MEETING MINUTES
OF THE BOARD OF DIRECTORS OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS
APRIL 13, 2017 – 10:30 A.M.
OKI BOARD ROOM

• Call to Order

President Rogers, noting that there was a quorum, called the meeting to order at 10:30 a.m. with the following members in attendance:

MEMBERS

Mr. T. C. Rogers, Butler County Board of Commissioners, President
Judge Steve Pendery, Campbell County Fiscal Court
Mr. Edwin H. Humphrey, Clermont County Board of Commissioners
Mr. Kevin Lynch, Dearborn County Board of Commissioners, Past President
Mr. Todd Portune, Hamilton County Board of Commissioners
Judge Kris Knochelmann, Kenton County Fiscal Court, First Vice President
Mr. Thomas Adamec, Blue Ash, Ohio
Mr. Joseph U. Meyer, Covington, Kentucky
Mr. Charles Tassell, Deer Park, Ohio
Mr. Mike Snyder, Fairfield, Ohio
Mr. Gary Winn, Florence, Kentucky
Mr. Charles Southall, Forest Park, Ohio
Mr. Roger Peterman, Ft. Thomas, Kentucky
Mr. Robert Brown, Hamilton, Ohio
Mr. Randy Shank, Harrison, Ohio
Mr. Stephen Kaiser, Lebanon, Ohio
Mr. Ted Phelps, Loveland, Ohio
Mr. Michael Steur, Madeira, Ohio
Ms. Kathy Grossman, Mason, Ohio
Mr. Chris Dobrozi, Montgomery, Ohio
Ms. Beth Fennell, Newport, Kentucky
Mr. James Bonsall III, Norwood, Ohio
Mr. Steve Dana, Oxford, Ohio
Mr. Daniel Shroyer, Springdale, Ohio
Mr. Dan Bell, Taylor Mill, Kentucky
Mr. Richard Miller, Trenton, Ohio
Mr. Jim O’Reilly, Wyoming, Ohio
Mr. David Linnenberg, Green Township

T.C. Rogers
President

Mark R. Polowskki
CEO/Executive Director

Serving the Counties of: Boone, Butler, Campbell, Clermont, Dearborn, Hamilton, Kenton, Warren
Members (continued)
Mr. Mark Welch, West Chester Township
Ms. Christine Matacic, Butler County Association of Township Trustees & Clerks
Mr. Tom Peck, Clermont County Township Association
Mr. Brian Painter, Campbell County Fiscal Court
Mr. Greg Breetz, Boone County Planning Commission
Mr. Michael Williams, Campbell County Planning & Zoning Commission
Mr. Taylor Corbett, Clermont County Planning Commission
Mr. Mark McCormack, Dearborn County Plan Commission
Mr. David Okum, Hamilton County Regional Planning Commission
Mr. Marc Hult, Kenton County Planning Commission
Mr. Dennis Andrew Gordon, PDS of Kenton County
Mr. Greg Kathman, Fairfield (City) Planning Commission
Mr. Ken Bogard, Cincinnati USA Regional Chamber
Mr. Bill Brayshaw, Resident Member
Mr. David Ginsburg, Resident Member
Mr. Ralph Grieme, Jr., Resident Member
Mr. Roger Kerlin, Resident Member
Mr. Eric Kranz, Dearborn County Chamber of Commerce, Resident Member
Ms. Jill Meyer, Cincinnati USA Regional Chamber
Ms. Pamela Mullins, Resident Member
Mr. Kenneth F. Reed, Resident Member, Treasurer
Mr. V. Anthony Simms-Howell, Ohio Commission on Hispanic/Latino Affairs, Resident Member
Mr. Thomas Voss, Resident Member
Mr. Ted Hubbard, Hamilton County Engineer
Mr. Todd Listerman, Dearborn County Engineer
Ms. Candace McGraw, Kenton County Airport Board
Mr. David Painter, Clermont County Board of Commissioners
Mr. Jim Ude, Indiana Department of Transportation
Mr. Robert Yeager, Kentucky Transportation Cabinet
Ms. Tammy Campbell, Ohio Department of Transportation
Mr. Andrew Aiello, Transit Authority of Northern Kentucky
Mr. Christopher Lawson, Butler County Regional Transit Authority

