MEETING MINUTES
OF THE BOARD OF DIRECTORS OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS
APRIL 12, 2018 - 10:30 A.M.
OKI BOARD ROOM

- Call to Order

President Rogers, noting that there was a quorum, called the meeting to order at 10:30 a.m. The following members were in attendance:

BOARD MEMBERS

Mr. T.C. Rogers, Butler County Board of Commissioners, President
Judge Gary Moore, Boone County Fiscal Court, Second Vice President
Judge Steve Pendery, Campbell County Fiscal Court
Mr. Edwin H. Humphrey, Clermont County Board of Commissioners
Mr. Jim Thatcher, Dearborn County Board of Commissioners
Mr. Todd Fortune, Hamilton County Board of Commissioners
Mr. Ryan Salzman, Bellevue, Kentucky
Mr. Jeff Capell, Blue Ash, Ohio
Mr. Tom Cahill, Jr., Erlanger, Kentucky
Mr. Gary Winn, Florence, Kentucky
Mr. Roger Peterman, Ft. Thomas, Kentucky
Mr. Robert Brown, Hamilton, Ohio
Mr. Henry E. Menninger, Harrison, Ohio
Mr. Jeffrey Aylor, Lebanon, Ohio
Mr. Ted Phelps, Loveland, Ohio
Ms. Traci Theis, Madeira, Ohio
Mr. Chris Dobrozs, Montgomery, Ohio
Ms. Beth Fennell, Newport, Kentucky
Mr. Matthew Wahlert, North College Hill, Ohio
Mr. Kevin Hardman, Sharonville, Ohio
Mr. Dan Bell, Taylor Mill, Kentucky
Mr. Bryan Miller, Union, Kentucky
Mr. David Linnenberg, Green Township
Mr. Karl B. Schultz, Miami Township
Mr. Robert K. McGee, Union Township
Mr. Mark Welch, West Chester Township
Ms. Christine Matacic, Butler County Association of Township Trustees & Clerks
Mr. Brian Painter, Campbell County Fiscal Court

T.C. Rogers
President
Mark R. Policinski
CEO/Executive Director

Serving the Counties of: Boone, Butler, Campbell, Clermont, Dearborn, Hamilton, Kenton, Warren
Board Members (continued)
Mr. Alan Weiss, City of Greendale, Indiana
Mr. Taylor Corbett, Clermont County Planning Commission
Mr. Mark McGonigle, Dearborn County Plan Commission
Mr. David Okum, Hamilton County Regional Planning Commission
Mr. Dennis Andrew Gordon, PDS of Kenton County
Ms. Katherine Keough-Jurs, Cincinnati (City) Planning Commission
Mr. Michael Ionna, Hamilton (City) Planning Commission
Mr. Ashley Combs, Middletown (City) Planning Commission
Mr. Craig Beckley, Dearborn County Township Association, Resident Member
Mr. Ken Bogard, Resident Member
Mr. Bill Brayshaw, Resident Member
Ms. Denise Driefaus, Hamilton County Board of Commissioners, Resident Member
Mr. David Ginsburg, Resident Member
Mr. Ralph B. Greine, Jr., Resident Member
Mr. Larry H. Maxey, Resident Member
Mr. Pete Metz, Cincinnati USA Regional Chamber, Resident Member
Ms. Pamela Mullins, Resident Member
Mr. Kenneth F. Reed, Resident Member, Treasurer
Mr. V. Anthony Simms-Howell, Ohio Comm. on Hispanic/Latino Affairs, Resident Member
Mr. Ted Hubbard, Hamilton County Engineer
Mr. Todd Listerman, Dearborn County Engineer
Ms. Candace McGraw, Kenton County Airport Board
Mr. David Painter, Clermont County Board of Commissioners
Mr. Neil Tunison, Warren County Engineer
Mr. Robert Yeager, Kentucky Transportation Cabinet
Mr. Dwight Ferrell, Southwest Ohio Regional Transit Authority
Mr. Andrew Aielo, Transit Authority of Northern Kentucky

GUESTS
Mr. Joe Shriver, representing Judge Knochelmann, Kenton County Fiscal Court
Mr. Don Gindling, representing Greg Landsman, Cincinnati, Ohio
Mr. Joe Mulligan, representing Larry Mulligan, Middletown, Ohio
Mr. Andrew Pappas, representing Josh Gerth, Anderson Township
Mr. Geoff Milz, representing Daniel Unger, Colerain Township
Mr. Zachary W. Moore, representing Stan Williams, Warren County Regional Planning Comm.
Ms. Lanita Hanekamp, representing Chris Monzel, Hamilton Co. Board of Comm., Resident Member
Ms. Melissa Johnson, representing Laura Brunner, Port of Greater Cincinnati
Mr. Terry Summers, representing Jim Ude, Indiana Department of Transportation
Mr. Tom Arnold, representing Tammy Campbell, Ohio Department of Transportation
Mr. Scott Phinney, Ohio Department of Transportation
Mr. Jay Hamilton, Mead & Hunt
Mr. Steve McDevitt, Burgess & Niple
Mr. Jeff Wallace. Barge Design
Guests (continued)
Mr. Carl Ruf, Strand Associates
Mr. Skip Schulte, Citizen
Mr. Eugene Strong, Citizen
Mr. Joe Vogel, WSP
Ms. Marilyn Hyland, I&O/CIND Railroad

