MEETING MINUTES
OF THE EXECUTIVE COMMITTEE OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS
SEPTEMBER 14, 2017 - 10:30 A.M.
OKI BOARD ROOM

- Call to Order

President Rogers, noting that there was a quorum, called the meeting to order at 10:31 a.m. The following members were in attendance:

EXECUTIVE COMMITTEE MEMBERS

Mr. T.C. Rogers, Butler County Board of Commissioner, President
Judge Gary W. Moore, Boone County Fiscal Court
Mr. Todd Fortune, Hamilton County Board of Commissioners
Mr. Mark McCormack, alternate for Kevin Lynch, Dearborn County Board of Commissioners
Mr. Joe Shriver, alternate for Judge Knoehelmnan, Kenton County Fiscal Court
Mr. Michael Moore, alternate for David Mann, Cincinnati, Ohio
Mr. Joseph U. Meyer, Covington, Kentucky
Mr. Robert Brown, Hamilton, Ohio
Ms. Dora Bronston, alternate for Larry Mulligan, Middletown, Ohio
Mr. Greg Tulley, alternate for Beth Fennell, Newport, Kentucky
Mr. Jim O’Reilly, Wyoming, Ohio
Mr. Josh Gerth, Anderson Township
Mr. Geoff Milz, alternate for Jeff Ritter, Colerain Township
Mr. Karl B. Schultz, Miami Township
Mr. Cory Wright, alternate for Matthew Beamer, Union Township
Mr. Mark Welch, West Chester Township
Ms. Christine Mstacic, Butler County Association of Township Trustees & Clerks
Mr. Jonathan D. Sams, Warren County Association of Township Trustees & Clerks
Mr. Brian Painte, Campbell County Fiscal Court
Mr. David Okum, Hamilton County Regional Planning Commission
Mr. Dennis Andrew Gordon, PDS of Kenton County
Mr. Zachary Moore, alternate for Stan Williams, Warren Co. Regional Planning Commission
Mr. Roger Kerlin, Resident Member
Mr. Bill Brayshaw, alternate for Larry Maxey, Resident Member
Mr. Anthony Simms-Howell, Ohio Commission on Hispanic/Latino Affairs, Resident Member
Mr. Tom Voss, Resident Member
Mr. Ted Hubbard, Hamilton County Engineer
Mr. Jim Ude, Indiana Department of Transportation
Executive Committee Members (continued)
Ms. Tammy Campbell, Ohio Department of Transportation
Mr. Darryl Haley, alternate for Dwight Ferrell, Southwest Ohio Regional Transit Authority
Mr. Andrew Aielo, Transit Authority of Northern Kentucky
Mr. Christopher Lawson, Butler County Regional Transit Authority

BOARD MEMBERS

Mr. Charles Tassell, Deer Park, Ohio
Mr. Randy Shank, Harrison, Ohio
Mr. Christopher Reinersman, Independence, Kentucky
Mr. Michael Steur, Madeira, Ohio
Ms. Kathy Grossman, Mason, Ohio
Mr. James Bonsall, Norwood, Ohio
Mr. Bryan H. Miller, Union, Kentucky
Mr. Tom Peck, Clermont County Township Association
Ms. Cathy Flagg, Boone County Fiscal Court
Mr. Taylor Corbett, Clermont County Planning Commission
Mr. Charles Graves, Cincinnati (City) Planning Commission
Mr. Ralph B. Grieme, Jr., Resident Member
Ms. Pamela Mullins, Resident Member
Mr. Todd Listerman, Dearborn County Engineer

GUESTS

Ms. Divneet Dhillon, representing Jill Meyer, Cinti. USA Regional Chamber, Resident Member
Ms. Cindy Wallace, TranSystems
Mr. Greg Brown, DLZ
Mr. Joe Vogel, WSP
Mr. Jay Hamilton, Mead & Hunt
Mr. Steve Mary, Stantec
Mr. Skip Schulte, Citizen
Mr. Eugene Strong, Visitor
Mr. Frank Burkett, FHWA
Mr. Jayson Gardner, OR Colan
Mr. Jeff Wallace, TranSystems
Mr. Shane Noer, Senator Mitch McConnell’s Office

LEGAL COUNSEL

Mr. Ed Diller, Taft, Stettinius & Hollister
Mr. Jim O’Reilly led the Executive Committee in the Pledge of Allegiance.

