



**MEETING MINUTES
OF THE EXECUTIVE COMMITTEE OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS
MAY 12, 2016 - 10:30 A.M.
OKI BOARD ROOM**

- Call to Order

First Vice President Rogers, noting that there was a quorum, called the meeting to order at 10:31 a.m. He explained that President Lynch was unable to attend the meeting due to personal reasons. The following members were in attendance:

EXECUTIVE COMMITTEE MEMBERS

Mr. T.C. Rogers, Butler County Board of Commissioners, First Vice President
Judge Gary Moore, Boone County Fiscal Court
Judge Steve Pendery, Campbell County Fiscal Court
Mr. Ed Humphrey, Clermont County Board of Commissioners
Mr. Mark McCormack, alternate for Kevin Lynch, Dearborn County Board of Commissioners
Mr. Todd Portune, Hamilton County Board of Commissioners
Judge Kris Knochelmann, Kenton County Fiscal Court, Second Vice President
Mr. Michael Moore, alternate for David Mann, Cincinnati, Ohio
Mr. Bill Wells, alternate for Sherry Carran, Covington, Kentucky
Mr. Timothy Bachman, alternate for Craig Keller, Fairfield, Ohio
Mr. Robert Brown, Hamilton, Ohio
Mr. Larry Mulligan, Middletown, Ohio
Ms. Beth Fennell, Newport, Kentucky
Mr. Jim O'Reilly, Wyoming, Ohio
Mr. Josh Gerth, Anderson Township
Mr. Frank Birkenhauer, alternate for Jeff Ritter, Colerain Township
Mr. Karl Schultz, Miami Township
Mr. Cory Wright, alternate for Matthew Beamer, Union township
Ms. Christine Maticic, Butler County Association of Township Trustees & Clerks
Mr. Brian Painter, Campbell County Fiscal Court
Mr. David Okum, Hamilton County Regional Planning Commission
Mr. Dennis Andrew Gordon, PDS of Kenton County
Mr. Ken Bogard, Resident Member
Mr. William Brayshaw, Resident Member
Mr. Roger Kerlin, alternate for Larry Maxey, Resident Member
Mr. Kenneth F. Reed, Resident Member, Treasurer
Mr. V. Anthony Simms-Howell, Ohio Comm. on Hispanic/Latino Affairs, Resident Member

*Kevin J. Lynch
President*

*Mark R. Policinski
CEO/Executive Director*

Executive Committee Members Continued

Mr. Ted Hubbard, Hamilton County Engineer
Mr. Jim Ude, Indiana Department of Transportation
Mr. Robert Hans, Kentucky Transportation Cabinet
Mr. Dwight Ferrell, Southwest Ohio Regional Transit Authority
Mr. Andrew Aiello, Transit Authority of Northern Kentucky
Mr. Bradley Williams, Butler County Regional Transit Authority

BOARD MEMBERS

Mr. Thomas Adamec, Blue Ash, Ohio
Mr. Charles Tassell, Deer Park, Ohio
Mr. Charles Southall, Forest Park, Ohio
Mr. Christopher Reinersman, Independence, Kentucky
Mr. Stephen Kaiser, Lebanon, Ohio
Ms. Kathy Grossman, Mason, Ohio
Mr. James Bonsall, Norwood, Ohio
Mr. Steve Dana, Oxford, Ohio
Ms. Marjorie Harlow, Springdale, Ohio
Mr. Dan Bell, Taylor Mill, Kentucky
Mr. Bryan Miller, Union, Kentucky
Ms. Cathy Flaig, Boone County Fiscal Court
Ms. Liz Morris, Dearborn County Council Member
Mr. Taylor Corbett, Clermont County Planning Commission
Mr. Mark McCormack, Dearborn County Plan Commission
Mr. Timothy Bachman, Fairfield (City) Planning Commission
Mr. Roger Kerlin, Resident Member
Mr. Thomas Voss, Resident Member
Mr. Neil Tunison, Warren County Engineer

