MEETING MINUTES
OF THE EXECUTIVE COMMITTEE OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS
MARCH 8, 2018 - 10:30 A.M.
OKI BOARD ROOM

• Call to Order

Second Vice President Moore, noting that there was a quorum, called the meeting to order at 10:35 a.m. The following members were in attendance:

EXECUTIVE COMMITTEE MEMBERS

Judge Gary W. Moore, Boone County Fiscal Court, Second Vice President
Mr. Edwin H. Humphrey, Clermont County Board of Commissioners
Mr. Mark McCorr, alternate for Jim Thatcher, Dearborn County Board of Commissioners
Mr. Todd Portune, Hamilton County Board of Commissioners
Mr. Joe Shriver, alternate for Judge Knochelmann, Kenton County Fiscal Court
Mr. Robert Brown, Hamilton, Ohio
Mr. Larry P. Mulligan, Middletown, Ohio
Ms. Beth Fennell, Newport, Kentucky
Mr. Geoff Milz, alternate for Daniel Unger, Colerain Township
Mr. David Linnenberg, Green Township
Mr. Karl B. Schultz, Miami Township
Mr. Mark Welch, West Chester Township
Ms. Christine Matacic, Butler County Association of Township Trustees & Clerks
Mr. Tom Peck, Clermont County Township Association
Mr. Jude Hehman, Kenton County Fiscal Court
Mr. Brian Painter, Campbell County Fiscal Court
Mr. David Okum, Hamilton County Regional Planning Commission
Mr. Dennis Andrew Gordon, PDS of Kenton County
Mr. Stan Williams, Warren County Regional Planning Commission
Mr. Michael Ionnis, Hamilton (City) Planning Commission
Mr. Roger Kerlin, Resident Member
Mr. Larry H. Maxey, Resident Member
Mr. Ken Reed, Resident Member, Treasurer
Mr. Ted Hubbard, Hamilton County Engineer
Mr. Terry Summers, alternate for Jim Ude, Indiana Department of Transportation
Mr. Robert Yeager, Kentucky Transportation Cabinet
Mr. Tom Arnold, alternate for Tammy Campbell, Ohio Department of Transportation
Mr. Andrew Aiello, Transit Authority of Northern Kentucky

T.C. Rogers
President
Mark R. Polcinski
OKI Executive Director

Serving the Counties of: Boone, Butler, Campbell, Clermont, Dearborn, Hamilton, Kenton, Warren
BOARD MEMBERS

Mr. Charles Tassell, Deer Park
Mr. Henry Menninger, Harrison, Ohio
Ms. Traci Theis, Madeira, Ohio
Ms. Donna Laake, Norwood, Ohio
Mr. Steve Dana, Oxford, Ohio
Mr. Taylor Corbett, Clermont County Planning Commission
Mr. Mark McCormack, Dearborn County Plan Commission
Ms. Katherine Kecugh-Jurs, Cincinnati (City) Planning Commission
Mr. Greg Kathmar, Fairfield (City) Planning Commission
Mr. Bill Brayshaw, Resident Member
Ms. Pamela Mullins, Resident Member
Mr. Tom Voss, Resident Member
Mr. David Painter, Clermont County Board of Commissioners

GUESTS

Mr. Don Gindling, representing Greg Landsman, City of Cincinnati
Mr. Steve Hartke, representing Mike Gilb, Mason, Ohio
Mr. Joe Kempe, representing Kevin Hardman, Sharonville, Ohio
Ms. Lanita Havekamp, representing Chris Monzel, Hamilton County Board of Commissioners, Resident Member
Ms. Marcie Mathews, DLZ
Mr. Michael Keeven, DLZ
Mr. Skip Schulte, Citizen
Mr. Jay Hamilton, Mead & Hunt
Ms. Megan Hube, DSD
Mr. Shane Noem, Senator McConnell’s Office
Mr. Jackson Bennett, Warren County Regional Planning Commission
Ms. Hollie Hinton, DLZ
Mr. Eugene Strong, Guest

LEGAL COUNSEL

Mr. Ed Diller, Taft, Stettinius & Hollister

STAFF

Mr. Mark R. Policinski  Mr. Robert W. Koehler  Ms. Marilyn F. Osborne
Ms. Karen Whitaker  Ms. Purcy Nance  Ms. Lorrie Platt
Mr. Bradley Mason  Mr. Andy Reser  Ms. Regina Fields
Mr. David Shuey  Mr. Travis Miller  Mr. Adam Evans
Mr. Brandon Rudd  Ms. Robyn Bancroft  Ms. Summer Jones
Mr. Andrew Rohne  Ms. Florence Parker  Mr. Andy Meyer

Mr. Brian Painter led the Executive Committee in the Pledge of Allegiance.
• Announcements

Second Vice President Moore reminded everyone to sign in for attendance purposes. He also reminded everyone that this is an Executive Committee meeting and that Executive Committee members or their alternates are able to vote, Board members are not able to vote.

