



**MEETING MINUTES
OF THE EXECUTIVE COMMITTEE OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS
MARCH 10, 2016 - 10:30 A.M.
OKI BOARD ROOM**

- Call to Order

President Lynch, noting that there was a quorum, called the meeting to order at 10:32 a.m. with the following members in attendance:

EXECUTIVE COMMITTEE MEMBERS

Mr. Kevin Lynch, Dearborn County Board of Commissioners, President
Judge Gary W. Moore, Boone County Fiscal Court
Judge Steve Pendery, Campbell County Fiscal Court
Mr. T.C. Rogers, Butler County Board of Commissioners, First Vice President
Mr. David Uible, alternate for Edwin H. Humphrey, Clermont County Board of Commissioners
Mr. Todd Portune, Hamilton County Board of Commissioners, Past President
Judge Kris Knochelmann, Kenton County Fiscal Court, Second Vice President
Mr. Michael Moore, alternate for David Mann, Cincinnati, Ohio
Ms. Sherry Carran, Covington, Kentucky
Mr. Timothy Bachman, alternate for Craig Keller, Fairfield, Ohio
Mr. Jody Gunderson, alternate for Robert Brown, Hamilton, Ohio
Ms. Dora Bronston, alternate for Larry Mulligan, Middletown, Ohio
Ms. Beth Fennell, Newport, Kentucky
Mr. Josh Gerth, Anderson Township
Mr. David Linnenberg, Green Township
Mr. Karl B. Schultz, Miami Township
Mr. Cory Wright, alternate for Matthew Beamer, Union Township
Mr. Mark Welch, West Chester Township
Ms. Christine Matacic, Butler County Association of Township Trustees & Clerks
Mr. Jonathan Sams, Warren County Association of Township Trustees & Clerks
Mr. Brian Painter, Campbell County Fiscal Court
Mr. David Okum, Hamilton County Regional Planning Commission
Mr. Dennis Andrew Gordon, PDS of Kenton County
Mr. Stan Williams, Warren County Regional Planning Commission
Mr. Ken Bogard, Resident Member
Mr. Bill Brayshaw, Resident Member
Mr. Larry Maxey, Resident Member
Mr. Kenneth F. Reed, Resident Member, Treasurer

*Kevin J. Lynch
President*

*Mark R. Policinski
CEO/Executive Director*

Executive Committee Members Continued

Mr. Jim Ude, Indiana Department of Transportation
Mr. Stefan Spinosa, alternate for Tammy Campbell, Ohio Department of Transportation
Mr. Dwight Ferrell, Southwest Ohio Regional Transit Authority
Mr. Andrew Aiello, Transit Authority of Northern Kentucky

BOARD MEMBERS

Mr. Tom Adamec, Blue Ash, Ohio
Mr. Charles Southall, Forest Park, Ohio
Mr. Chris Reinersman, Independence, Kentucky
Mr. John Armstrong, Indian Hill, Ohio
Mr. Stephen Kaiser, Lebanon, Ohio
Mr. Michael Steur, Madeira, Ohio
Ms. Suzi Rubin, Monroe, Ohio
Mr. Steve Dana, Oxford, Ohio
Ms. Marjorie Harlow, Springdale, Ohio
Ms. Cathy Flaig, Boone County Fiscal Court
Mr. Taylor Corbett, Clermont County Planning Commission
Mr. Mark McCormack, Dearborn County Plan Commission
Mr. Mark Hult, Kenton County Planning Commission
Mr. Timothy Bachman, Fairfield (City) Planning Commission
Mr. Ralph Grieme, Resident Member
Mr. Roger Kerlin, Resident Member
Ms. Jill Meyer, Cincinnati USA Regional Chamber, Resident Member
Mr. Tom Voss, Resident Member
Mr. Todd Listerman, Dearborn County Engineer
Mr. Neil Tunison, Warren County Engineer