GUESTS

Mr. James Lukas, representing Kevin Hardman, Sharonville, Ohio
Representative for Dennis Deters, Hamilton County Board of Commissioners, Resident Member
Ms. Carrie Pastor, representing Jill Meyer, Cincinnati USA Regional Chamber, Resident Member
Ms. Lanita Hannekamp, representing Chris Monzel, Hamilton County Board of Commissioners,
Resident Member
Mr. Andy Fluegemann, representing Tammy Campbell, Ohio Department of Transportation
Ms. Joanna Pinkerton, Honda/OSU Partnership
Mr. Tom Peck, Monroe Township
Mr. Mike Draper, DLZ
Mr. Chad Collins, DLZ
Mr. Steve Mary, Stantec
Mr. Mark Holt, The Kleingers Group
Mr. Jay Hamilton, Mead Hunt
Mr. Steve Jewell, DLZ

Guests Continued

- Mr. Nathan Pera, TranSystems
- Mr. Jeff Wallace, Parsons Brinckerhoff
- Mr. Joe Vogel, FTC&H
- Mr. Skip Schulte, Citizen
- Mr. Matt Davis, DSD Advisors
- Ms. Megan Hube, DSD Advisors
- Mr. Allen Freeman, Pierce Township Trustee

LEGAL COUNSEL

Mr. Aaron Herzig, Taft, Stettinius & Hollister

STAFF

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|------------------------|-----------------------|------------------------|
| Mr. Mark R. Policinski | Mr. Robert W. Koehler | Ms. Marilyn F. Osborne |
| Ms. Karen Whitaker | Ms. Purcy Nance | Mr. Mark Paine |
| Ms. Lorrie Platt | Mr. Bradley Mason | Mr. Travis Miller |
| Mr. David Shuey | Ms. Florence Parker | Mr. Andrew Rohne |
| Mr. Andy Reser | Mr. Andy Meyer | Ms. Alex Barnes |
| Ms. Mary Luebbers | Ms. Summer Jones | |

Ms. Christine Matacic led the Executive Committee in the Pledge of Allegiance.

- Announcements

First Vice President Rogers reminded everyone to sign in for attendance purposes. He also reminded everyone that this is an Executive Committee meeting and that Executive Committee members or their alternates are able to vote, Board members are not able to vote.

ITEM #1: ADMINISTRATIVE

A. President’s Report

- Welcome Back Ed Humphrey

First Vice President Rogers welcomed Commissioner Humphrey back to his first meeting since his auto accident in December. Mr. Humphrey received a standing ovation. He thanked everyone for their support.

- Public Meetings

First Vice President Rogers announced that there are two upcoming public meetings—a public hearing regarding the 2040 Regional Transportation Plan on June 6 and a Public Open House for the Bright 74 Study on June 22. Information for both meetings was included in the meeting packet and a flyer was available at the back table. He also reminded everyone that OKI’s Annual

Luncheon will be held on August 4. Board members receive complimentary registration. More information will be sent out the first week in June.

- Board Meeting Change

First Vice President Rogers stated that he would like to cancel the July meeting and call a Board of Directors meeting in place of the Executive Committee in June.

Mr. Reed moved to cancel the July 14, 2016 meeting and call a meeting of the Board of Directors on June 9, 2016 in place of an Executive Committee meeting. Ms. Maticic seconded the motion; motion carried.

B. Approval of April 14, 2016 Board of Directors Meeting Minutes

First Vice President Rogers called for corrections and/or additions to the April 14, 2016 minutes of the Board of Directors meeting.

There being none, Mr. Bogard moved that the April 14, 2016 minutes of the Board of Directors meeting be approved as mailed. Judge Knochelmann seconded the motion; motion carried.