ITEM #1: Administrative

A. President’s Report

Second Vice President Moore announced that President Rogers and First Vice President Knochelmann were out of town and unable to Chair today’s meeting.

• Public Service Recognition Form

Second Vice President Moore reminded Board members that nominations for the Public Service Recognition Award need to be submitted to Florence Parker by April 6. A Nomination Form was included in the mailout packet.

B. Approval of February 8, 2018 Board of Directors Meeting Minutes

Second Vice President Moore called for corrections and/or additions to the February 8, 2018 minutes of the Executive Committee meeting. There being none, Mr. Fortune moved that the minutes be approved as mailed. Mr. Bogard seconded the motion; motion carried.

C. Executive Director’s Report

Mr. Policinski reported that Robyn Bancroft has been added to the TRB Urban Freight Committee. Andrew Rohne also serves on various committees for TRB related to modeling. He introduced Margaret Minzner who has joined the OKI staff as a Senior Environmental Planner and will lead the Greenspace Office and Environmental Consultations process that informs OKI’s regional transportation plan.

Mr. Policinski reported that just after the Executive Committee meeting in February, he, President Rogers, Vice Presidents Knochelmann and Moore, Treasurer Reed and Lorrie Platt went to Washington for the NARC Policy Conference. He stated that they met with Senators Paul, Portman, Brown and Leader McConnell and Congressmen Chabot, Davidson and Messer.

Mr. Policinski reported that President Trump announced his outline for infrastructure legislation on the first day of the conference. They had a briefing on the President’s plan from the Assistant Secretary for Policy at USDOT. He explained that the critical point of the President’s plan is that the $200 million over 10 years for infrastructure is a floor, not a ceiling. The funds would come out of existing plans the administration considers inefficient or incompetent. Mr. Policinski reported that Senator Brown informed them that the senate democrats want to spend $1 trillion over the next 10 years. These funds would come from a tax increase. He stated that there are
two different plans for monetary amounts and how to fund them, however there no interest in an increase in the gas tax from either side.

Mr. Policinski reported that Judge Moore and Commissioner Portune just returned from DC. Judge Moore explained that he is the Chair of the National Association for Regional Council’s (NACO) Transportation Committee. Secretary Chao met with them to present some of the highlights of the plan. He reported that Chairman Graves will be seeking chairmanship when Senator Schuster steps down. Senator Graves has made some interesting points regarding technology and user fees, including paying at the pump annually. He reported that it was a good session. There was also discussion regarding transit funding and about streamlining the environmental process.

Commission Portune added that Secretary Chao emphasized the use of drone technology, which could be used for more efficient inspection for the review and compliance of projects. There was also discussion about the funding formula to identify which projects should be recognized as having higher priority. They are looking at a model from Wake County, Florida. Commissioner Portune also reported that he and Judge Moore are working on legislation related to the Clean Water Act that would allow local jurisdictions to determine how they will introduce green infrastructure into clean water compliance.

Judge Moore reported that the 20/80 funding requirement will be eliminated for rural areas, however, they will score better if they have a local component. He pointed out that the Census presentation on the agenda may provide insight on how rural will be defined.

Mr. Policinski explained that one very important point discussed during their visit is the desire to streamline the process by which we build infrastructure in this country, by as much as 80%. He reported that OKI staff is pulling together examples of how the current system is failing our communities. He urged members to provide examples of delay, higher costs, etc. caused by the current process. Bob Koehler is compiling those projects.

Mr. Policinski reported that the conversations with Uber have continued and are going well. OKI has asked Uber to conduct surveys of their riders which would provide important data for our travel demand model. This would include data that cannot currently be found elsewhere in the public sector. He explained that OKI is also interested in Uber Freight’s new driverless truck, which is currently being tested in Arizona. He stated that this would be a very interesting presentation for the upcoming Ohio Conference on Freight, which OKI is hosting August 15-17.