GUESTS

Mr. Bill Wells, Covington, Kentucky
Mr. Hank Menninger, representing Randy Shank, Harrison, Ohio
Mr. Kurt Seiler, representing Kathy Grossman, Mason, Ohio
Mr. James Lukas, representing Kevin Hardman, Sharonville, Ohio
Ms. Carly Stock, representing Dennis Deters, Hamilton County Board of Commissioners,
Resident Member
Ms. Lanita Havekamp, representing Chris Monzel, Hamilton County Board of Commissioners,
Resident Member
Mr. Steve McDevitt, Burgess & Niple
Mr. Jeff Pietch, Carpenter Marty Trans.
Mr. Wayne Bastin, Bastin & Co., LLC
Mr. Tom Peck, Monroe Township
Mr. Skip Schulte, Citizen
Mr. Jay Hamilton, Mead & Hunt
Ms. Cindy Wallace, TranSystems

Guests Continued

- Mr. Nathan Pera, TranSystems
- Mr. David Wormald, AECOM
- Mr. Gary Mrozoka, AECOM
- Mr. P.J. Ginty, Warren County Regional Planning Commission
- Ms. Carrie Pastor, Chamber
- Mr. Keith Corman, K&M Corman Consultants
- Mr. Matt Obringer, WCRPC
- Mr. Gordon Perry, Blue Ash
- Mr. Jeff Wallace, PB

LEGAL COUNSEL

Mr. Ed Diller, Taft, Stettinius & Hollister

STAFF

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|------------------------|-----------------------|------------------------|
| Mr. Mark R. Policinski | Mr. Robert W. Koehler | Ms. Marilyn F. Osborne |
| Ms. Karen Whitaker | Ms. Purcy Nance | Mr. Mark Paine |
| Ms. Lorrie Platt | Mr. Bradley Mason | Mr. Travis Miller |
| Ms. Robyn Bancroft | Mr. Andrew Rohne | Mr. David Shuey |
| Ms. Alex Barnes | Ms. Mary Luebbers | Ms. Florence Parker |

Mr. Jim Ude led the Executive Committee in the Pledge of Allegiance.

- Announcements

President Lynch reminded everyone to sign in for attendance purposes. He also reminded everyone that this is an Executive Committee meeting and that Executive Committee members or their alternates are able to vote, Board members are not able to vote.

ITEM #1: **ADMINISTRATIVE**

A. **President’s Report**

- Public Service Recognition

President Lynch provided a reminder that nominations for the Public Service Recognition award need to be submitted to Florence Parker by April 1. A Nomination Form was included in the mailout packet and copies were available on the back table. He pointed out that this year, typed statements about the nominee need only to be 25 words.

- Meeting Announcements

President Lynch announced that OKI will be hosting a workshop on March 24 to advance and support freight growth and opportunities. He explained that discussion will focus on the

development of an M-70 Coalition and the development of Marine Highway projects and other opportunities to strengthen ports and terminals along this corridor. Information was also provided in the mailout packet and on the back table.

B. Approval of February 11, 2016 Executive Committee Meeting Minutes

President Lynch called for corrections and/or additions to the February 11, 2016 minutes of the Executive Committee meeting.

There being none, Mr. Bogard moved that the February 11, 2016 minutes of the Executive Committee meeting be approved as mailed. Mr. Reed seconded the motion; motion carried.

C. Executive Director's Report

Mr. Policinski introduced David Rutter, OKI's new Senior Planner.

Mr. Policinski reported that copies of CVG's most recent Talking Points were available on the back table for members' use when discussing transportation and economic development in the region.

Mr. Policinski provided an update on the FAST Act. He explained that the bill raised the amount of funding going toward transportation; however, he pointed out that this is a temporary fix. He showed a chart which depicted the shortfall in the Highway Trust Fund after the FAST Act transfers are spent. He explained that the country has five years to get Congress to establish a long-term fix for transportation infrastructure needs. However, he commented that in five years the country will have even more infrastructure problems than exist today.