C. Executive Director's Report

Mr. Policinski reported that fares at CVG are now cheaper than that of Dayton and Louisville. He stated that the great leadership of Judge Knochelmann and Candace McGraw has led to tremendous growth. In addition, air cargo through DHL continues to grow and they will soon become the largest superhub in North America.

Mr. Policinski reported that the Build Our New Bridge Now Coalition, which is made of over 150 private sector businesses, is working to try to see how a new Brent Spence Bridge can be built as soon as possible. OKI is an original member of this coalition.

Mr. Policinski reported that a Loveland-based company called Workhorse Group has been approved to test delivery of packages by drone. They are one of two companies that have been approved to use drones for delivery, the other company is Google. He explained that Workhorse is required to file a flight plan for each time a drone is used for a delivery and the homeowner is required to sign a document allowing the delivery.

Mr. Policinski displayed a copy of a letter received from SORTA thanking OKI staff members Andy Reser, Andrew Rohne, Dave Shuey, Mary Luebbbers and Brandon Flessner for their assistance in developing a method for them to access and analyze employment data for their service area and the surrounding counties. The letter complimented them for being efficient, responsive and stated that their assistance exceeded expectations.

D. Legislative Update

Ms. Platt reported that Congress was on a short recess and returned just this week. She provided an update regarding the projects for which a Fastlane grant proposal was submitted. In Ohio, ODOT submitted for three projects. One of the projects is located in Hamilton County—the I-75 Thru the Valley Phases 1 and 2. She explained that this project will reconstruct and expand I-75 between the Shepherd Lane and Glendale-Milford Road interchanges. Phase 2 will focus on Neumann Way between Shepherd and Glendale-Milford, with Neumann Way being realigned and reconstructed. She explained that the other two projects are not in the OKI region. One is located in Clarke County, in District 7 to the north of the region, and the other is in District 11, Harrison County, which is the far eastern part of the state, this project is a bridge replacement over U.S. 250. In Northern Kentucky, in Boone County, there is a project called the Boone County I-71/I-75 interchanges which includes improvements to interchanges on I-71/I-75 at KY 536 (Mt. Zion Road) and KY 338 (Richwood Road) and the intersection of U.S. 25 and KY 338, just east of the I-71/I-75 interchange. She reported that she is not aware of any Fastlane grants submitted on behalf of Dearborn County.

E. Finance Officer's Report

Ms. Purcy Nance, staff, reported that the Finance Officer's Report, dated May 12, 2016, was distributed around the table. She explained that the report is on the financial statements for the period ended March 31 and includes current cash information.

Ms. Nance referred members to page 2 for the current information. As of May 6, OKI had \$563,622 in the PNC checking account, \$11,063 in the HSA/FSA checking account and \$500,665 in the STAR Ohio money market mutual fund. She reported that there has been no recent activity on OKI's line of credit and there is no outstanding balance at report date.

Ms. Nance stated that page 3 contains the balance sheet as of March 31. She reported that Cash and Investments are up 4% from this time last year. Receivables are down 25% from this time last year due to timing of ODOT invoice payments. Ms. Nance reported that as of March 31, there were \$554,000 in receivables, all associated with February and March invoices. She further stated that payables are down 5% from this time last year due to the timing of routine invoices.

Ms. Nance stated that Revenue information is located on page 4. She reported that as of March 31, OKI is 75% of the way through the budgeted year. Overall, revenues are at 69%, which is on budget. She noted the following items: Federal revenues are behind budget due to the timing of project award and contract execution for the Forestry project as well as the timing and administration of FTA projects; Local Revenues are ahead of budget due to the timing of county funding payments offset by timing of contract execution for the Bright 74 Study and the Hamilton County Emergency Management Agency data project; and Contributed Services are behind of budget due to timing of FTA and U.S. Forestry projects and the seasonal nature of the Clean Air marketing campaign.