- Announcements

President Rogers reminded everyone to sign in for attendance purposes. He also reminded everyone that this is an Executive Committee meeting and that Executive Committee members or their alternates are able to vote, Board members are not able to vote.

ITEM #1:  ADMINISTRATIVE

A. President’s Report

President Rogers mentioned the recent devastating hurricanes and the possible affect they could have on the need for national funds. He asked for prayers for those impacted in Houston and Florida.

- Appointment of Alternate

President Rogers stated that Clermont County Commissioner Ed Humphrey has requested that David Painter be appointed as his alternate. Ms. Mataic moved that Mr. Painter be appointed as an Executive Committee alternate. Judge Moore seconded the motion; motion carried.

B. Approval of June 15, 2017 Board of Directors Meeting Minutes

President Rogers called for corrections and/or additions to the June 15, 2017 minutes of the Board of Directors meeting. There being none, Ms. Mataic moved that the minutes be approved as mailed. Mr. Welch seconded the motion; motion carried.

C. Executive Director’s Report

Mr. Policinski welcomed members back after not meeting through the summer. He commented that his summer ended with his mom turning 100 the previous week.

Mr. Policinski reported that this summer, the U.S. EPA redesignated the region to attainment for both ozone and fine particulates. This marks the first time since the implementation of the Clean Air Act Amendments of 1990 that the entire OKI region is in attainment for all six of EPA’s criteria pollutants. He pointed out that OKI’s Transportation Plan and TIP will still need to demonstrate
maintenance of the standards through the conformity process and the region will continue to be eligible for federal CMAQ funds.

Mr. Policinski reported that the Journal-News recently posted an article about the completion of Butler County’s 14th roundabout. The roundabouts have resulted in a 60 percent reduction in overall crashes, 80 percent fewer injury crashes and a 100 percent reduction in serious and fatal crashes. He congratulated Greg Wilkens and the elected officers.

Mr. Policinski reported that the Kentucky Association of Mapping Professionals awarded OKI with the Exemplary System Award which is awarded annually at the Kentucky GIS conference for outstanding GIS or mapping program in the State of Kentucky. He stated that OKI’s GIS department has been a national and regional leader in the development of GIS data, applications and collaborative partnerships in Greater Cincinnati since its inception in 2002. Development of revolutionary applications, including RAVEN911, CORIS, My Community’s Water, Solar Ready, and the Transit Analyst, has become a hallmark of the department. He pointed out that staff would be talking about the maps and apps later on the agenda. He stressed that the GIS department is here for the Board’s use. He asked the department to stand for recognition. Mr. Policinski added that OKI is very pleased to announce that Gabriela Waesch has been added to the GIS staff as an analyst. He pointed out that she has dual citizenship between Germany and the U.S.

Mr. Policinski reported that this summer he and Robyn Bancroft attended an automated vehicle conference in Detroit. He explained that there were presenters from all over the world and from various types of entities. He pointed out that OKI was the only government organization and others wanted to know how we do things. He provided a few highlights from the conference:

- Computing power will grow 10x in the next 8 years.
- Autonomous technology has many bugs to work out. The primary governor is safety.
- Security from cyber attacks on AV is developing side-by-side with technological advances.
- Best guess is the near-medium term AV will be a plug-in hybrid.
- Of interest to jurisdictions is the thought that AV technology could be first broadly used in city fleets. AV could gather information. Las Vegas is running a test program on its fleets—goal is safety and savings.

Mr. Policinski stated that the public wants to know when as much as how. The widespread view of those in Detroit was that AV really will start to have an impact in ten years. He displayed the Gartner-Hype Cycle, which looks at technology and how it is viewed by the public.