Mr. Policinski reported that he was asked by Senator Portman to go to Washington to brief the Ohio and Kentucky Congressional delegation about the Brent Spence Bridge. Mr. Policinski explained that he thanked the offices for their support of the project through the past decade and provided them with an update about the project. He explained that the project is still moving forward—ODOT is the lead and is working on technical aspects of the project. He stated that when he met with the new Governor of Kentucky, the Governor expressed his support for the need for the project, but needs to study the best approach to getting it done. The Governor doesn't think that tolls are the best approach and would like to see if there are any changes that can be made and to determine a way to finance the project, with Ohio's sign-off on the approach. Mr. Policinski pointed out the project may lose an opportunity for funding through the transportation bill so they need to come up with a good solution. He reported that applications for the new Nationally Significant Freight and Highway Projects Program will be available beginning March 15 and due April 14. However, part of the application includes whether the project has a Finance Plan. There will be many other projects across the country competing for the funds that will have a unified finance source, which would put them ahead of the Brent Spence Bridge project.

Mr. Portune stated that when the OKI Officers traveled to Washington in February, the rules for the program had not yet been promulgated; he questioned whether they have since been

published. Mr. Policinski explained that the notice of funding came out in February. Although the application is not yet available, people are already putting their projects together.

Mr. Portune stated that they asked everyone they met with in Washington for the President's list of nationally significant projects. He explained that the list was shared by Senator Portman's office. Mr. Policinski asked Mr. Portune to share that list with him.

Judge Moore stated that it is his understanding that Secretary Foxx will put together the list of funding recipients for the new transportation programs. He asked whether the lists will be approved by both Houses. Mr. Policinski explained that they will either accept or reject the lists, in total. Judge Moore commented that he met with Secretary Foxx while at the NACO conference and the Secretary is aware of the Brent Spence Bridge project.

Mr. Rogers questioned whether the President is trying to get projects selected before the end of his term. Mr. Policinski pointed out even though the funding appropriation is broken down over five years, there is a possibility that all of the funds could be set on a course through the first year appropriation, but that is not what he is hearing. The funding will be broken down \$800 million the first year and then increased by \$50 million each of the remaining four years, totaling \$1 billion the fifth year. Mr. Rogers pointed out that if, however, a list is being developed this first year and then not altered, it may be to the advantage of the OKI region that it be voted down. Mr. Policinski explained that it is his understanding that it is a competitive process and projects will need to reapply every year.

D. Legislative Update

The legislative update was covered under the Executive Director's report.

E. Finance Officer's Report

Ms. Purcy Nance, staff, reported that the Finance Officer's Report, dated March 10, 2016, was distributed around the table. She explained that the report is on the financial statements for the period ended January 31 and includes current cash information.

Ms. Nance referred members to page 2 for the current information. As of March 4, OKI had \$712,779 in the PNC checking account, \$16,063 in the HSA/FSA checking account and \$400,289 in the STAR Ohio money market mutual fund. She reported that there has been no recent activity on OKI's line of credit and there is no outstanding balance at report date.

Ms. Nance stated that page 3 contains the balance sheet as of January 31. She reported that Cash and Investments are down 5% from this time last year. Receivables are down 4% from this time last year. Ms. Nance reported that as of January 31, there were \$851,000 in receivables, all associated with December and January invoices. She further stated that payables are up 1.4% or \$924 from this time last year.

Ms. Nance stated that Revenue information is located on page 4. She reported that as of January 31, OKI is 58% of the way through the budgeted year. Overall, revenues are at 55%, which is on budget. She noted the following items: Federal revenues are behind budget due to the timing of project award and contract execution for the Forestry project as well as the timing and administration of FTA projects; Miscellaneous revenues are ahead of budget due to the timing of OKI's annual meeting; and Contributed Services are behind of budget due to timing of FTA and U.S. Forestry projects and the seasonal nature of the Clean Air marketing campaign.

Ms. Nance stated that page 5 contains Expense information. She reported that Overall Expenses are at 54%, which is on budget. Ms. Nance noted the following items: Category 2, Fringe Benefits is behind budget due to the savings experienced on health insurance renewals; Category 3, Travel, Subsistence and Professional Development is behind budget due to the timing of budgeted activities; and Category 6, Contributed Services is behind budget due to the timing of FTA and U.S. Forestry projects and the seasonal nature of the Clean Air marketing campaign.

