as mailed. Mr. Humphrey seconded the motion; motion carried.

C. **Executive Director’s Report**

Mr. Mark Policinski thanked everyone for taking time out of their busy day to attend the meeting. He welcomed Representative Sal Santoro and Byron Ellis, a budget analyst from Frankfort.

He reported that earlier in the week, Governor Kasich signed an executive order to allow autonomous vehicle testing on any road or highway in Ohio.

Mr. Policinski reported that CVG is the fastest growing airport in the U.S. and last night, WOW brought in its first flight serving CVG. Judge Knochelmann stated that he and Judge Moore were at the airport at midnight last night to celebrate this exciting international opportunity for Cincinnati. He explained that WOW is a privately owned airline and CVG is the 7th U.S. city to have WOW service. Judge Moore added that it was a great event last night and an exciting addition for CVG. This direct flight to Iceland will connect to 22 additional cities throughout Europe.

Mr. Policinski announced that everyone is invited to a reception on June 7 at the Metropolitan Club in Covington. The event is an opportunity for business leaders to share their common interest. Bob Castellini has agreed to be the guest speaker. He explained that Board members Josh Gerth, Judge Knochelmann and Commissioner Thatcher are hosts. Judge Knochelmann commented that the strength of the region are the relationships and this meeting provides an opportunity for personal connections. He encouraged everyone to come by, at no cost. Mr. Gerth
added that the goal of the meeting is for everyone to get to know each other better and work together.

Mr. Policinski reported that Brad Mason of the staff found an interesting fact regarding bike sharing—last year, 35 million bikes were shared, which is 25% more than the previous year. If this trend continues, shared rides can start to become part of the transportation network. He stated that OKI is very involved with Red Bike; the Board provided the initial funding to start the program.

Mr. Policinski reported that OKI’s work with the Cincinnati Mobility Lab continues. OKI is working closely with Pete Metz with the Chamber, along with the City of Cincinnati and Uber, as well as with SORTA and TANK. He stated that access is key to solving many of the city’s problems. Work is underway to identify job hubs and ways to get workers to those jobs.

Mr. Policinski also reported that OKI is working with Smart Cities and Smart Regions. On April 25 OKI hosted a meeting with partners, including the City of Cincinnati, REDI, UC, Venture Smarter, Uptown Consortium and others. He explained that it was a great meeting and good conversations were started. He explained that many people did not know that the city has an analytic center or that UC is conducting great research regarding artificial intelligence. Mr. Policinski explained that OKI hopes to be the conduit for information and will disseminate information to other jurisdictions in the region as it comes available.

Ms. Driehaus asked whether the information regarding job centers can be distributed to the Board. Mr. Shuey, staff, explained that this information is currently a work in progress. OKI uses employment data for transportation planning purposes and is currently developing density maps to aid in the identification of regional job hubs. Once completed, the job hubs will be posted on OKI’s website with other interactive maps that are available and notice can be sent out at that time. Mr. Humphrey asked when Mr. Shuey anticipated the maps being available. Mr. Shuey stated that they are aiming for the end of the year.

D. Legislative Update

Ms. Platt, staff, reported that two important announcements came yesterday at the federal level. The first was DOT's announcement that it has selected 10 locations in the U.S. to roll out a drone testing program—the UAS (Unmanned Aircraft System) Integration Pilot Program. The closest community hosting a pilot project is Herndon, Virginia. In this community, they will be testing package delivery in rural and urban settings. Some other communities will focus on border protection, package delivery of food, and delivery of life-saving medical equipment such as defibrillators. It was noted that certain fields could see immediate opportunities from the program such as emergency management, agricultural support and infrastructure inspections.

Ms. Platt stated that the second announcement is of no surprise—White House press secretary Sarah Sanders said she isn’t sure there will be an infrastructure bill this calendar year.
On the state level, Ms. Platt provided an update on ODOT’s Access Ohio 2045 initiative. She explained that this is Ohio’s long-range transportation plan and will guide transportation policies and investment strategies for the next 20 years. She reported that on May 17, the Cincinnati workshop will be held in OKI’s board room from 2 p.m. to 4 p.m. Those interested can register at www.Access.Ohio.gov. Following the workshop is an open house public meeting from 5 p.m. to 7 p.m. with a presentation at 5:30 p.m. Flyers were available in the back of the room and will be emailed following the meeting. She asked everyone to help spread the word in their communities.