Judge Moore asked whether there was much discussion about the built environment and infrastructure in regards to what could be done today. Mr. Policinski explained that for many attributes, all that is needed are painted lines. There are also test projects that are running fiber optic cables, however this is expensive. Judge Moore also questioned discussion regarding the change in laws to accommodate autonomous vehicles. Mr. Policinski explained that the government is waiting for the technology to progress before providing any legislation. He pointed out that Lorrie Platt will discuss this more as part of her report.
D. Legislative Update

Ms. Lorrie Platt, staff, reported that Congress and the President must find a way to fund the federal government by September 30. Without such an agreement, parts of the government will be forced to shut down. However, it is anticipated that Congress will pass yet another, continuing resolution that will fund the government through December 15, postponing any chance of a government shutdown until the end of the year. She pointed out that right now the federal government is scrambling to find $7 billion immediately to help with hurricane relief.

Ms. Platt reported that on Tuesday, Secretary Chao released the DOT’s new guidelines for automated driving systems. This version 2.0 is called A Vision For Safety which the Secretary says reflects their importance in terms of addressing the rising rate of traffic deaths in the U.S. She cited the most recent stats, which include the fact that 94 percent of serious motor vehicle accidents in the U.S. are due to human error. Secretary Chao also noted said it’s a “living document,” with plans already for version 3.0 to arrive in 2018. Ms. Platt explained that it is voluntary guidance, but it focuses on the SAE (society of automotive engineers) Levels 3 through 5 automation. It clarifies that companies don’t need to wait to begin testing and deploying their automated driving systems and streamlines the self-assessment process for companies and organizations. She stated that the new guidance is clearer, more streamlined, less burdensome and contains additional, more helpful information for States.

E. Finance Officer’s Report

Ms. Purdy Nance, staff, reported that the Finance Officer’s Report was distributed around the table. She explained that the report contains both May and June financial statements. She reported on the more current June information.

Ms. Nance referred members to page 2 for the current information. As of September 8, OKI had $472,284 in the PNC checking account, $20,248 in the HSA/FSA checking account and $355,569 in the STAR Ohio money market mutual fund. She reported that there has been no recent activity on OKI’s line of credit and there is no outstanding balance at report date.

Ms. Nance stated that page 3 contains the balance sheet as of June 30. She reported that Cash and Investments are up 14% from this time last year. Receivables are up 10% from this time last year due to the Boone County study and timing of routine invoices. At June 30, there were $1,086,000 in receivables, all associated with May and June invoices. Payables are up 77% or $147,000 from this time last year due to the purchase of ATRI data for the transportation model, increased activities in the FIAM and 5310 projects and timing of routine invoices.

Ms. Nance stated that Revenue information is located on page 4. She reported that as of June 30, OKI is 100% of the way through the budgeted year. Overall, revenues are at 93%, which is on budget. She noted the following items: Federal revenues are behind budget due to the timing of New Freedom pass through project activities; and Contributed Services are behind budget due to timing of FTA projects and difficulty securing additional contributed services for the Clean Air outreach campaign due to high demand leading up to the elections.
Ms. Nance stated that page 5 contains Expense information. She reported that Overall Expenses are at 92%, which is on budget. Ms. Nance noted the following items: Category 2, Fringe Benefits is behind budget due to savings on medical insurance premiums, a 15% increase was budgeted, but savings of -5.5% was experienced; Category 3, Travel, Subsistence and Professional Development is behind budget due to realignment of Forestry project activities, several professional development opportunities budgeted that were not taken and Board Travel was under budget for the year; Category 4, Printing, Marketing and Contractual is behind budget due to the timing of the Boone County study and savings on travel model data activities; Category 6, Contributed Services is behind budget due to the timing of FTA projects and difficulty securing additional contributed services for the Clean Air outreach campaign.

Ms. Nance stated that page 6 contains the General Fund Balance information. She reported that the General Fund Balance has had a net increase of approximately $27,000 year to date, resulting in a year to date fund balance of $1,119,000; of this amount, $280,000 is committed to active projects. During FY17, $136,000 was used to match FY16 projects carrying into FY17, resulting in a $163,000 increase in fund balance associated with FY17 project activities to date. Approximately $70,000 will be needed to match FY17 projects carrying into FY18. After all FY17 projects are completed, a fund balance increase of $93,000 is anticipated from FY17 activities.