LEGAL COUNSEL
Mr. Ed Diller, Taft, Stettinius & Hollister

STAFF
Mr. Mark R. Policinski  Mr. Robert W. Koehler  Ms. Marilyn F. Osborne
Ms. Karen Whitten  Ms. Purcy Nance  Ms. Lorrie Platt
Mr. Bradley Mason  Mr. Adam Evans  Mr. Andy Reser
Mr. Andrew Rohne  Ms. Regina Fields  Mr. David Shuey
Ms. Florence Parker  Ms. Margaret Minzner  Mr. Andy Meyer
Ms. Robyn Bancroft  Mr. Brandon Rudd

Mr. Mark Welch led the Executive Committee in the Pledge of Allegiance.

- Announcements

President Rogers reminded everyone to sign in for attendance purposes. He also reminded everyone that this is a Board of Directors meeting and that Executive Committee Alternates are not able to vote.

ITEM #1: ADMINISTRATIVE

A. President’s Report

- Appointment of Alternates

At the request of the City of Newport, Mr. Portune moved that Larisa Sims be appointed as Beth Fennell’s Executive Committee alternate. Mr. Reed seconded the motion; motion carried.

At the request of the City of Cincinnati, Mr. Humphrey moved that Don Gindling be appointed as Greg Landsman’s Executive Committee alternate. Ms. Matacic seconded the motion; motion carried.

B. Approval of March 8, 2018 Executive Committee Meeting Minutes

President Rogers called for corrections and/or additions to the March 8, 2018 minutes of the Executive Committee meeting. There being none, Mr. Portune moved that the minutes be approved as mailed. Mr. Reed seconded the motion; motion carried.
C. Executive Director’s Report

Mr. Policinski announced that the OKI Regional Conservation Council’s 2018 Annual Meeting will take place on April 17 at the Fernald Preserve. He encouraged members to attend.

Mr. Policinski provided an update on service at CVG. He reported that local passenger traffic has increased an estimated 20% year-over-year. This is the 42nd consecutive month of year-over-year local passenger growth for CVG. A number of carriers have added new service. He commented that this is a great regional success story.

Mr. Policinski stated that OKI staff is relentless in developing new tools and apps for use by the region’s communities. The Regional Planning team is working with three communities to develop strategic energy plans—Woodlawn, Colerain and Cleves. The plans are being developed with funds received through the Duke Energy settlement. He encouraged members to visit energy.oki.org to see storyboards about the plans. He explained that once the work with these three cities is complete, OKI will be looking for five more communities with which to work. A flyer with more details was available at the back table or Andy Meyer of the staff can answer any questions.

Mr. Policinski provided an update about the work with Uber and the Cincinnati Mobility Lab. He reported that discussions have been taking place about expanding beyond food desserts to also look at mobility to daycare, hospitals and urgent care, post-secondary education and transit. Mr. Policinski pointed out that they are in the early stages of the three year laboratory experiment but are encouraged by the scope of possibilities and Uber’s cooperation. Board Member Pete Metz with the Chamber has been instrumental in this effort.

D. Legislative Update

Ms. Lorrie Platt, staff, reported that, as previously discussed, one of the goals of this administration is to move transportation projects along quicker, through streamlining environmental reviews and speeding up the permitting process. She reported that on the April 9, 14 federal agencies, including DOT and EPA, signed a memorandum of understanding titled One Federal Decision. The agencies involved will work together on necessary environmental and permitting decisions for major infrastructure projects. The goal of the agreement is to complete the entire review and permitting process within two years. The memorandum calls for the establishment of one lead federal agency to navigate the complete process. In addition, the 14 federal agencies have committed to conduct their review process concurrently.