GUESTS
Ms. Victoria Parks, Hamilton County Board of Commissioners
Mr. Michael Moore, representing David Mann, Cincinnati, Ohio
Mr. Robert Yoder, representing Jeff Volter, Dayton, Kentucky
Ms. Kathleen Wade-Corman, representing John Armstrong, Village of Indian Hill
Ms. Dora Bronston, representing Larry Mulligan, Middletown, Ohio
Mr. Scott McKeefman, representing Kevin Hardman, Sharonville, Ohio
Mr. Geoff Milz, representing Jeff Ritter, Colerain Township
Mr. Cory Wright, representing Matthew Beamer, Union Township
Mr. Zachary Moore, representing Stan Williams, Warren County Regional Planning Commissioner
Ms. Angelia Brown, representing Eric Kearney, Cinti & NKY African American Chamber, Resident Member
Guests (continued)
Mr. Bill Brayshaw, representing Larry Maxey, Resident Member
Ms. Gena Bell, representing Chris Monzel, Hamilton County Board of Commissioners, Resident Member
Mr. Michael Stevens, City of Columbus
Mr. Antonio Johnson, FHWA
Ms. Lisa Wilson, AEI
Mr. Skip Schulte, Citizen
Mr. Andy Johns, FHWA
Kelly Everett, K2F Design
Ms. Marcie Mathews, City of Mason
Mr. Jayson Gardner, OR Colan
Ms. Megan Hube, DSD
Mr. Jon Brunot, B&N
Mr. Joe Vogel WSP PB
Mr. Shane Noem, Senator Mitch McConnell’s Office
Mr. Eugene Strong, Visitor
Ms. Hollie Hinton, DLZ
Ms. Marilyn Hyland, I&O/CIND Railroad

LEGAL COUNSEL
Mr. Edward Diller, Ta’te, Stettinius & Hollister

STAFF

Mr. Mark R. Policinski Ms. Marilyn F. Osborne
Ms. Karen Whitaker Ms. Purcy Nance Ms. Lorrie Platt
Mr. Brad Mason Mr. Travis Miller Mr. Andy Reser
Ms. Florence Parker Ms. Mary Luebbers Ms. Summer Jones
Mr. Andy Meyer Mr. David Shuey Ms. Robyn Bancroft

Judge Knochelmann led the Board of Directors in the Pledge of Allegiance.

• Announcements

President Rogers reminded everyone to sign in for attendance purposes. He also reminded everyone that this is a Board of Directors meeting and that Executive Committee Alternates are not able to vote.

ITEM #1: ADMINISTRATIVE

A. President’s Report

April is National Distracted Driving Awareness Month. President Rogers showed a video to demonstrate the safety risks of distracted driving. He announced that ODOT is hosting a presentation in the afternoon called The Science of Distracted Driving. A flyer was included in the mailout and was available at the back table.
B. Approval of March 9, 2017 Minutes of the Executive Committee Meeting

President Rogers called for corrections and/or additions to the March 9, 2017 minutes of the Executive Committee Meeting. There being none, Mr. Bogard moved that the minutes be approved as mailed. Mr. Lynch seconded the motion; motion carried.

C. Executive Director’s Report

Mr. Policinski reported that states are struggling to pay for infrastructure. In Indiana, legislation is going to conference committee that would increase, over the next two years, the state’s gasoline tax by a total of 10 cents per gallon and the diesel fuel tax by 6 cents per gallon. Both rates would automatically be adjusted for inflation by up to 1 additional cent per gallon in each of the next seven years. Residents of Indiana would also pay an extra $15 vehicle registration fee to support local road projects. Owners of hybrid vehicles would pay $75 and electric vehicles would pay $150. Any person buying a tire in Indiana would have to pay a new $5 per-tire tax. In addition, the measure empowers the governor to seek federal approval to toll the state’s interstate highways and gives him the authority to unilaterally decide which routes will be tolled and at what rates, if the state is given permission to toll. He commented that states are moving very aggressively to try to find the funds so they can perform maintenance on or build new highways, roads and bridges, regardless of political backgrounds.

Mr. Policinski reported that Google announced in March that it is going forward with Project Sunroof. Google will determine, by zip code, the benefits of installing solar panels. He explained that OKI developed an app two years ago which can look at every rooftop in this region. It will show you a picture of the rooftop, tell you where to put solar panels, how much it will cost you to install and how much you will save.