There being no discussion, Ms. Matacic moved that the Executive Committee accept and file the Finance Officer’s Report dated September 14, 2017. Mr. Welch seconded the motion; motion carried.

ITEM #2: MAPS AND APPS PRESENTATION – TREES AND STORMWATER

Mr. Policinski explained that on the OKI website, under the “tools” tab, there are a maps and apps gallery. For the past decade, the OKI staff has compiled informative maps and useful apps for the jurisdictions in our region, several of which have been previously discussed with the Board. He explained that on a semi-regular basis, staff will be presenting a brief description of the most powerful apps. This month, Travis Miller will discuss the Trees and Stormwater App.

Mr. Miller provided background of the development of the app. He explained that during the update of the Strategic Regional Policy Plan (SRPP), which can be found on howdowegrow.org, as part of the discussion regarding regional policy and recommendations for local governments, there was a focus on stormwater management and increase need to address stormwater as it pertains to two elements of the plan—natural systems and public facilities. Following those discussion and through research regarding green infrastructure approaches and what is practical in terms of long term investment, they learned more about trees and their importance as part of those systems. In conversations with experts across the country, including the U.S. Forest Service, they realized there was a lot of data that they needed to get out to decision makers. This is a national project and OKI will continue to work with the team until the end of December. He explained that TreesandStormwater.org is currently in a BETA version, but encouraged members to review the information provided on the site. He showed a brief video that highlights all of the features of the app.
Mr. Miller reported that there is an upcoming series of national webinars to discuss the tool. A listing of which is posted on OKI's website. Approximately 250 people participated in the webinar held the previous day. He encouraged everyone to tune in and to let him know if they need more information. Mr. Fortune asked whether there was an overview of the information to be discussed at each of the webinars or whether the content will be the same. Mr. Miller explained that the feature of each of the webinars will be the tool but different partners will be taking the lead for each.

ITEM #3: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Andy Reser, staff, reported that the ICC met on Tuesday, September 12. He stated that Lorrie Platt presented the Legislative and Technology report and Bob Koehler presented the FY 2017 Transportation Planning Year End Performance and Expenditure Report and the ICC recommended approval. He reported that the committee also heard a presentation of the regional prioritization of Ohio CMAQ projects and recommends approval. They also heard information about six Kentucky CMAQ project applications, as well as staff’s assessment and agreed to forward to KYTC for future project selection by KYTC. The committee approved an Administrative Modification to the FY 2018-2021 TIP and recommended approval of Resolution 2017-23 and 2017-24 regarding Amendments #3 and #3A to the TIP.

A. OKI FY 2017 Transportation Planning Year End Performance and Expenditure Report

Mr. Robert Koehler, staff, reported that a copy of the FY 2017 Transportation Planning Year End Performance and Expenditure Report was included in the meeting packet. This report is a requirement of the metropolitan planning process and is a compilation of progress report for the entire year, including the associated budget. Mr. Koehler reported all of the goals were accomplished and within budget.

Mr. Brayshaw moved that the Executive Committee approve Resolution 2017-21 regarding the FY 2017 Transportation Planning Year End Performance and Expenditure Report. Mr. Moore seconded the motion; motion carried.

B. Regional Ranking of Project Applications for Ohio Congestion Mitigation and Air Quality (CMAQ) Funding

Mr. Reser reviewed the eligible applicants, activities, and statewide process for the Ohio CMAQ funds. He reported that as a result the FY 2021-2023 call for projects, 14 applications were received totaling $34 million. He pointed out that $35 million is available based on OKI annual allocation prior to the statewide program.