Ms. Platt announced that May is Bike Month and Red Bike is offering day passes on Tuesdays for $2 if you have a special code. She provided the code for Tuesday, May 15.

Ms. Platt also reported that a kickoff breakfast keynote speaker has been secured for the Ohio Conference on Freight—Mr. Sagar Shah with Uber Freight. Additional information and registration is available at www.ohiofreight.org.

E. Finance Officer’s Report

Ms. Purcy Nance, staff, reported that the Finance Officer’s Report was distributed around the table. She explained that the report is on the financial statements for the period ended March 31, 2018 and includes current cash information.

Ms. Nance referred members to page 2 for the current information. As of May 4, OKI had $440,110 in the PNC checking account, $15,755 in the HSA/FSA checking account and $585,744 in the STAR Ohio money market mutual fund. She reported that there has been no recent activity on OKI’s line of credit and there is no outstanding balance at report date.

Ms. Nance stated that page 3 contains the balance sheet as of March 31. She reported that Cash and Investments are down 14% from this time last year. Receivables are up 65% from this time last year due to the timing of ODOT’s February invoice payment. Ms. Nance reported that as of March 31, there were $699,000 in receivables, all associated with February and March invoices. She further stated that payables are down 45%, or $42,000, from this time last year due to completion of the Establishment Survey and Forestry project.

Ms. Nance stated that Revenue information is located on page 4. She reported that as of March 31, OKI is 75% of the way through the budgeted year. Overall, revenues are at 69%, which is on budget. She noted the following items: Federal revenues are behind budget due to the timing of FTA project activities; State revenues are behind budget due to the timing of spring traffic counts; and Local revenues are ahead of budget due to the timing of county funding payments.

Ms. Nance stated that page 5 contains Expense information. She reported that Overall Expenses are at 66%, which is under budget. Ms. Nance noted the following items: Category 3, Travel, Subsistence and Professional Development is behind budget due to fewer trips being taken than budgeted and the timing of Board travel; Category 4, Printing, Marketing and Contractual is behind budget due to the timing of spring 2018 Traffic Counts, the RideShare outreach campaign,
the Duke benefits plan project activities and FiAM model development activities offset by timing of the Boone County study.

Ms. Nance stated that page 6 contains the General Fund Balance information. She reported that the General Fund Balance has had a net increase of approximately $209,000 year to date. She explained that the two components of this increase are timing differences and year to date activities. The timing differences include a $169,000 increase due to timing of county funding payments and a $4,000 decrease due to application of negotiated fringe and indirect rates. The remaining $114,000 increase is associated with year-to-date operations and timing of active projects, resulting in a year to date fund balance of $1,328,000; of this amount, $552,000 is committed to active projects.

There being no discussion, Mr. Humphrey moved that the Executive Committee accept and file the Finance Officer’s Report dated May 10, 2018. Mr. Reed seconded the motion; motion carried.

ITEM #2: BUDGET COMMITTEE REPORT

Mr. Ken Reed, Treasurer, reported that the Budget Committee met prior to the Executive Committee meeting for the presentation from staff of next year’s budget. He pointed out that this is the 20th consecutive year that there has been no increase to the county contributions, the $.33 local contribution stays in place. Mr. Reed commended staff for their work, stating that it is always a pleasure. He stated that OKI continues to be on sound financial footing and this should not be taken for granted. Mr. Reed reported that the budget will be presented to the Board in June with a request of approval so it is in place for the next fiscal year.

ITEM #3: MARKETING FOR THE RIDESHARE PROGRAM

Ms. Summer Jones, staff, explained that RideShare continues to help commuters in the area find alternative forms of transportation and relieve congestion on the roadways.

Ms. Jones explained that there are two parts of this resolution. The first part is the authority to enter into contracts with vehicle providers not to exceed the amount of $96,000 for the vanpool program. She explained that the vanpool program is crucial to removing single-occupant vehicles. RideShare subsidizes a portion of the capital cost of the van to make vanpooling a cost-effective alternative for commuters rather than driving alone.

Ms. Jones explained that the second part of the resolution gives the Executive Director authority to enter into agreements exceeding $30,000. This will allow staff to move forward with this program in a timely, cost-effective manner. The funding for this program is included in OKI’s work program and has been approved by ODOT, KYTC and FHWA.