Ms. Nance stated that page 6 contains the General Fund Balance information. She reported that the General Fund Balance has had a net increase of approximately \$34,000 year to date. The two components of this increase are timing differences and year to date activities. The timing differences include a \$148,000 increase due to the timing of county funding payments and a \$131,000 decrease due to the application of negotiated fringe and indirect rates. The remaining \$17,000 increase is associated with year-to-date operations and timing of active projects. This results in a year to date fund balance of \$1,099,000, of this amount \$290,000 is committed to active projects.

There being no further discussion, Judge Moore moved that the Executive Committee accept and file the Finance Officer's Report dated March 10, 2016. Ms. Matacic seconded the motion; motion carried.

ITEM #2: PRESENTATION OF FISCAL YEAR 2015 AUDIT REPORT BY BASTIN & COMPANY, INDEPENDENT AUDITOR OF THE COUNCIL

Mr. Wayne Bastin, Bastin & Co. LLC, reported that this was the seventh audit he has provided for OKI under agreement with the Auditor of State.

OKI's independent audit is available on the State's website. The audit was submitted in November and focuses on four segments—Audit of the Financial Statements and Supplemental Data, Evaluation of Internal Controls as they relate to the Financial Statements, Material Laws and Regulations and the Single Audit Act. Mr. Bastin reported that each of the sections had no findings and no exceptions. Mr. Bastin concluded that it was a clean audit, and has been for the past seven years. He stated that he appreciates the structure and controls OKI's accounting office has in place and thanked Purcy Nance and staff for their assistance with the audit. Mr. Bastin reported that the Auditor of State has not issued awards in the past, but this year they issued an award to OKI for Excellence in Financial Reporting.

Mr. Reed moved that the Executive Committee accept and file the Fiscal Year 2015 Audit Report. Mr. Rogers seconded the motion; motion carried.

President Lynch recognized Purcy Nance and the Finance Office staff for the work they do. They received a round of applause.

ITEM #3: 2040 REGIONAL TRANSPORTATION PLAN 2016 UPDATE PRESENTATION #6

Mr. Bob Koehler, staff, explained that last month a Preliminary DRAFT Project List was released for review. He reported that several comments were received from both ICC and Board members. These comments were included in the mailout along with the disposition and/or response action taken by staff. Mr. Koehler expressed his appreciation for the input received to date.

Mr. Koehler explained that as a result of the comments and the continuing staff evaluation and refinement of the scoring components, the 2040 Regional Transportation Plan DRAFT Project List is being presented for review.

Mr. Koehler reported that he also had the opportunity to refine the fiscal constraint figures to account for the unfunded construction phase of certain Ohio projects in the TIP. He explained that this means that the amount of funds available for discretionary projects in Ohio is slightly reduced. Mr. Koehler stated that he also made an adjustment to account for a modest increase associated with the regionally significant freight funding anticipated to come to the region from the new FAST funding sources.

The process started with 520 projects. With input received, 240 projects were identified as low priority or not a priority by local communities, and therefore were not scored. The remaining, approximately 280, projects were put through the Board-approved OKI Project Prioritization Process. He pointed out that each state is handled separately for fiscal constraint reasons.

Mr. Koehler reported that the draft list of projects is available on OKI's website in both a map and list format. He explained that staff is seeking comments and consent to begin public outreach to gather the public's input. He explained that the next steps are to begin the coding of networks in preparation of air quality conformity.

Ms. Robyn Bancroft, staff, presented the public outreach efforts. She explained that with the Executive Committee's concurrence, the draft list will be posted on OKI's website. She reported that great results were received from the survey over the winter, with over 2,300 people completing a survey. She stated that staff prepared a public involvement summary report which is currently available on OKI's website. The report includes a copy of every open comment received. Ms. Bancroft explained that the input is very reflective of the overall demographics for the region. She showed several charts illustrating where people surveyed live and work and how they travel. She explained that there were five overwhelming themes to issues that the public shared, those are broken down in the report, along with a summary of how the project list reflects those comments. She thanked OKI's Communications Department for their efforts with generating the public's input.