Mr. Reser reviewed the scoring process and timeline for the Ohio Statewide Urban CMAQ Committee review and provided a highlight of each of the projects:
<table>
<thead>
<tr>
<th>Ranking</th>
<th>Sponsor - Project Name</th>
<th>Amount of CMAQ $ Request</th>
<th>Total Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Owensville-SR 132 and US 50 Intersection Improvements</td>
<td>$1,572,123</td>
<td>80</td>
</tr>
<tr>
<td>2</td>
<td>SORTA-Transit Rolling Stock Replacement</td>
<td>$3,103,400</td>
<td>77</td>
</tr>
<tr>
<td>3</td>
<td>Mt. Healthy-Signal System</td>
<td>$923,287</td>
<td>66</td>
</tr>
<tr>
<td>4</td>
<td>Mason-US 42 Roundabouts</td>
<td>$2,751,535</td>
<td>59</td>
</tr>
<tr>
<td>5</td>
<td>Fairfield-South Gilmore/I-275 Ramp &quot;Y&quot; Improvements</td>
<td>$784,000</td>
<td>56</td>
</tr>
<tr>
<td>6</td>
<td>Montgomery-Pfeiffer Road and Deerfield Road Roundabout</td>
<td>$893,575</td>
<td>56</td>
</tr>
<tr>
<td>7</td>
<td>Cincinnati-Uptown SMART Center</td>
<td>$6,600,000</td>
<td>54</td>
</tr>
<tr>
<td>8</td>
<td>Hamilton County-Great Parks Little Miami Scenic Trail-Beechmont Connector</td>
<td>$4,320,000</td>
<td>54</td>
</tr>
<tr>
<td>9</td>
<td>Silverton-Montgomery Road Corridor Improvements</td>
<td>$2,374,845</td>
<td>40</td>
</tr>
<tr>
<td>10</td>
<td>Clermont County TID-Aicholtz Rd Roundabouts</td>
<td>$5,000,000</td>
<td>37</td>
</tr>
<tr>
<td>11</td>
<td>Cincinnati-Thorton Avenue Improvements</td>
<td>$923,460</td>
<td>35</td>
</tr>
<tr>
<td>12</td>
<td>Lebanon-Countryside YMCA Trail Extension and Realignment</td>
<td>$927,755</td>
<td>35</td>
</tr>
<tr>
<td>13</td>
<td>Oxford-Area Trail Phase 3</td>
<td>$1,500,000</td>
<td>31</td>
</tr>
<tr>
<td>X</td>
<td>Cincinnati-Babson Extension</td>
<td>NOT ELIGIBLE</td>
<td></td>
</tr>
</tbody>
</table>

Mr. Reser reported that there was vigorous discussion of how to award the regional priority points. While recognizing process flaws and agreeing to revisit the issue, the committee settled on assigning regional priority points based on the subtotal of points in the eight other categories. Enough CMAQ funds are available to fund all eligible projects. Mr. Reser also explained that OKI’s project ranking will be forwarded to the state OSUCC review committee. Upon their approval, these projects will be added to the TIP.

Mr. Fortune moved that the Executive Committee approve Resolution 2017-22 ranking the project applications for Ohio CMAQ funding. Mr. Hubbard seconded the motion; motion carried.

C. Amendment #3 (exempt projects) of the FY 2018-2021 Transportation Improvement Program

Mr. Reser explained that Amendment #3 to the FY 2018-2021 TIP involves eleven highway projects and two transit projects in Ohio, plus seven highway projects and twenty transit projects in Kentucky. ODOT awarded five projects in our region with federal safety funds; in Butler County, a roundabout at Wayne Madison and Hamilton Trenton Road; in Clermont, a roundabout at SR 132 at Chapel Road; and in Hamilton County, sidewalks and median along US27 in Colerain Township, ramp improvements at I-275 and US 42 and a safety study for SR 32 in Newtown. The amendment would also add a project along I-75 to demolish structures required for the Brent Spence Bridge project. Four projects in Ohio need funding adjustments: I-275 resurfacing between Four Mile Road and the Ohio River, replacement of a railroad bridge as part of Phase 4 of the Thru the Valley Project on I-75, pavement maintenance on I-71 between the Norwood Lateral and Cross-County and in Warren County, and the roundabout project on Mason Snider.
Road. There is one Ohio project that is being cancelled, the Ohio River Trail between Salem to Sutton because Cincinnati could not fund the local match.