Ms. Platt reported that President Trump signed the $1.3 trillion omnibus spending package a few weeks ago to fund the government for fiscal year 2018. She explained that the bill contains full legislation and funding for all of the 12 annual Appropriations bills (totals 1.3 trillion). The legislation includes more than $21 billion for infrastructure projects across the country, including transportation, energy, water and cyber. She highlighted the transportation section of the bill which totals $8.7 billion and includes $3.5 billion for highways, $1 billion dedicated to Tiger Grants, $3.1 billion for railways and $1 billion for airports.
Ms. Platt also reported that beginning today, TANK is offering free rides on the Southbank Shuttle trolley to thank their current riders for their patience as they adjust to modified routes while the Roebling Suspension bridge is closed for repairs. Mr. Aiello explained that TANK’s Board convened the previous night and made the decision to offer the free rides effective today. In addition to thanking their existing riders, their hope is to gain some new ones in the process. He asked everyone to share their tweet and help spread the word.

Ms. Platt highlighted some of OKI’s recent social media activity, including a Facebook post regarding the Licking River Greenway and Trails, a project from the City of Covington which received $134,000 in TA funding from OKI for this bike and pedestrian project, and a Twitter post about the Ohio Conference on Freight in securing two keynote speakers, which will be reported more about from Robyn Bancroft. She encouraged members to follow, like and share OKI’s social media posts.

E. Finance Officer’s Report

Ms. Purcy Nance, staff, reported that the Finance Officer’s Report was distributed around the table. She explained that the report is on the financial statements for the period ended February 28, 2018 and includes current cash information.

Ms. Nance referred members to page 2 for the current information. As of April 6, OKI had $504,145 in the PNC checking account, $17,452 in the HSA/FSA checking account and $584,882 in the STAR Ohio money market mutual fund. She reported that there has been no recent activity on OKI’s line of credit and there is no outstanding balance at report date.

Ms. Nance reported that last month, OKI received a letter from PNC Bank stating that the bank had automatically renewed OKI’s line of credit through June 10, 2019 under the same terms.

Ms. Nance stated that page 3 contains the balance sheet as of February 28. She reported that Cash and Investments are down 4% from this time last year. Receivables are up 9% from this time last year due to timing of routine invoices. Ms. Nance reported that as of February 28, there were $698,000 in receivables, $590,000 associated with January and February invoices and $108,000 outstanding from December and earlier. She further stated that payables are down 34%, or $28,000, from this time last year due to completion of the Establishment Survey.

Ms. Nance stated that Revenue information is located on page 4. She reported that as of February 28, OKI is 67% of the way through the budgeted year. Overall, revenues are at 62%, which is on budget. She noted the following items: Federal revenues are behind budget due to the timing of FTA project activities; State revenues are behind budget due to the timing of OEPa water projects and FIAM activities; Local revenues are ahead of budget due to the timing of county funding payments; Miscellaneous revenues are ahead of budget due to the timing of OKI’s Annual Meeting and interest on the Star Ohio account exceeding budget estimates.

Ms. Nance stated that page 5 contains Expense information. She reported that Overall Expenses are at 60%, which is on budget. Ms. Nance noted the following items: Category 3, Travel,
Subsistence and Professional Development is behind budget due to timing of planned professional development activities and Board travel; Category 4, Printing, Marketing and Contractual is behind budget due to the timing of spring 2018 Traffic Counts, Duke benefits plan project activities, FTA project activities and FIAM model development activities offset by timing of the Boone County study.

Ms. Nance stated that page 6 contains the General Fund Balance information. She reported that the General Fund Balance has had a net increase of approximately $128,000 year to date. She explained that the two components of this increase are timing differences and year to date activities. The timing differences include a $130,000 increase due to timing of county funding payments and a $107,000 decrease due to application of negotiated fringe and indirect rates. The remaining $105,000 increase is associated with year-to-date operations and timing of active projects, resulting in a year to date fund balance of $1,247,000; of this amount, $485,000 is committed to active projects.

There being no discussion, Mr. Reed moved that the Board of Directors accept and file the Finance Officer’s Report dated April 12, 2018. Mr. Fortune seconded the motion; motion carried.

ITEM #2: BUDGET COMMITTEE REPORT

Mr. Ken Reed, Treasurer, reported that the Budget Committee met prior to the Board meeting to begin the budget process for the development of the FY 2019 budget which will begin the first of July. The Budget Committee will see a more robust presentation next month and will request action of the Board in June.

ITEM #3: OHIO CONFERENCE ON FREIGHT

Ms. Robyn Bancroft, staff, encouraged everyone to mark their calendar for August 15-17 for the Ohio Conference on Freight. She explained that they are working on an agenda and speakers that will reflect the latest trends with freight and technology. She reviewed five ways for Board members can participate: register, submit a presentation proposal, partner, publicize and volunteer. More information is available at ohiofreight.org and members can contact Lorrie Platt with questions.

ITEM #4: ACCESS OHIO 2045 – STATEWIDE TRANSPORTATION PLAN

Mr. Scott Phinney, Administrator, Ohio Department of Transportation, Office of Statewide Planning and Research discussed Access Ohio 2045—Ohio’s long range transportation plan. He provided an overview of the plan, how it is being developed and how OKI Board members can get involved. He explained that the last plan was completed in 2014 and there is a need to prepare for the future. Drivers of change include: population, development, economy and technology.

