Call to Order

President Rogers, noting that there was a quorum, called the meeting to order at 10:32 a.m. The following members were in attendance:

**EXECUTIVE COMMITTEE MEMBERS**

Mr. T.C. Rogers, Butler County Board of Commissioners, President
Judge Gary W. Moore, Boone County Fiscal Court, Second Vice President
Mr. Edwin H. Humphrey, Clermont County Board of Commissioners
Mr. Todd Portune, Hamilton County Board of Commissioners
Judge Kris Knochelmann, Kenton County Fiscal Court, First Vice President
Mr. Michael Moore, alternate for David Mann, Cincinnati, Ohio
Mr. Joseph U. Meyer, Covington, Kentucky
Mr. Mike Snyder, Fairfield, Ohio
Mr. Robert Brown, Hamilton, Ohio
Mr. Larry Mulligan, Middletown, Ohio
Ms. Beth Fennell, Newport, Kentucky
Mr. Josh Gerth, Anderson Township
Mr. Geoff Milz, alternate for Jeff Ritter, Colerain Township
Mr. Jeff Wright, alternate for Karl Schultz, Miami Township
Mr. Cory Wright, alternate for Matthew Beamer, Union Township
Mr. Tom Willsey, alternate for Christine Matacic, Butler Co. Assn. of Twp. Trustees & Clerks
Mr. Jonathan Sams, Warren County Association of Township Trustees & Clerks
Mr. David Okum, Hamilton County Regional Planning Commission
Ms. Emi Randall, alternate for Dennis Gordon, PDS of Kenton County
Mr. Ken Bogard, Resident Member
Mr. Roger Kerlin, Resident Member
Mr. Larry Maxey, Resident Member
Mr. Anthony Simms-Howell, Ohio Commission on Hispanic/Latino Affairs, Resident Member
Mr. Ted Hubbard, Hamilton County Engineer
Mr. Jim Ude, Indiana Department of Transportation
Ms. Carol Callan-Famler, alternate for Robert Yeager, Kentucky Transportation Cabinet
Mr. Stefan Spinoso, alternate for Tammy Campbell, Ohio Department of Transportation
Mr. Andrew Aiello, Transit Authority of Northern Kentucky
Mr. Matt Dutkevicz, alternate for Christopher Lawson, Butler Co. Regional Transit Authority

T.C. Rogers  
President

Mark R. Policinski  
CEO/Executive Director

Serving the Counties of: Boone, Butler, Campbell, Clermont, Dearborn, Hamilton, Kenton, Warren
BOARD MEMBERS

Mr. Charles Tassell, Deer Park, Ohio
Mr. Charles Southall, Forest Park, Ohio
Mr. Stephen Kaiser, Lebanon, Ohio
Mr. Michael Steur, Madeira, Ohio
Ms. Kathy Grossman, Mason, Ohio
Mr. Tom Peck, Clermont County Township Association
Ms. Cathy Flaug, Boone County Fiscal Court
Mr. Alan Weiss, City of Greenaide, Indiana
Mr. Taylor Corbett, Clermont County Planning Commission
Mr. Marc Hult, Kenton County Planning Commission
Mr. Ashley Combs, Middletown (City) Planning Commission
Mr. Thomas Voss, Resident Member
Mr. David Painter, Clermont County Board of Commissioners

GUESTS

Mr. Jim Lukas, representing Kevin Hardman, Sharonville, Ohio
Mr. Pete Metz, representing Jill Meyer, Cincinnati USA Regional Chamber, Resident Member
Ms. Gena Bell, representing Chris Monzel, Hamilton Co. Board of Comm., Resident Member
Mr. Wayne Bastin, Bastin & Co. LLC
Ms. Cindy Wallace, TranSystems
Mr. Frank Aransky, American Structurepoint
Mr. Nick Voisard, American Structurepoint
Mr. Jay Hamilton, Mead Hunt
Ms. Corrin Gulick, WSP
Mr. Steve Mary, Stantec
Mr. Steve Hartke, City of Mason
Mr. Keith N. Corman, K&M Corman Consultants
Mr. Steven Main, HNTB
Ms. Kathleen Wade-Dorman, Village of Indian Hill
Mr. Greg Brown, DLZ
Mr. Jeff Wallace, TranSystems
Mr. Joe Vogel, FTCH
Mr. Todd Long, Hamilton County Engineer’s Office
Mr. Andy Schenck, Citizen
Mr. Jayson Gardner, OR Colan
Ms. Jennifer Graf, JMT
Mr. Omar Kanoun, HNTB

LEGAL COUNSEL

Mr. Ed Diller, Taft, Stettinius & Hollister
Mr. Tom Willsey led the Executive Committee in the Pledge of Allegiance.