D. Legislative Update

Ms. Platt, staff, reported that, as Mr. Policinski referenced, President Trump provided an outline of his infrastructure plan last month. This infrastructure plan contained no real surprises from earlier leaked documents. As a reminder, she explained that only $200 billion comes from direct federal spending. The rest is supposed to come from state and local governments. This flip in the 80/20 formula is said to allow states and local governments far greater responsibility, more flexibility and decision-making authority, while, ideally, speeding up the entire process.
Ms. Platt provided an overview of what programs will be covered by the $200 billion, including an Incentive Program, Rural Infrastructure Program, Transformative Projects Program, Financing Program and Federal Capital Revolving Fund. She explained that they have learned that there will be at least 10 difference committees in Congress that have jurisdiction over one or more piece of the proposal, all but guaranteeing a lengthy legislative process.

Ms. Platt reported that staff learned yesterday that USDOT is beginning to notify Congressional offices about the most recent round of TIGER awards—one of the applications submitted is for funds for the Western Hills Viaduct. She also reported that Secretary Chao has stated that INFRA grant awards should be announced in early June. The region has submitted two projects.

Ms. Platt highlighted OKI’s social media activity, encouraging members to like and share OKI’s posts. She also encouraged members to see her if they would like to volunteer or attend the upcoming Ohio Conference on Freight.

E. Finance Officer’s Report

Ms. Purcy Nance, staff, reported that the Finance Officer’s Report was distributed around the table. She explained that the report is on the financial statements for the period ended January 31, 2018 and includes current cash information.

Ms. Nance referred members to page 2 for the current information. As of March 5, OKI had $381,874 in the PNC checking account, $22,792 in the HSA/FSA checking account and $584,083 in the STAR Ohio money market mutual fund. She reported that there has been no recent activity on OKI’s line of credit and there is no outstanding balance at report date.

Ms. Nance stated that page 3 contains the balance sheet as of January 31. She reported that Cash and Investments are down 13% from this time last year. Receivables are up 13% from this time last year due to Boone County study activities. Ms. Nance reported that as of January 31, there were $979,000 in receivables, $940,000 associated with December and January invoices and $39,000 outstanding from November and earlier. She further stated that payables are down 14%, or $8,000, from this time last year due to timing of routine invoices.

Ms. Nance stated that Revenue information is located on page 4. She reported that as of January 31, OKI is 58% of the way through the budgeted year. Overall, revenues are at 56%, which is on budget. She noted the following items: Federal revenues are behind budget due to the timing of FTA project activities; Local revenues are ahead of budget due to the timing of county funding payments; Miscellaneous revenues are ahead of budget due to the timing of OKI’s Annual Meeting; and Contributed Services are ahead of budget due to the timing of Forestry Trees and Stormwater project activities.

Ms. Nance stated that page 5 contains Expense information. She reported that Overall Expenses are at 53%, which is on budget. Ms. Nance noted the following items: Category 3, Travel, Subsistence and Professional Development is behind budget due to timing of planned
professional development activities and Board travel; Category 4, Printing, Marketing and Contractual is behind budget due to the timing of spring 2018 Traffic Counts, Duke benefits plan project activities, FTA project activities and FIAM model development activities offset by timing of the Boone County study; and Category 6, Contributed Services is ahead of budget due to the timing of Forestry Trees and Stormwater project activities.

Ms. Nance stated that page 6 contains the General Fund Balance information. She reported that the General Fund Balance has had a net increase of approximately $137,000 year to date. She explained that the two components of this increase are timing differences and year to date activities. The timing differences include a $149,000 increase due to timing of county funding payments and a $105,000 decrease due to application of negotiated fringe and indirect rates. The remaining $97,000 increase is associated with year-to-date operations and timing of active projects, resulting in a year to date fund balance of $1,256,000; of this amount, $514,000 is committed to active projects.

There being no discussion, Ms. Matacin moved that the Executive Committee accept and file the Finance Officer’s Report dated March 8, 2018. Mr. Reed seconded the motion; motion carried.