Ms. Nance stated that page 5 contains Expense information. She reported that Overall Expenses are at 68%, which is on budget. Ms. Nance noted the following items: Category 2, Fringe Benefits is behind budget due to the savings experienced on health insurance renewals; Category 3, Travel, Subsistence and Professional Development is behind budget due to the timing of budgeted activities; Category 4, Printing, Marketing and Contractual is behind budget due to the timing of the Bright 74 Study and the seasonal nature of the Clean Air marketing campaign; and Category 6, Contributed Services is behind budget due to the timing of FTA and U.S. Forestry projects and the seasonal nature of the Clean Air marketing campaign.

Ms. Nance stated that page 6 contains the General Fund Balance information. She reported that the General Fund Balance has had a net increase of approximately \$56,000 year to date. The two components of this increase are timing differences and year to date activities. The timing differences include a \$168,000 increase due to the timing of county funding payments and a \$127,000 decrease due to the application of negotiated fringe and indirect rates. The remaining \$15,000 increase is associated with year-to-date operations and timing of active projects. This results in a year to date fund balance of \$1,120,000, of this amount \$317,000 is committed to active projects.

There being no discussion, Mr. Brayshaw moved that the Executive Committee accept and file the Finance Officer's Report dated May 12, 2016. Mr. Reed seconded the motion; motion carried.

ITEM #2: BUDGET COMMITTEE REPORT

Mr. Reed reported that the Budget Committee met prior to the Executive Committee to review the draft FY17 Budget. He reported that the Budget Committee voted to recommend the Budget to the Board for adoption in June. He reported that the Budget Committee's next meeting will be held in June prior to the Board meeting.

ITEM #3: PRESENTATION ON AUTOMATED AND CONNECTED VEHICLES

Ms. Joanna Pinkerton, co-director of the Honda/OSU Partnership, discussed Intelligent Transportation Systems. She reported that by 2030, 60% of the world's population will live in urban areas, up from 50% today (70% by 2050). As the urban population increases, traffic congestion in large metro areas will become an even bigger issue. She discussed the use of technology solutions to solve these complex infrastructure problems. She pointed out that Ohio leads the nation and world in the development of smart mobility technologies that have major y. Technology areas include Advanced Driver Assistance Systems (ADAS) and Autonomous Vehicle (AV) systems development. Advancements in these technologies result in benefits to the environment—carbon footprint reduction, capacity—roadway usage efficiency and reduced traffic congestion and safety—accident avoidance. She explained that data is collected and stored by vehicles and infrastructure used to improve mobility and efficiency. Cybersecurity is a major issue and research focus. Others area of focus are autonomous wheelchairs and autonomous transport of the elderly and disabled; food security/transportation; and artificial intelligence, ethics and moral decision making.

Ms. Pinkerton reported that an application has been submitted for the Columbus Smart City Challenge. The proposal had five areas of focus: access to jobs, smart logistics, connected visitors, connected citizens and sustainable transportation. Seventy seven cities applied in Phase 1 of the USDOT Smart Cities Challenge and seven cities were selected for final competition—Columbus is among those seven. Application are due May 24 and the winner will be selected in June.

Ms. Pinkerton invited everyone to follow their progress through the various social media outlets—Facebook (/OSU/CenterforAutomotiveResearch), Twitter (/OSUCtrAutoRsrch), LinkedIn (go.osu.edu/CARLinkedIn) and YouTube (/OSUAutoResearch). Upon request, Ms. Pinkerton stated that she will provide a copy of her presentation for Board Members' use, however, she cautioned that the presentation is highly confidential and not for public dissemination.

ITEM #4: 2040 REGIONAL TRANSPORTATION PLAN 2016 UPDATE PRESENTATION #8

Mr. Bob Koehler, staff, explained that in June, staff will ask for approval of the Plan. He pointed out that there are no specific recommendations regarding autonomous vehicles, but staff knows it is coming and embraces the advancements in technology.