Mr. Policinski announced that Mary Luebbers, OKI’s demographer, is retiring after 17 years at OKI. He stated that she is the greatest co-worker and an outstanding person. He explained that it is a very demanding job and there are very few applicants in the pool to select from. Mr. Policinski also introduced Nathan Ziegler, a Transportation Planner who was recently added to the Data Services Department staff.

D. Legislative Update

Ms. Lorrie Platt, staff, reported that Congress began a two week recess on April 7. Once they return the last week of the month, there will be just four legislative days until the April 28 expiration of the current continuing resolution or we will face a possible government shutdown. She explained that there is already talk about passing a short-term bill to give negotiators a few days or a week to finalize a broader deal.

Ms. Platt also reported that the Secretary of Transportation, the honorable Elaine Chao, will soon get some help. President Trump will nominate Derek Kan to be Undersecretary for Transportation for Policy. Currently, Derek Kan is a Lyft general manager working in Los Angeles
and a member of Amtrak's board. From 2008 to 2010, he was a policy advisor for Senate Majority Leader Mitch McConnell.

Ms. Platt announced that copies were available of the Cincinnati Business Courier which include not only a cover story in which Mark Policinski was interviewed regarding autonomous vehicles, but also an insert for a recent transportation forum in which board members Candace McGraw and Jill Meyer were also included. She also reported that Time Magazine recently included a story regarding the Brent Spence Bridge.

E. Finance Officer’s Report

Ms. Purcy Nance, staff, reported that the Finance Officer’s Report was distributed around the table. She explained that this report contains both financial statements for the period ended February 28, 2017 and includes current cash information.

Ms. Nance referred members to page 2 for the current information. As of April 4, OKI had $660,705 in the PNC checking account, $17,181 in the HSA/FSA checking account and $553,427 in the STAR Ohio money market mutual fund. Ms. Nance reported that there has been no recent activity on OKI’s line of credit and there is no outstanding balance at report date.

Ms. Nance stated that page 3 contains the balance sheet as of February 28. She reported that Cash and Investments are up 11% from this time last year. Receivables are down 9% from this time last year. Ms. Nance reported that at February 28, there were $639,000 in receivables, $592,000 associated with January and February invoices and $47,000 outstanding from December and earlier. She further stated that payables are at the same level as this time last year.

Ms. Nance stated that Revenue information is located on page 4. She reported that at February 28, OKI was approximately 67% of the way through the budgeted year. Overall, revenues are at 59%, which is under budget. She noted the following items: Federal revenues are behind budget due to the timing of New Freedom pass through project activities; State revenues are behind budget due to the timing of the Boone County study; Local revenues are ahead of budget due to the timing of county funding payments; Miscellaneous Revenues are ahead of budget due to the timing of OKI’s annual meeting; and Contributed Services are behind budget due to timing of FTA projects and the seasonal nature of the RideShare and Clean Air outreach campaigns.

Ms. Nance stated that page 5 contains Expense information. She reported that overall, expenses are at 57%, which is under budget.

Ms. Nance noted the following items: Category 3, Travel, Subsistence and Professional Development is behind budget due to the timing of travel and professional development activities; Category 4, Printing, Marketing and Contractual is behind budget due to the timing of the Boone County study, travel model data purchase and RideShare and Clean Air outreach activities; and Category 6, Contributed Services is behind budget due to the timing of FTA projects and the seasonal nature of RideShare and Clean Air outreach campaigns.
Ms. Nance stated that page 6 contains the General Fund Balance information. She reported that the General Fund Balance has had net increase of approximately $100,000 year to date. The two components of this increase are timing differences and year to date activities. The timing differences include a $129,000 increase due to timing of county funding payments and $82,000 decrease due to application of negotiated fringe and indirect rates. The remaining $53,000 increase is associated with year-to-date operations and timing of active projects. Resulting in a year to date fund balance of $1,192,000. Of this amount, $321,000 is committed to active projects.

Mr. Simms-Howell suggested that on page 3 of the report, a symbol be included so it can be easily, visually seen whether investments are up or down. Ms. Nance pointed out that OKI is regulated by section 135 of the Ohio Revised Code and recently updated the council investment policy to include the STAR Ohio money market mutual fund which is low risk. As explained at the time the Cash Management and Investment Policy was restated in the fall of 2015, as a result of cash flows, OKI has on average $250,000 - $350,000 available for short term very liquid assets and therefore seeks to maximize interest rates rather than realize gains.