Mr. Phinney reported that seven workshops are scheduled throughout the state. Those interested in additional information can visit the website at Access.Ohio.gov or contact Mr. Phinney at accessohio.2045@dot.ohio.gov.
Mr. Portune requested that a workshop also be held in Cincinnati.

Ms. Maticic questioned whether funding mechanisms will be included as part of the plan. Mr. Phinney explained that discussion regarding how to fix funding is beyond the scope of the plan.

ITEM #5: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Andy Reser, staff, reported that the ICC met on Tuesday, April 10, 2018. Ashley Patrick and Brad Mason presented the Legislative and Technology report. Bernadette Dupont from Federal Highway Administration presented information on transportation performance measures. David Rutter demonstrated how to use OKI’s Environmental Viewer Tool to help complete OKI funding applications. Mr. Reser presented an Administrative Modification to the FY2018-2021 TIP as well as an update on development of the TIP website. He reported that the ICC recommended three resolutions for Board approval: OKI’s FY2019 Unified Planning Work Program, certification of OKI’s Transportation Planning Process, and authorization for a contract to install and maintain radar traffic counters on the Ohio River bridges.

A. Fiscal Year 2019 Unified Planning Work Program

Mr. Bob Koehler, staff, explained that an Executive Summary of the Fiscal Year 2019 work program was included with the meeting packet. It includes the scope and budget of planning activities that the agency will undertake this coming fiscal year. He explained that the work program is one of three pillars of OKI, along with the Plan and TIP. Mr. Koehler stated that the document is OKI’s instrument to communicate with our funding agencies. He highlighted a few of the activities to be undertaken in the next year.

Mr. Portune commended staff on the tremendous amount of work involved with developing the work program and moved that the Board of Directors approve Resolution OKI 2018-11 approving the Fiscal Year 2019 Unified Planning Work Program. Mr. Reed seconded the motion; motion carried.

B. Certification of the Urban Transportation Planning Process

Mr. Koehler explained that each year, OKI is required to affirm that the regional transportation planning process is being carried out in conformance with all applicable federal regulations. He pointed out that every four years the federal agencies visit OKI to conduct an in-depth review.

Mr. Humphrey moved that the Board of Directors approve Resolution OKI 2018-12 certifying that the urban transportation planning process is being carried out in conformance with all the applicable federal requirements. Mr. Bogard seconded the motion; motion carried.

C. Contract for Professional Services for the Ohio River Bridge Radar Traffic Data Station Maintenance and Installation

Mr. Adam Evans, staff, explained that a project is nearing completion to put solar-powered radar
traffic counters on five of the seven Ohio River bridges. These radars will provide OKI with high-quality traffic volume and vehicle classification data. The data will be invaluable to the travel demand model. It is hoped that it will also show how an incident on one bridge affects traffic dispersion to the remaining bridges. He explained that the original intent was to install these units on all seven bridges, however, due to budget constraints, the Taylor-Southgate and Roebling bridges were eliminated. Mr. Evans explained that it is staff’s desire to retain the professional services of a qualified consultant to install the two remaining stations, as well as maintain, repair, and calibrate these stations on an as-needed basis.

Mr. Welch questioned whether the radars will only have the capability of counting traffic, not speed. Mr. Evans clarified that speed will also be detected. Mr. Welch asked whether that information will be shared with local police departments. Mr. Evans explained that the data will be available to anyone interested, however, only data regarding average speeds will be available, not individual license plate information.

Ms. Mataic moved that the Board of Directors approve Resolution OKI 2018-13 authorizing the Executive Director to execute a contract with a selected consultant(s) for maintenance of Ohio River bridge radar counters and purchase and installation of stations for the Roebling and Taylor Southgate bridges. Mr. Fortune seconded the motion; motion carried.

ITEM #6: CONSENT AGENDA

Mr. Humphrey moved that the Board of Directors approve the consent agenda as mailed. Mr. Welch seconded the motion; motion carried. There were no committee announcements.

ITEM #7: OTHER BUSINESS

Mr. Policinski announced that the Second Annual Smart Cincy Summit will take place on April 26 from 9 a.m. to 3 p.m. at Union Hall in Over-the-Rhine. This summit is about Smart Mobility and Infrastructure. He encouraged members to attend.

ITEM #8: ADJOURNMENT

Ms. Mataic moved to adjourn the Board of Directors. Mr. Bogard seconded the motion. The meeting adjourned at 11:28 a.m.

T.C. ROGERS, PRESIDENT

MARK R. POLICINSKI, SECRETARY

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