Mr. Koehler explained that the list of changes to the draft project list were modest and all will be incorporated into the final Plan. He reported that they have identified 133 projects totaling \$6.5 million.

Mr. Koehler reported that this is the first Plan where the public outreach efforts are predominantly electronic. In addition, there have been two events attended by staff with information regarding the 2040 Plan.

Mr. Koehler reported that the final project list will be available on the website (www.2040.oki.org) on May 31. He pointed out that applications for STP and TA funds are also due that same day. A public hearing will be held on June 6 and the final Plan will be presented to the ICC on June 7 and to the Board on June 9 for adoption.

ITEM #5: MARKETING FOR THE RIDESHARE PROGRAM

Ms. Summer Jones, staff, stated that RideShare continues to help commuters in the area find alternative forms of transportation and relieve congestion on the roadways. She explained that Resolution 2016-08 has two parts. The first part of the resolution is the authority to enter into contracts with vehicle providers not to exceed the amount of \$120,000 for the vanpool program. The vanpool program is crucial to removing single-occupant vehicles. RideShare subsidizes a portion of the capital cost of the van to make vanpooling a cost-effective alternative for commuters rather than driving alone. The second part of the resolution gives the Executive Director authority to enter into agreements exceeding \$30,000. This will allow staff to move forward with this program in a timely, cost-effective manner. Ms. Jones reported that the ICC approved the recommendation of this resolution.

Ms. Maticic moved that the Executive Committee approve Resolution 2016-08 regarding the marketing for the RideShare program. Mr. Humphrey seconded the motion; motion carried.

ITEM #6: MARKETING FOR THE REGIONAL CLEAN AIR PROGRAM

Ms. Jones explained that Resolution 2016-09 seeks contractual authority to utilize funding for this summer’s clean air campaign. She explained that the critical months for the program are typically May through September. Approval of this resolution will allow staff to execute the marketing program without delay in a cost-effective manner. The resolution seeks authority for the Executive Director to enter into agreements exceeding \$30,000. She explained that the Clean Air advertising buy is approximately \$240,000 this season. Ms. Jones reported that the ICC approved the recommendation of this resolution.

Ms. Maticic questioned whether the resolution is at a cost not to exceed \$240,000. Ms. Jones explained that the total for total for the entire program is approximately \$350,000.

Mr. Bogard questioned whether there is any evaluation of the return on the investment. Ms. Jones explained that the air quality regulations have become so stringent that it is critical to get single occupant vehicles off the road. She explained that a survey is conducted every year for the Clean Air program.

Mr. Portune moved that the Executive Committee approve Resolution 2016-09 regarding the marketing for the regional Clean Air program. Mr. Humphrey seconded the motion; motion carried.

ITEM #7: AMENDMENT #42 TO OKI’S REGIONAL WATER QUALITY MANAGEMENT PLAN

Mr. Travis Miller, staff, explained that Amendment #42 of the OKI Water Quality Management Plan will shift 127 acres from the Southwest Warren County Facility Planning Area (FPA) to the Lebanon/South Lebanon FPA. He displayed a map outlining the area. He explained that this change was requested by the Warren County Commissioners and agreed to by the City of Lebanon. In addition, it is supported by both the City of Mason and Union Township Trustees. A public hearing was held on April 18 in Lebanon and no comments were received.

Mr. Humphrey moved that the Executive Committee approve Resolution 2016-10 regarding Amendment #42 to OKI’s Regional Water Quality Management Plan. Mr. Wright seconded the motion; motion carried.

ITEM #8: FY16 SECTION 604(b) WATER QUALITY GRANT (OHIO)

Mr. Miller explained that every year, OKI enters into agreement with Ohio EPA to receive funds that support the OKI Water Quality Program and Water Quality Management Plan (208 Plan) activities and maintenance. The amounts available this year are consistent with amounts of the last several years, which includes \$75,000 of state funds and \$52,867 of federal (604b) funds, totaling \$127,867.