Kentucky projects in Amendment #3 include construction funds for a turn lane on US 25 in Boone County, and the KYTC Office of Local Programs announced funding awards for eight CMAQ and TA projects; three in Boone, extending the turn lanes at Limaburg and KY 18, adding a new multi-use path along KY 38 and a TANK project to begin new service between Burlington and the Florence hub; in Campbell, adding a sidewalk along North Ft. Thomas Avenue and upgrading the sidewalk in Silver Grove along KY 8; in Kenton, additional construction funds for the Riverfront Commons path Highway Avenue Connection and a new sidewalk in Crescent Springs along Amsterdam Road. There was also CMAQ money awarded to TANK for new buses. Additional transit projects in Amendment #3 include a funding adjustment for BCRTA preventative maintenance and mobile fare collection equipment for CTC using Section 5339 funds. TANK requested adjustments to several projects that are using FY18 5339 and 5307 funds. Mr. Reser reported that all projects in Amendment #3 are exempt from air quality conformity. The Amendment was posted on OKI’s website for 15 days and no comments were received.

Mr. Gerth questioned the cancellation of the City of Cincinnati’s Ohio River Trails project and whether the City had tried to find the funds for the local match. Mr. Michael Moore responded that the City did try. As a matter of balancing the budget, the City asked that they be released for another community to use. Mr. Gerth expressed Anderson Township’s disappointment, explaining that the trail is a very important connection to the east. He stated that the township and the city have cooperated in the past, but the township had not been contacted about the request for cancellation of the project. Mr. Portune asked the amount of the local match, which he was told is $800,000. He also added that, at his request as Chair of the TID, the Hamilton County Commissioners had made funds available for the County’s portion of the project. The request for cancellation of the City’s portion of the trail was not raised before the TID either. Mr. Portune asked whether this is a final decision to give the funds back. Mr. Reser explained that when the project was awarded, there was a commitment for local funding. The project will have the opportunity to apply for a future call for projects. He explained that he is responding to a request by the City to release the funds and added that the project has already been pushed back a year or two. The decision to remove it from the TIP came when the City’s FY18 budget came out. Mr. Portune expressed his disappointment that this is the second time in four years that a significant opportunity for bike trails in Cincinnati has been rejected and that neither Hamilton County or Anderson Township were given the opportunity to participate.

Following discussion, Mr. Welch moved that the Executive Committee approve Resolution 2017-23 regarding Amendment #3 to the FY 2018-2021 Transportation Improvement Program.

Mr. Portune moved to separate the removal of the Ohio River Trail funding from Amendment #3. Mr. Okum seconded the motion; the motion passed.

The motion to approve Amendment #3 of the TIP, not including action on cancellation of the Ohio River Trail project, carried.
Judge Moore moved to table the discussion regarding the Ohio River Trail project. Mr. Okum seconded the motion; motion carried.

D. Amendment #3A (analyzed projects) of the FY 2018-2021 Transportation Improvement Program

Mr. Reser explained that Amendment #3A to the TIP includes three highway in Ohio that are non-exempt for air quality, meaning they require an air quality conformity finding. The amendments are separated this way to allow for extra federal review. In Clermont, the addition of a third lane along EB SR 32 is receiving additional federal preservation funds and in Hamilton County, Phases 5 and 6 of the Thu the Valley Project were awarded TRAC “Major New” funds.

Mr. Reser reported that Amendment #3A is relying on a previous air quality conformity analysis. The Amendment was posted on our website for 15 days and no comments were received.

Ms. Matacic moved that the Executive Committee approve Resolution 2017-24 regarding Amendment #3A to the FY 2018-2021 Transportation Improvement Program. Mr. Painter seconded the motion; motion carried.

ITEM #4: CONSENT AGENDA

President Rogers stated that each month a written report of committee activities is mailed to the Board of Directors. He stated that this mailing includes the June, July and August Consent Agenda items.

Judge Moore moved that the Executive Committee approve the consent agenda as mailed. Ms. Matacic seconded the motion; motion carried.

ITEM #5: OTHER BUSINESS

There was no other business for discussion.

ITEM #6: ADJOURNMENT

Ms. Matacic moved to adjourn the Executive Committee. Mr. Fortune seconded the motion. The meeting adjourned at 11:46 a.m.

T.C. ROGERS, PRESIDENT

MARK R. POLICINSKI, SECRETARY