- Announcements

President Rogers reminded everyone to sign in for attendance purposes. He also reminded everyone that this is an Executive Committee meeting and that Executive Committee members or their alternates are able to vote, Board members are not able to vote.

ITEM #1: ADMINISTRATIVE

A. President’s Report

President Rogers reported that he, along with other Board members and staff, attended the Cincinnati Business Courier Transportation Infrastructure Forum the day before. Mark Policinski was one of the panel members, along with former Transportation Secretary Rodney Slater who served under President Bill Clinton. Needs like the Brent Spence Bridge were discussed and Mr. Slater suggested that the need for a new bridge should be discussed with Wilbur Ross, Commerce Secretary, because of the amount of freight crossing the bridge and also General John Kelly, Secretary of Homeland Security. President Rogers also reported that there was discussion about the deal with Amazon and the need for the provision of truck parking due to the 10-minute pick-up window required for the delivery trucks.

- June Meeting

President Rogers reported that the OKI Board Officers and Mark Policinski will be traveling to the NARC Annual Meeting in June. However, he explained that this meeting conflicts with the regularly-scheduled Executive Committee meeting on the 8th. He recommended that the meeting be moved from the 8th to June 15th.

Mr. Bogard moved that the June meeting be moved from the 8th to the 15th. Mr. Humphrey seconded the motion; motion carried.

- Public Service Recognition Form

President Rogers reminded the Board that nominations for the Public Service Recognition Award are due to Florence Parker by April 7th. A nomination form was included in the meeting packet.
B. Approval of February 9, 2017 Board of Directors Meeting Minutes

President Rogers called for corrections and/or additions to the February 9, 2017 minutes of the Board of Directors meeting. There being none, Mr. Portune moved that the minutes be approved as mailed. Judge Knochelmann seconded the motion; motion carried.

C. Executive Director’s Report

Mr. Mark Policinski announced that OKI received the Auditor of State Award for its exemplary financial reporting. He congratulated Purcy Nance and Finance Office staff, Toni Gleason and Katie Hannum for their hard work.

Mr. Policinski reported that as a result of the Federal Certification Review held in December, OKI received three commendations for: the development of RAVEN911 which is moving the Cincinnati region into the forefront of security preparedness through the use of innovative technology; work with local freight entities, including work with CORBA, to create publically available interactive maps of various freight data that are used to inform the planning and project selection process; and efforts in implementing the programmatic requirement of the 5310 program, which is a program to help people with disabilities get to where they need to go. He pointed out that these three areas include an EJ community, a private entity and use of technology, which demonstrated OKI’s ability to be at the forefront. He announced that Andy Johns with FHWA would be at the next Board meeting to talk more about the Certification Review. Mr. Policinski recognized staff, particularly Bob Koehler, for his outstanding job coordinating the effort.

Mr. Policinski announced that FHWA recently reported that new estimates show that U.S. driving topped 3.2 trillion miles last year. This is the fifth consecutive year of increased mileage on public roads throughout the nation. It has also been reported from the National Safety Council that in 2016, fatalities rose from 37,757 to over 40,000. It is the first time in a decade that the number has gone over 40,000. He explained that it is believed that the increased number of fatalities can be attributed to cell phone use. He pointed out that this underscores the benefit of autonomous vehicles. An estimated 94% of collisions in this country are due to human error.

D. Legislative Update

Mr. Policinski continued with providing the Legislative Update. He reported that he, the officers of OKI and Lori Platt went to DC for the NARC Policy Conference. They used the opportunity to not only meet with their counterparts from across the country but also to visit our delegation which includes six senators and six congressmen. He stated that they had the opportunity to meet with Congressman Rokita from Indiana who sits on the Transportation Committee and is responsible for finding savings over the next ten years that come to about $1 trillion. They were also able to meet with Speaker McConnell and Senator Portman, who were both very generous with their time. Mr. Policinski explained that OKI’s top interest was the reported $1 trillion available for infrastructure. This is a number that was brought up by President Trump and also by Democrat Leader Senator Schumer. In their first meeting it became clear that this
infrastructure program is probably going to be unlike any other in the past. Leader McConnell has said that if there is going to be a big infrastructure spending program, it must be paid for. He also will not bring a bill to the floor that does not have bipartisan support.