ITEM #2: HOW TO COLLABORATE WITH THE U.S. CENSUS BUREAU ON THE 2020 CENSUS

Ms. Rose Simmons, Partnership Specialist with the U.S. Census Bureau, explained that every 10 years, the American Community Survey is conducted. The population totals received during the survey directly affect funding for a community. She reported that 2020 will be the first time for an internet response option. She stressed the importance of receiving a good response, explaining that in 2010, due to a population decrease, Ohio lost three Congressional members. Not only do population numbers affect congressional districts, it impacts the amount of federal funding received and can also impact a company’s decision to move to a location.

Ms. Simmons asked for community assistance with providing computer access at locations such as government buildings, libraries and senior centers, for individuals without internet access to help make sure every member of the community is counted. She stressed the importance of being counted only once and in the right location, which is where a person lives the majority of the year.

Ms. Simmons discussed the importance of Complete County Committees (CCC). These committees consist of influential community leaders who are charged with developing a census awareness campaign and are a trusted voice in the community. An informational packet was provided to all members giving an overview of CCCs and other important census information.

In response to questions from Commissioners Portune and Humphrey, Ms. Simmons reported that both Hamilton and Clermont counties have registered.
ITEM #3: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Andy Reser, staff, reported that the ICC met on Tuesday, March 6. Ashley Patrick and Brad Mason presented the Legislative and Technology report. Kurt Seiler, from the City of Mason, provided information on the Bethany Road Roundabout and multi-use trail project which utilized OKI CMAQ funds. The ICC recommended four resolution for approval: selection of projects to be funded with Section 5310 Federal Funds, approval of Plan Amendment #3 to the 2040 Regional Transportation Plan, approval of Amendment #7 to the FY 2018-2021 TIP and authorization of a contract for traffic data collection.

A. Selection of Projects to be Funded with Section 5310 Federal Funds Allocated to the Cincinnati Urbanized Area

Mr. Travis Miller explained that the goal of the Section 5310 Program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding transportation mobility options.

Mr. Miller stated that an Oversight Team reviewed the applications received for the $2,467,762 available in FFY 16 and FFY 17 funds. He reported that 11 applications were received and there are two applications carried over from last year. After scoring the projects, the Oversight Team is not recommending two projects for funding. There were also two applications that needed further clarification so staff is working with those agencies and the Oversight Team will meet later this month to re-evaluate the projects.

Mr. Miller stated that the following projects were recommended by the Oversight Team for funding:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Vehicles</th>
<th>Non-Vehicles</th>
<th>Funds Requested</th>
<th>Funds Matched</th>
<th>Total Project Cost</th>
<th>% Federal</th>
<th>% Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abilities First</td>
<td>1 LTN 6-3 2 LTV 12-2</td>
<td></td>
<td>$128,789</td>
<td>$32,197</td>
<td>$160,986</td>
<td>80%</td>
<td>20%</td>
</tr>
<tr>
<td>Central Connections</td>
<td></td>
<td>3 MMV</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clermont Senior Services</td>
<td>3 LTV HC 1 MMV 25 On-Board Camera Systems</td>
<td></td>
<td>$222,874</td>
<td>$55,718</td>
<td>$278,592</td>
<td>80%</td>
<td>20%</td>
</tr>
<tr>
<td>Colerain Township</td>
<td>1 LTL 12-2</td>
<td></td>
<td>$105,880</td>
<td>$26,470</td>
<td>$132,350</td>
<td>80%</td>
<td>20%</td>
</tr>
<tr>
<td>Community First</td>
<td></td>
<td>Computer hardware and software (tablets)</td>
<td>$40,000</td>
<td>$10,000</td>
<td>$50,000</td>
<td>80%</td>
<td>20%</td>
</tr>
<tr>
<td>Mayerson JCC</td>
<td>2 LTV-25'16-2 Preventative Maintenance/Equipment/Training</td>
<td></td>
<td>$110,895</td>
<td>$27,725</td>
<td>$138,620</td>
<td>80%</td>
<td>20%</td>
</tr>
<tr>
<td>NKADD</td>
<td></td>
<td>Mobility Management</td>
<td>$103,240</td>
<td>$25,810</td>
<td>$129,050</td>
<td>80%</td>
<td>20%</td>
</tr>
</tbody>
</table>