There being no discussion, Mr. Reed moved that the Board of Directors accept and file the Finance Officer’s Report dated April 13, 2017. Ms. Matacic seconded the motion; motion carried.

ITEM #2: BUDGET COMMITTEE REPORT

Mr. Ken Reed, Treasurer, reported that the Budget Committee met prior to the Board meeting to begin the budget process for the new fiscal year which will begin the first of July. The Budget Committee will see a more robust presentation next month and will request action of the Board in June.

ITEM #3: FEDERAL CERTIFICATION REVIEW SUMMARY

Mr. Andy Johns, FHWA – Ohio Division, expressed his appreciation for the time on the agenda to present the findings of the federal certification review. He commented that on his way to Cincinnati on I-71 he passed by two projects of regional significance—Jeremiah Morrow Bridge and MLK Interchange. He stated that this Board has the responsibility of making sure that projects go from planning, to programming and construction. He commended the OKI Board of Directors for their leadership on their efforts to cooperate, coordinate and communicate on this and countless other projects in Ohio, Kentucky and Indiana that are important not only regionally, but locally. He expressed his appreciation for the dynamic aspects of how this Board operates.

Mr. Johns stated that he is representing Federal Highway Administration and Federal Transit Administration. He explained that they are required by law, every four years, to certify that the MPO, the state DOT and the transit operators in a metropolitan area, defined as a transportation management area, carries out the continuing cooperative comprehensive transportation planning process. He explained that they went through an internal vetting of all of the documents for which OKI is responsible from a transportation planning standpoint. The three documents
being the Work Program, Transportation Improvement Program (TIP) and Metropolitan Transportation Plan. Mr. Johns recognized Mr. Antonio Johnson, his counterpart at the Indiana division, who was a key part of their team for the certification review.

Mr. Johns reported that they met at OKI on December 13 and talked through some topical items. OKI equipped them with all of the information that had been requested ahead of time. He stated that it was his pleasure to announce that OKI is certified, with no hesitation. He reviewed the three commendations that, from the federal perspective, they feel are best practices. Those include the development of the RAVEN 911 program which is moving Cincinnati into the forefront of security preparedness through the use of innovative technology. He acknowledged Dave Shuey and his leadership to make sure it happened. The second commendation was for OKI’s work with freight entities through the Central Ohio River Business Association (CORBA) for the development of interactive maps which tell the story very clearly to constituents in Ohio, Kentucky and Indiana, specifically related to freight. And the third commendation was for how OKI carries out the 5310 program, which is a transit function involving specialized transportation through the use of the coordinated transit human services plan.

Mr. Johns pointed out that there was one recommendation. He stressed that this is not a corrective action, but rather a suggestion to enhance the transportation planning process, and that is to include the annual FTA Indiana apportionment in certain applicable OKI documents.

Mr. Johns stated that it is his pleasure to say that OKI is certified and can carry on doing business for the next four years.

ITEM #4: SMART COLUMBUS PRESENTATION

Mr. Mike Stevens, Chief Innovation Officer for the City of Columbus, provided an overview of the Smart Columbus program. He explained that winning the Smart City Challenge served as a great catalyst for the city and the region. The whole community (public, private and academic sectors) are committed to learning about and preparing for the future of mobility and technology—how it impacts industry, education, infrastructure, city planning and services. Mr. Stevens explained that as they move through the process, their focus has been on how technology can be leveraged to empower their residents; especially those who currently lack access to health care, education and jobs. Mayor Ginther calls mobility “the great equalizer” and that is their guiding principle. The City’s first priority when implementing “smart” technologies is to provide ladders of opportunity to the neighborhoods that need it most; those that have not shared in the City’s economic prosperity.

Mr. Stevens explained that as the Smart City Challenge winner, their job is to implement pilot projects related to mobility and to teach the rest of the country a playbook on how to become a smart city. He pointed out that Smart City has yet to be defined and they have the opportunity to create the definition.