Mr. Policinski reported that it was originally thought that infrastructure would be its own separate bill. Also on the Congressional agenda are the repeal and replacement of Obamacare and tax reform. There has not been tax reform in this country for 40 years and there is bi-partisan belief that the tax code does not work. It is such a large issue by itself that infrastructure may not be included in the tax reform fix, which pushes infrastructure down the timeline. They brought this up with everyone they met with in Washington. Nobody knows the timeline or how tax reform is exactly going to roll out. The Treasury Secretary said they would have a bill by August, but they do not know whether or not that is going to occur. It seems as though infrastructure spending is not going to happen this year; it’s probably going to happen next year.

Mr. Policinski stated that the infrastructure spending is going to be unlike in the past. He thinks there will be a public-private sector component to it. Public-private partnerships, public investment bonds, infrastructure banks, etc. are all ways to bring in private sector funding. He cautioned that they don’t know whether $1 trillion is really the number planned for the spending program, however, he pointed out that the dollar amount is not as critical as the number of years over which the spending will take place. When it’s spaced out over a number of years, it is more affordable for the federal government and fits Senator McConnell’s mandate that the bill has to be paid for. Questions as to the length of time and how much public-private sector participation there will be are affecting the infrastructure debate.

Mr. Policinski commented that Capitol Hill was exciting because people are wondering what is going to happen. All the officers agreed that it was the best visit they have had in a long time. We will just have to wait and see how it all plays out.

Mr. Kerlin questioned whether the nature of the private sector funding is known. Mr. Policinski explained that one of the ideas is public-private partnerships. However, he pointed out that last year there were only 26 public-private partnership projects in the entire nation. Their success depends on how well the deal is written and how well the risks and rewards are disbursed between the public and private sector. A drawback for rural communities is that it can be difficult to get a private sector firm to invest in their infrastructure. He also pointed out that when Secretary Chao was Deputy Secretary of Transportation, she talked about letting states have more freedom in raising revenues as the state saw fit. A lot of people translate this into tolling. Since there is currently a prohibition on tolling existing intersates, if the government lifts that prohibition, the issue arises as to whether more states would toll existing roads. This is very controversial across the country. Another possibility is an infrastructure bank. Mr. Policinski stated that everything is on the table and it will remain to be seen how it all plays out.

Mr. Portune questioned whether RIIZs came up as part of the conversation regarding public-private partnerships. Mr. Policinski explained that it came up in several conversations. He pointed out that RIIZ is a change to the tax code and the revisions revolve around repatriation. Everyone
thinks it’s a great idea but they don’t know how it fits. He pointed out that Senator Portman will be actively involved in tax reform.

Mr. Mark Hult questioned whether there is any indication as to what kinds of infrastructure this program will be geared toward. Mr. Policinski stated that when it comes to infrastructure spending, they are talking about all types of infrastructure. In addition to roads and bridges, it also includes water. He pointed out that Commissioner Portne has been leading a national effort regarding the need for new sewers.

President Rogers stated that improvements to the infrastructure have been put off for years. He pointed out that President Trump is a builder and by nature builders want to see improvements made, so there is a good chance something will be done sooner than later.

E. Finance Officer’s Report

Ms. Purcy Nance, staff, reported that the Finance Officer’s Report was distributed around the table. She explained that the report is on the financial statements for the period ended January 31, 2017 and includes current cash information.

Ms. Nance referred members to page 2 for the current information. As of March 3, OKI had $411,637 in the PNC checking account, $19,642 in the HSA/FSA checking account and $453,047 in the STAR Ohio money market mutual fund. She reported that there has been no recent activity on OKI’s line of credit and there is no outstanding balance at report date.

Ms. Nance stated that page 3 contains the balance sheet as of January 31. She reported that Cash and Investments are up 7% from this time last year. Receivables are at the same level as this time last year. Ms. Nance reported that as of January 31, there were $866,000 in receivables, $765,000 associated with December and January invoices and $101,000 outstanding from November and earlier. She further stated that payables are down 6%, or $4,000, from this time last year due to the timing of routine invoices.

Ms. Nance stated that Revenue information is located on page 4. She reported that as of January 31, OKI is 58% of the way through the budgeted year. Overall, revenues are at 54%, which is on budget. She noted the following items: Federal revenues are behind budget due to the timing of New Freedom pass through project activities; State revenues are behind budget due to the timing of the Boone County study; Local revenues are ahead of budget due to the timing of county funding payments; Miscellaneous revenues are ahead of budget due to the timing of OKI’s annual meeting; and Contributed Services are behind budget due to timing of FTA projects and the seasonal nature of the RideShare and Clean Air outreach campaigns.