**TOTALS** $807,192 $504,938 $2,524,709 80% 20%
2017 - Carryover Applications

<table>
<thead>
<tr>
<th>Agency</th>
<th>Vehicles</th>
<th>Non-Vehicles</th>
<th>Funds Requested</th>
<th>Funds Matched</th>
<th>Total Project Cost</th>
<th>% Federal</th>
<th>% Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCRTA</td>
<td>Operations (1/3 of original request)</td>
<td>$275,400</td>
<td>$275,400</td>
<td>$550,800</td>
<td>50%</td>
<td>50%</td>
<td></td>
</tr>
<tr>
<td>TANK</td>
<td>Operations (1/2 of original request)</td>
<td>$90,000</td>
<td>$90,000</td>
<td>$180,000</td>
<td>50%</td>
<td>50%</td>
<td></td>
</tr>
<tr>
<td>TOTALS</td>
<td>$365,400</td>
<td>$365,400</td>
<td>$730,800</td>
<td>50%</td>
<td>50%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL AWARD $1,172,592

He reported that the recommendation meets the FTA requirement that at least 55% of the projects be traditional. He explained that operations are considered non-traditional.

Second Vice President Moore questioned whether there will be another call for projects in 2013 for the additional available funds. Mr. Miller explained that historically, there has been a call for projects on an annual basis; however, he pointed out that depending on what happens with the two pending projects, there could possibly be another call in the fall.

Mr. Portune asked for clarification on the remaining available funds. Mr. Miller stated that $1,246,762 was remaining.

Mr. Reed moved that the Executive Committee approve Resolution 2018-07 regarding the selection of project to be funded with Section 5310 Federal Funds allocated to the Cincinnati urbanized area. Mr. Humphrey seconded the motion; motion carried.

B. Amendment #3 of the 2040 Plan

Mr. Bob Koehler explained that the agency periodically amends the regional transportation plan. This amendment will incorporate the recommendations from the Bright 74 Study and the Boone County Transportation Plan. He stated that included in the meeting packet is a lengthy table that identifies individual projects, including several revisions to update costs. Mr. Koehler explained that with all of the changes, the Plan meets all Federal requirements, including fiscal constraint and air quality conformity.

Mr. Bogard moved that the Executive Committee approve Resolution 2018-08 regarding Amendment #3 of the 2040 Plan. Mr. Humphrey seconded the motion; motion carried.

C. Amendment #7 of the FY 2018-2021 Transportation Improvement Program

Mr. Reser reported that Amendment #7 to the FY 2018-2021 TIP includes, in Ohio, changes to the Sycamore Township Interconnect Phase 2 project and removal of the Elmore Street Connector project. In Kentucky, the Amendment makes changes to two highway projects and the removal of one highway project. In Indiana, the Lawrenceburg Trail Connector project is being removed. Mr. Reser explained that they had some issues with the Army Corps of Engineers
permitting to build or top of the levee. They may revisit this project at a later time and make the connection elsewhere. He stated that also included in this Amendment is the addition of twelve 5310 projects. Mr. Reser reported that a new regional emissions analysis and demonstration of air quality conformity have been prepared for this TIP Amendment in conjunction with the 2040 Plan Amendment. Consultation with the federal, state and local partners for both TIP and Plan Amendments was initiated on February 20. The Amendments were posted on OKI’s website, beginning February 21, for public comment. Staff conducted a public hearing on the proposed Amendments on March 5. No formal comments were received.

Mr. Portune moved that the Executive Committee approve Resolution 2018-09 regarding Amendment #7 of the FY 2018-2021 Transportation Improvement Program. Mr. Reed seconded the motion; motion carried.

D. Traffic Data Collection

Mr. Andrew Rohne explained that traffic data is a key element of the analysis of existing conditions and the validation of OKI’s Travel Demand Model. The data is also used in the Prioritization Process and is available for use on www.oki.org. He explained that the purpose of this resolution is to authorize the Executive Director to enter into a contract with a selected consultant to collect travel demand data.

Mr. Humphrey moved that the Executive Committee approve Resolution 2018-10 regarding a consultant contract for Traffic Data Collection. Mr. Hubbard seconded the motion and stressed the importance of this data to the region; motion carried.

ITEM #5: CONSENT AGENDA

Ms. Matacic moved that the Executive Committee approve the consent agenda as mailed. Mr. Bogard seconded the motion; motion carried.

ITEM #6: OTHER BUSINESS

There was no other business for discussion.

ITEM #7: ADJOURNMENT

Mr. Reed moved to adjourn the Executive Committee. Ms. Matacic seconded the motion. The meeting adjourned at 11:49 a.m.

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MARK R. POLICINSKI, SECRETARY