Mr. Stevens explained that there are 15 projects in 6 groupings and provided an overview of the projects:
15 Projects, 6 groupings

ENABLING TECHNOLOGIES

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<td>2. Smart Street Lighting</td>
<td>6. Multi-Modal Trip Planning Application</td>
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<td>3. Transit Pedestrian Collision Avoidance System</td>
<td>7. Smart Mobility Hubs</td>
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<tr>
<td>4. Integrated Data Exchange (IDE)</td>
<td>8. Mobility Assistance for People with Cognitive Disabilities</td>
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| RESIDENTIAL | 9. Connected Electric Automated Vehicles |
| DOWNTOWN | 10. Delivery Zone Availability |
| LOGISTICS | 11. Enhanced Permit Parking |
|         | 12. Event Parking Management |
|         | 13. Truck Platooning |
|         | 14. Oversize Vehicle Routing |
|         | 15. Interstate Truck Parking Availability |

Mr. Stevens explained that the $50 million Smart Cities grant has led to an almost $400 million investment from the private sector. These funds will be used to help expand the programs and to use this as an economic development tool, as well as a way to raise those neighborhoods in their city that have been left behind. The Mayor of Columbus has said that he wants this to be a $1 billion effort.

Mr. Stevens stated that they are currently working closely with US DOT preparing a concept of operations. In year two they will begin to roll out the concepts.

Mr. Welch questioned the estimated final cost of all projects. Mr. Stevens explained that the goal is to spend $1 billion investment. Mr. Welch also questioned whether there are grants available for smaller political subdivisions. Mr. Stevens stated that he is not aware of any. Mr. Welch also questioned whether this includes other infrastructure improvements such as sidewalks. Mr. Stevens explained improvements such as sidewalks will be captured when they work on their streetscape plan, but US DOT dollars will not be paying for that.

Mr. O’Reilly questioned whether they will be integrating signalization for large events in town. Mr. Stevens stated that he did not know the answer and would need to follow up.

Mr. Kerlin questioned what other measures, in addition to technology, Columbus is using to stimulate and encourage private sector investment in transportation. Mr. Stevens explained that in order to be competitive, you need a workforce. In order to get the workforce, you need to activate those citizens that are under employed or unemployed. You need to be able to give them opportunities to get the job training they need and to get to that training and then get to the jobs that are available. Companies are also recognizing there are jobs they don’t know about and this will allow them to be on the cutting edge of figuring out what jobs they need to develop.
Mr. Ginsburg stated that it is his understanding that the transit provider in downtown Columbus is going to give free passes to downtown workers. He questioned whether that is affiliated with this program. Mr. Stevens explained that is part of a special improvement district to encourage people to use the transit system. He explained that eventually the goals will overlap and it will be a Smart Columbus effort.

ITEM #5: AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION FOR URBAN TRANSPORTATION PLANNING AND TRANSPORTATION PROGRAMS

Mr. Robert Koehler, staff, explained that every two years the Council enters into an agreement with the Ohio Department of Transportation which establishes OKI as the Metropolitan Planning Organization for the Cincinnati and Hamilton-Middletown urbanized areas. This agreement establishes the Board of Directors as the MPO and defines the roles and responsibilities of the Council in the conduct of the urban transportation planning process. This agreement will remain in effect until June 30, 2019.

Mr. Humphrey moved that the Board of Directors approve Resolution 2017-09 authorizing an agreement with the State of Ohio Department of Transportation for urban transportation planning and transportation programs. Mr. Bonsall seconded the motion; motion carried.

ITEM #6: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Andy Reser, staff, reported that the ICC met on Tuesday, April 11. The committee was informed of a call for Congestion Mitigation Air Quality (CMAQ) project applications for Ohio. CMAQ applications are due June 30. The committee approved TIP modification #15 which included administrative changes to several projects. The committee recommended four resolutions for the Board’s approval: Resolution 2017-10 regarding the FY 2018 Unified Planning Work Program, 2017-11 for the Certification of the Urban Transportation Planning Process, Resolution 2017-12 regarding Amendment #16 to the current TIP and the adoption of the new FY 2018-2021 TIP contained in Resolution 2017-13.

A. Fiscal Year 2018 Unified Planning Work Program

Mr. Bob Koehler, staff, explained that the Fiscal Year 2018 work program includes the scope and budget of planning activities that the agency will undertake this coming fiscal year. He pointed out that the document is one of the required documents Mr. Johns spoke about earlier in the meeting. The work program guides staff and outlines the scope of activities, the budget and products that will be produced for the fiscal year. Mr. Koehler pointed out that there is an enhanced emphasis on performance measures and it meets and the requirements of the FAST Act. In addition, staff plans to review the prioritization process in order to consider some of the smart transportation elements that were discussed today.