Ms. Bancroft reminded the committee that OKI staff will not be holding the traditional public open houses. In the past, they have held eight open houses—one in every member county. For this update, staff is focusing on driving people to OKI’s website. She stated that she would like to again enlist the help of the Board by asking that members continue to talk about the Plan update in their social media efforts. Staff is also finding existing events in the community that are relevant to the Plan. She reported that two events have been pinpointed to date—Cincinnati Neighborhood Summit on March 12 and Eat Healthy Northern Kentucky Food Summit on March 28. An email was sent inviting the Board to volunteer for these events. Those interested should contact Lorrie Platt.

Mr. Portune asked the deadline for input. Ms. Bancroft and Mr. Koehler explained that there is not a set deadline, however, it would be helpful to receive any comments as soon as possible. They also asked that when providing input, the project ID number be referenced.

Mr. Portune moved to concur with staff recommendations. Ms. Maticic seconded the motion; motion carried.

ITEM #4: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Mark Paine, staff, reported that the ICC met on March 8. The ICC heard update #6 of the 2040 Regional Transportation Plan Update. The committee also approved Administrative Modification #6 of the OKI TIP which included minor changes to two highway projects in Ohio, one sidewalk project in Kentucky, one sidewalk project in Indiana and minor funding changes to several planning activities that OKI will undertake in Fiscal Year 2017. Mr. Paine pointed out that there was also one transit project related to the Section 5310 program. He reported that the ICC recommends approval of Resolution 2016-04—Amendment #7 of the OKI FY 2016-2019 TIP.

Mr. Paine reported that after the ICC meeting, OKI hosted a workshop for applicants seeking STP/SNK or TA federal funds. Over 70 people attended the workshop and were provided instructions on how to complete applications which are due May 31. The applications recommended for funding will be reviewed by the Prioritization Subcommittee in September, the ICC in October and will be presented to the Board of Directors in October.

A. Amendment #7 of the FY 2016-2019 Transportation Improvement Program

Mr. Paine reported that the amendment reflected in the proposed resolution lists three highway projects in Ohio and three highway projects in Indiana that are recommended for addition, revision or deletion in the current TIP. Mr. Paine highlighted the proposed changes. Two of the highway projects in Ohio involve the widening of Old State Route 74 in Clermont County and the third includes two bridge rehabilitations on US 50—one over the Great Miami River near Cleves and the other connecting Fifth Street with Columbia Parkway. He stated that there are also three bridge deck overlay projects in Dearborn County—SR 1, U.S. 50 and St. Peters Road. He displayed maps showing the proposed changes.

Mr. Brayshaw moved that the Executive Committee approve Resolution 2016-04 regarding Amendment #7 to the FY 2016-2019 Transportation Improvement Program. Judge Knochelmann seconded the motion; motion carried.

ITEM #5: CONSENT AGENDA

President Lynch stated that each month a written report of committee activities is mailed to the Board of Directors. He stated that this mailing includes the February Consent Agenda items.

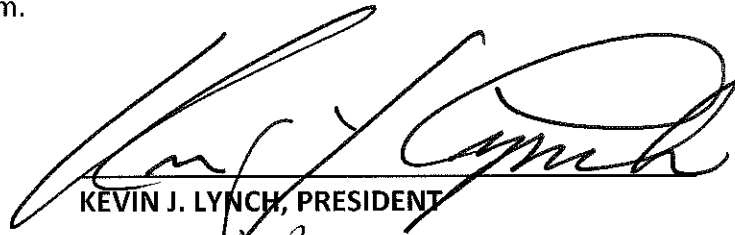
Mr. Reed moved that the Executive Committee approve the consent agenda as mailed. Ms. Matacic seconded the motion; motion carried.

ITEM #6: OTHER BUSINESS

Mr. Policinski reported that he is working to have a presentation at the April Board Meeting regarding autonomous vehicles. He explained that Ohio State University is on the cutting edge and are working with Honda. This technology was the cover story this week for both Time and Newsweek.

ITEM #7: ADJOURNMENT

Mr. Reed moved to adjourn the Executive Committee. Ms. Matacic seconded the motion. The meeting adjourned at 11:35 a.m.



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KEVIN J. LYNCH, PRESIDENT



Handwritten signature of Mark R. Policinski in black ink, written over a horizontal line.

MARK R. POLICINSKI, SECRETARY

KLW

Transcribed: 3/22/2016