Ms. Nance stated that page 5 contains Expense information. She reported that Overall Expenses are at 51%, which is under budget. Ms. Nance noted the following items: Category 3, Travel, Subsistence and Professional Development is behind budget due to timing of travel and professional development activities; Category 4, Printing, Marketing and Contractual is behind budget due to the timing of the Boone County study, travel model data purchase and RideShare
and Clean Air outreach activities; and Category 6, Contributed Services is behind budget due to
the timing of FTA projects and the seasonal nature of the RideShare and Clean Air outreach
campaigns.

Ms. Nance stated that page 6 contains the General Fund Balance information. She reported that
the General Fund Balance has had a net increase of approximately $172,000 year to date. She
explained that the two components of this increase are timing differences and year to date
activities. The timing differences include a $186,000 increase due to timing of county funding
payments and a $78,000 decrease due to application of negotiated fringe and indirect rates. The
remaining $64,000 increase is associated with year-to-date operations and timing of active
projects, resulting in a year to date fund balance of $1,255,000; of this amount, $396,000 is
committed to active projects.

There being no discussion, Judge Moore moved that the Executive Committee accept and file the
Finance Officer’s Report dated March 9, 2017. Mr. Humphrey seconded the motion; motion
carried.

ITEM #2: PRESENTATION OF FISCAL YEAR 2016 AUDIT REPORT BY BASTIN & COMPANY,
INDEPENDENT AUDITOR OF THE COUNCIL

Mr. Wayne Bastin, Bastin & Co. LLC, reported that this was the eighth audit he has provided for
OKI under agreement with the Auditor of State.

OKI’s independent audit was approved by the state in February and is available on their website.
The audit focuses on four areas of reporting required by the state—Audit of the Financial
Statements and Supplemental Data, Evaluation of Internal Controls as they relate to the Financial
Statements, Material Laws and Regulations and the Single Audit Act. Mr. Bastin reported that
each of the sections had no findings and no exceptions. Mr. Bastin concluded that it was a clean
audit, and has been for the past eight years. He stated that he appreciates the structure and
controls OKI’s accounting office has in place and thanked Purcy Nance and staff for their
assistance with the audit.

Mr. Humphrey moved that the Executive Committee accept and file the Fiscal Year 2016 Audit
Report. Mr. Bogard seconded the motion; motion carried.

ITEM #3: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Andy Reser, staff reported that the ICC met on Tuesday, March 7. The committee heard a
presentation about autonomous vehicles from consultants with OHM Advisors. They also heard a
presentation on Congestion Mitigation Air Quality (CMAQ) projects in Indiana and information
on the Draft FY 2018-2021 Transportation Improvement Program (TIP). The committee concurred
with a staff recommendation to begin a public comment period for the Draft TIP and they
approved an Administrative Modification to the TIP. The Committee also recommended approval
of Resolution 2017-07 regarding Section 5310 awards and Resolution 2017-08 for TIP
Amendment #15.
A. Selection of Projects to be Funded with Section 5310 Federal Funds Allocated to the Cincinnati Urbanized Area

Mr. Travis Miller explained that the goal of the Section 5310 program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding transportation mobility options. He explained that the grant covers 80% of the capital cost and 50% of the operational cost. FTA requires that at least 55% of the project being funded be traditional and at least 45% be non-traditional.

Mr. Miller explained that the application process is part of the Coordinated Plan. An Oversight Team composed of service providers reviewed the 10 applications received for the $1,062,566 in available funds for Round 3. The applications totaled a request of $2,743,147. He explained that the Oversight Team does not recommend the funding of three of the projects. For two of the projects, they saw the value but think more details are needed and recommend that staff continue working with the groups in hope they will apply for future funding. The third application included the purchase of three vehicles but the committee is recommending that two of those vehicles be funded. In order to achieve a balance of traditional and non-traditional projects, Mr. Miller explained that he worked with TANK and BCRTA to make adjustments. The Oversight Team is recommending the following funding recommendation:

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Project</th>
<th>Federal Amount requested</th>
<th>Match Committed</th>
<th>Match %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Butler County Regional Transit Authority</td>
<td>software costs operating costs/fare subsidy for senior transportation program (1 year)</td>
<td>$100,000</td>
<td>$25,000</td>
<td>20%</td>
</tr>
<tr>
<td></td>
<td>3 Light Transit Vans - 1 Modified Mini Van - Preventative Maintenance - Scheduling Software</td>
<td>$275,400</td>
<td>$275,400</td>
<td>50%</td>
</tr>
<tr>
<td>Clermont Senior Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Episcopal Retirement Homes, Inc.</td>
<td>2 Light Transit Vans- Preventative Maintenance</td>
<td>$98,675</td>
<td>$24,722</td>
<td>20%</td>
</tr>
<tr>
<td>Mayerson Jewish Community Center</td>
<td>1 Light Transit Van - Preventative Maintenance</td>
<td>$52,827</td>
<td>$13,207</td>
<td>20%</td>
</tr>
<tr>
<td>Northern Kentucky Area Development District</td>
<td>mobility management</td>
<td>$80,000</td>
<td>$20,000</td>
<td>20%</td>
</tr>
<tr>
<td>TANK - Transit Authority of Northern Kentucky Volunteers of America Mid-States, Inc.</td>
<td>operating costs/fare subsidy for senior transportation program (1.5 year)</td>
<td>$90,000</td>
<td>$90,000</td>
<td>50%</td>
</tr>
<tr>
<td></td>
<td>2 Light Transit Vans</td>
<td>$99,021</td>
<td>$24,755</td>
<td>20%</td>
</tr>
</tbody>
</table>

Total Request $ 1,042,390

Judge Knochelmann moved that the Executive Committee approve Resolution 2017-073 regarding the selection of projects to be funded with Section 5310 Federal funds allocated to the Cincinnati urbanized area. Mr. Bogard seconded the motion; motion carried.
B. Amendment #15 of the FY 2016-2019 Transportation Improvement Program

Mr. Reser reported that Amendment #15 to the TIP has been revised slightly since the mailout and was distributed around the table. For Ohio, it includes new construction funds for Phase 8a of the Mill Creek Expressway project, as well as new funding identified for the Preliminary Engineering phase of the Western Hills Viaduct replacement project. The new WHV funds are a combination of Ohio TRAC and a repurposed earmark. In Kentucky, OKI was able to fulfill a request for additional Transportation Alternative funds to the Riverfront Commons bicycle and pedestrian project in Ludlow, Covington, Newport and Bellevue. A sidewalk project on US 25’s receiving state TA (or TAP) funds. In Indiana, the State Line Road realignment project was in need of additional right-of-way and utilities funding in order to accommodate the relocation of a water main. There is also a transit portion of this amendment, and these changes are all related to the Section 5310 program awards that were presented by Travis Miller. The Amendment was sent to the Interagency Consultation Group for comments and was posted on the OKI website for public comments since February 23. No comments were received.

Mr. Portune moved that the Executive Committee approve Resolution 2017-08 regarding Amendment #14 to the FY 2016-2019 Transportation Improvement Program. Mr. Hubbard seconded the motion; motion carried.

C. Presentation of Draft FY 2018-2021 Transportation Improvement Program

Mr. Reser explained that the Transportation Improvement Program is the short range complement to the OKI 2040 Transportation Plan. It undergoes a major update every two years and includes funding commitments for the next four years and projects are listed by fund type, phase and fiscal year. He explained that any project with federal funds and any regionally-significant project must be listed. OKI’s TIP becomes part of the Statewide TIP (STIP).

Mr. Reser reported that the draft FY 18-21 TIP includes federal, state and local funds totaling $1.5 billion. Federal funds totaling $108 billion include $138 million for transit and $946 million for highways. There is $139 million in OKI sub-allocated Federal funds, which includes 38 projects that have been selected through an OKI prioritization process—5 CMAQ, 10 SNK, 13 STP and 13 TA. There are 12 ODOT, KYTC and INDOT projects.

Mr. Reser provided an overview of the schedule. A public hearing for the draft TIP is scheduled for April 10. A copy of the flyer was included in the meeting packet. The Board will be asked to approve the TIP at the April meeting. It will then be sent to the state DOT partners. ODOT will send the final TIPs to FHWA for review and approval and will become effective July 1.

Mr. Portune moved that the Executive Committee concur with staff’s recommendation to begin a public comment period for the Draft FY 2018-2021 Transportation Improvement Program. Mr. Kerlin seconded the motion; motion carried.
ITEM #4:  CONSENT AGENDA

President Rogers stated that each month a written report of committee activities is mailed to the Board of Directors. He stated that this mailing includes the February Consent Agenda items.

Mr. Humphrey moved that the Executive Committee approve the consent agenda as mailed. Mr. Bogard seconded the motion; motion carried.

ITEM #5:  OTHER BUSINESS

There was no other business for discussion.

ITEM #6:  ADJOURNMENT

Mr. Bogard moved to adjourn the Executive Committee. Judge Moore seconded the motion. The meeting adjourned at 11: 23 a.m.

T.C. ROGERS, PRESIDENT

MARK R. POLICINSKI, SECRETARY

klw
Transcribed: 3/20/2017