Ms. Mataic moved that the Board of Directors approve Resolution 2017-10 approving the Fiscal Year 2018 Unified Planning Work Program. Mr. Lynch seconded the motion; motion carried.
B. Certification of the Urban Transportation Planning Process

Mr. Koehler explained that MPOs are required to be certified in the federal metropolitan planning process in order to receive federal funds for transportation projects. Each year OKI self certifies that all the requirements of this process are met, enabling funding to be allocated to local projects and every fourth year representatives from the applicable federal agencies conduct an on-site review of the MPO, which took place last December. Mr. Koehler reported that OKI is meeting all of the requirements and is in good standing.

Mr. Bogard moved that the Board of Directors approve Resolution OKI 2017-11 certifying that the urban transportation planning process is being carried out in conformance with all the applicable federal requirements. Mr. Kaiser seconded the motion; motion carried.

C. Amendment #16 of the FY 2016-2019 Transportation Improvement Program

Mr. Reser reported that the amendment reflected in the resolution lists two highway maintenance projects in Dearborn County. The US 50 project is a concrete overlay or “white topping” treatment which is more expensive but more durable than an asphalt overlay. The SR 62 project adds PE funds in FY 18 to allow flexibility in project timing. He explained that the amendment was sent to the Interagency Consultation Group for comments and was posted on OKI’s website for public comment since March 22. No comments were received.

Mr. Lynch moved that the Board of Directors approve Resolution 2017-12 regarding Amendment #16 of the FY 2016-2019 Transportation Improvement Program. Mr. Kerlin seconded the motion; motion carried.

D. Adoption of the OKI FY 2018-2021 Transportation Improvement Program

Mr. Reser stated that one of the core requirements as an MPO is to produce the TIP. The TIP is a four-year listing of surface transportation projects using federal, state and local funding within the OKI region. It is updated every two years. The TIP is a prerequisite for the use of federal funds and represents the short-range programming document to complement the Metropolitan Transportation Plan—OKI’s 2040 Regional Transportation Plan.

Mr. Reser explained that the OKI FY 2018-2021 TIP includes nearly $1.6 billion in federal, state and local funds. The TIP meets requirements for air quality and fiscal constraints. Details on fiscal constraint and the air quality conformity process and results can be found in the TIP document and the air quality conformity technical document. This TIP involves changes to projects, which, due to their scope and regional significance, trigger the need for a new regional emissions analysis and finding of air quality conformity. Because the TIP is making minor timing changes to several projects and adding one new widening project, the proposed action also constitutes a Plan amendment.

Mr. Reser pointed out that a copy of the Executive Summary was provided in the mailout. The Executive Summary contains a project listing, but does not have the funding breakdown by year, funding type and phase, like in the full document. The full document is available on OKI’s website, there is a link on the front page of the OKI website or it can be found under Transportation
Planning. He explained that you can also go to tip.oki.org for a search tool and interactive map. Mr. Reser provided a brief tour of the web page.

Mr. Reser reported that the draft FY 2018-2021 TIP was made available for public comment since March 13. Also on that date, it was sent to our federal, state and local interagency coordinating partners. In addition, a public hearing was held on Monday, April 10. No comments were received. The new TIP will become effective July 1. In the meantime, the current FY 2016-2019 TIP will remain in force.

Mr. O’Reilly moved that the Board of Directors approve Resolution 2017-13 regarding the adoption of the FY 2018-2021 Transportation Improvement Program. Mr. Fortune seconded the motion; motion carried.

ITEM #7: CONSENT AGENDA

President Rogers stated that each month a written report of committee activities is mailed to the Board of Directors. This mailing included the March Consent Agenda Items.

Mr. Bonsall moved that the Board of Directors approve the consent agenda as mailed. Ms. Matacic seconded the motion; motion carried.

There were no committee announcements and/or updates.

ITEM #8: OTHER BUSINESS

President Rogers announced that the next meeting of the Executive Committee will be held on May 11 at 10:30 a.m.

ITEM #9: ADJOURNMENT

Mr. Humphrey moved that the Board of Directors meeting be adjourned. Ms. Matacic seconded the motion; motion carried. The meeting adjourned at 11:32 a.m.

T.G. ROGERS, PRESIDENT

MARK R. POLICINSKI, SECRETARY

KLW
Transcribed: 4/26/2017