President Rogers questioned how the program is doing. Ms. Jones reported that it remains steady. She explained that over the past year, OKI, along with other MPOs, initiated a new matching platform. A report will be run at the end of the fiscal year.
President Rogers added that the use of RideShare without HOV lanes is commendable.

Mr. Bogard moved that the Executive Committee approve Resolution 2018-14 regarding marketing for the FY 2019 RideShare program. Ms. Matacic seconded the motion; motion carried.

ITEM #4: MARKETING FOR THE REGIONAL CLEAN AIR PROGRAM

Ms. Jones explained that this resolution seeks contractual authority to utilize funding for this summer’s clean air campaign. She stated that we are now upon the critical months for this program, which are typically May through September. Approval of this resolution will allow staff to execute the marketing program without delay in a cost-effective manner. The resolution seeks authority for the Executive Director to enter agreements exceeding $30,000.

Ms. Jones reported that the funding for this program is included in OKI’s work program and has been approved by ODOT, KYTC and FHWA.

Mr. Bogard moved that the Executive Committee approve Resolution 2018-15 regarding marketing for the FY 2019 regional Clean Air program. Judge Knochelmann seconded the motion; motion carried.

ITEM #3: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Andy Reser, staff, reported that the ICC met on Tuesday, May 8. Ashley Patrick and Brad Mason of the OKI staff presented the Legislative and Technology report. Jack Sutton of Great Parks and Jeff Koehn of the IBI Group provided a presentation on the Oasis Trail. He reported that the ICC approved an Administrative Modification to the FY 2018-2021 Transportation Improvement Program and two resolutions were recommended for Executive Committee approval—the selection of projects to be funded with Section 5310 Federal Funds and TIP Amendment #8.

A. Selection of Projects to be Funded with Section 5310 Federal Funds Allocated to the Cincinnati Urbanized Area

Mr. Travis Miller explained that there are two additional projects for which he is requesting approval of funding. He reminded the committee that the goal of the Section 5310 Program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding transportation mobility options.

When the recommendations were presented in March, there were two projects that the Oversight Team felt were of value, but had additional questions. On March 26, the Oversight Team received additional information and is now ready to recommend the projects for funding. He highlighted the projects from the Cancer Justice Network ($131,651) and BCRTA ($174,543). The combined total of the projects is $306,194. Mr. Miller explained that this leaves a balance of $988,000 for the next cycle in the fall.
Mr. Reed moved that the Executive Committee approve Resolution 2018-16 regarding the selection of project to be funded with Section 5310 Federal Funds allocated to the Cincinnati urbanized area. Judge Moore seconded the motion; motion carried.

B. Amendment #8 of the FY 2018-2021 Transportation Improvement Program

Mr. Reser reported that Amendment #8 to the FY 2018-2021 TIP includes one highway project and one transit project in Ohio, one project in Kentucky and two projects in Indiana. He explained that the Pfeiffer Road roundabout at Deerfield Road is being added, this was awarded OKI-CMAQ for FY 2022 and was recently awarded ODOT administered safety funds for PE and ROW in FY 2019. Also added in Ohio is a 5310 Mobility Management project for two sub-recipients. In Kentucky, the Purple People Bridge rehab is being removed because the project was completed using local funds. In Dearborn County, two projects on US 50 – a preventative resurfacing project as well as a safety project (new guard rail attenuators). Mr. Reser explained that all projects are exempt from air quality conformity requirements. The Amendment was posted on OKI’s website since April 25 and no public comments were received.

Mr. Humphrey moved that the Executive Committee approve Resolution 2018-17 regarding Amendment #8 of the FY 2018-2021 Transportation Improvement Program. Ms. Matacic seconded the motion; motion carried.

ITEM #6: CONSENT AGENDA

Mr. Bogard moved that the Executive Committee approve the consent agenda as mailed. Ms. Matacic seconded the motion; motion carried.

ITEM #7: OTHER BUSINESS

There was no other business for discussion.

ITEM #8: ADJOURNMENT

Mr. Reed moved to adjourn the Executive Committee. Ms. Matacic seconded the motion. The meeting adjourned at 11:13 a.m.

T.C. ROGERS, PRESIDENT

MARK R. POLICINSKI, SECRETARY