Mr. Hubbard moved that the Executive Committee approve Resolution 2016-11 regarding the FY 16 Section 604(b) Water Quality Grant. Mr. Portune seconded the motion; motion carried.

ITEM #9: COUNCIL COMPUTER ADMINISTRATION SUPPORT

Mr. David Shuey, staff, stated that Resolution 2016-12 authorizes the Executive Director to retain 4BIS.com as OKI's Information Technology consultant for Fiscal Year 2017 in an amount not to exceed \$48,000, which is the same level of authorization as last year.

Mr. Shuey explained that this contract was last put out to bid in 2011. In response to an RFQ which was released in March, three firms submitted their qualifications for consideration. A selection committee, made up of four staff members, reviewed and ranked each of the SOQs, resulting in the selection of 4BIS.com.

Mr. Shuey stated that OKI has found the utilization of a consultant to be a cost-effective method of maintaining OKI's computer network. The consultant provides ongoing software and hardware technical support while working in the OKI office one day per week and is available 24/7 as needed. He explained that the high competency level of this consultant and their knowledge of complex technical networks, leads staff to request authority to retain their professional services.

Mr. Humphrey questioned with the consultant is the same as utilized in the past or a new provider. Mr. Shuey explained that 4BIS.com is the same consultant OKI has utilized in the past. The contract amount is the same amount as last year.

Mr. Bogard moved that the Executive Committee approve Resolution 2016-12 regarding the Council Computer Administration Support. Judge Moore seconded the motion; motion carried.

ITEM #10: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Mark Paine, staff, reported that the ICC met on Tuesday, May 10. The committee heard presentation #8 of the 2040 Regional Transportation Plan update, as well as the marketing for the RideShare program and marketing for the Clean Air program. The ICC approved Administrative Modification #8 of the OKI TIP which included minor changes to one sidewalk project in Ohio and two highway projects in Indiana. He reported that the ICC recommends approval of Resolution 2016-13, which is Amendment #8 of the OKI FY 2016-2019 TIP.

A. Amendment #8 of the FY 2016-2019 Transportation Improvement Program

Mr. Paine reported that the amendment reflected in the proposed resolution lists two highway projects in Ohio, one highway project in Kentucky, ten highway projects in Indiana and one transit project for SORTA that are recommended for addition, revision or deletion in the current TIP. Because the scope, cost and timing of included projects is subject to periodic change, and because new projects are continually being developed, the TIP is formally amended several times a year, as needed.

Mr. Paine highlighted a few of the projects. In Ohio, additional funding is included for the Salzman Road Extension project. In Kentucky, KYTC has requested a project on the twin bridges located on the northbound and southbound I-71 bridges over I-75 at the interchange of the two interstates. The Indiana projects are all maintenance projects and the project for SORTA is the inclusion of \$700,000 received through EPA for the replacement of two buses. Judge Moore asked for clarification of the location of the twin bridges in Kentucky.

Mr. Reed moved that the Executive Committee approve Resolution 2016-13 regarding Amendment #8 to the FY 2016-2019 Transportation Improvement Program. Mr. O'Reilly seconded the motion; motion carried.

ITEM #11: CONSENT AGENDA

First Vice President Rogers stated that each month a written report of committee activities is mailed to the Board of Directors. He stated that this mailing includes the April Consent Agenda items.

Mr. Portune moved that the Executive Committee approve the consent agenda as mailed. Ms. Maticic seconded the motion; motion carried.

ITEM #12: OTHER BUSINESS

There was no further business for discussion.

ITEM #13: ADJOURNMENT

Mr. Reed moved to adjourn the Executive Committee. Mr. Bogard seconded the motion. The meeting adjourned at 11:51 a.m.



T.C. ROGERS, FIRST VICE PRESIDENT



MARK R. POLICINSKI, SECRETARY

klw

Transcribed: 5/24/2016