MEETING MINUTES OF THE
EXECUTIVE COMMITTEE
OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS
MAY 8, 2014
10:30 A.M. – OKI BOARD ROOM

- Call to Order

President Portune, noting that there was a quorum, called the meeting to order at 10:35 a.m. with the following members in attendance:

EXECUTIVE COMMITTEE MEMBERS

Mr. Todd B. Portune, Hamilton County Board of Commissioners, President
Judge Gary W. Moore, Boone County Fiscal Court
Mr. T. C. Rogers, Butler County Fiscal Court
Judge Steve Pendery, Campbell County Fiscal Court
Mr. Ed Humphrey, Clermont County Board of Commissioners
Mr. Kevin Lynch, Dearborn County Board of Commissioners
Mr. Joe Shriver, alternate for Judge Steve Arlinghaus, Kenton County Fiscal Court
Mr. Michael Moore, alternate for David Mann, Cincinnati, Ohio
Ms. Sherry Carran, Covington, Kentucky
Mr. Terry Senger, Fairfield, Ohio
Ms. Beth Fennell, Newport, Kentucky
Mr. Karl B. Schultz, Miami Township
Mr. Cory Wright, alternate for Matthew Beamer, Union Township
Mr. Mark Welch, West Chester Township
Mr. Ken Rechtin, Campbell County Fiscal Court
Mr. Dan Bell, Kenton County Fiscal Court
Mr. David Okum, Hamilton County Regional Planning Commission
Mr. Dennis Andrew Gordon, Northern Kentucky Area Planning Commission
Mr. Ken Bogard, Resident Member
Mr. Bill Brayshaw, Resident Member
Mr. Roger Kerlin, alternate for Larry Maxey, Resident Member
Mr. Kenneth F. Reed, Resident Member, Treasurer
Executive Committee Members (continued)
Mr. V. Anthony Simms-Howell, Ohio Comm. on Hispanic/Latino Affairs, Resident Member
Mr. Ted Hubbard, Hamilton County Engineer
Mr. Jim Ude, Indiana Department of Transportation
Mr. Robert Hans, Kentucky Transportation Cabinet
Mr. Stefan Spinosa, alternate for Steve Mary, Ohio Department of Transportation
Ms. Terry Garcia Crews, Southwest Ohio Regional Transit Authority
Mr. Andrew Aiello, alternate for Bill Voelker, Transit Authority of Northern Kentucky
Mr. Brad Williams, Butler County Regional Transit Authority

BOARD MEMBERS
Mr. Tom Adamec, Blue Ash, Ohio
Ms. Denise Holt, Forest Park, Ohio
Mr. Michael Steur, Madeira, Ohio
Ms. Charlene Hinners, Milford, Ohio
Mr. Jim Lucas, representing Kevin Hardman, Sharonville, Ohio
Ms. Marjorie Harlow, Springdale, Ohio
Mr. Mark McCormack, Dearborn County Plan Commission
Mr. Timothy Bachman, Fairfield (City) Planning Commission
Mr. Martin D. Kohler, Middletown (City) Planning Commission
Ms. Kellie Wise, representing Greg Hartman, Hamilton County Board of Commissioners, Resident Member
Ms. Lanita Hanekamp, representing Chris Monzel, Hamilton County Board of Commissioners, Resident Member
Mr. Neil Tunison, Warren County Engineer

GUESTS
Mr. Dan Ricciard, TTLA
Mr. Craig Park, American Structurepoint
Mr. Skip Schulte, Citizen
Ms. Annie Wilkerson, Representative Brad Wenstrup’s Office
Mr. Jeff Wallace, Parsons Brinckerhoff
Ms. Hollie Hinton, DLZ
Ms. Marilyn Hyland, I&O Railroad
Mr. Gordon Perry, Blue Ash, Ohio
Ms. Kim Smith, Quality Construction Management

LEGAL COUNSEL
Mr. Ed Diller, Taft, Stettinius & Hollister
STAFF

Mr. Mark R. Policinski  Mr. Robert W. Koehler  Ms. Marilyn F. Osborne
Ms. Karen Whitaker  Ms. Purcy Nance  Mr. Mark Paine
Ms. Emi Randall  Mr. Travis Miller  Mr. Andrew Rohne
Mr. David Shuey  Ms. Summer Jones  Ms. Robyn Bancroft
Ms. Jane Wittke  Mr. Brad Mason  Ms. Alexandria Barnes

Mr. Paine, staff, led the Executive Committee in the Pledge of Allegiance.

- Announcements

President Portune reminded everyone to sign in for attendance purposes. He also reminded everyone that this is an Executive Committee Meeting and that Executive Committee members or their alternates are able to vote, Board members are not able to vote.

ITEM #1: ADMINISTRATIVE

A. President’s Report

- OKI Annual Luncheon

President Portune announced that the OKI Annual Luncheon has been scheduled for Tuesday, June 17 at the Sharonville Convention Center. He stated that Cincinnati Mayor John Cranley will be the keynote speaker. He reminded everyone to RSVP by June 13.

- Public Service Recognition

President Portune reported that the Public Service Recognition award ceremony would be taking place at noon on Fountain Square. He announced that Mark Paine of the OKI staff will be honored at the event. President Portune read the write-up that he will be presenting when Mr. Paine receives his award. Mr. Paine received a round of applause.

- Cancelation of July 10, 2014 Board of Directors Meeting and Change of June 12, 2014 Meeting to a Board of Directors Meeting

President Portune stated that he would like to cancel the July meeting and call a Board of Directors meeting in place of the Executive Committee in June.

Mr. Reed moved to cancel the July 10, 2014 meeting and call a meeting of the Board of Directors on June 12, 2014 in place of an Executive Committee meeting. Mr. Brayshaw seconded the motion; motion carried.
B. Approval of April 10, 2014 Board of Directors Meeting Minutes

President Portune called for corrections and/or additions to the April 10, 2014 minutes of the Board of Directors meeting.

There being none, Mr. Bogard moved that the April 10, 2014 minutes of the Board of Directors meeting be approved as mailed. Mr. Lynch seconded the motion; motion carried.

C. Executive Director’s Report

Mr. Policinski reported that the Kentucky Governor vetoed the bill passed by the House and Senate regarding public-private partnerships, which had been amended to prevent tolls on the bridge between Ohio and Kentucky. The funding for the bridge in the new bill is $30 million less than the $61 million originally planned in the House budget. He stated that it will be up to KYTC and ODOT to determine what affect the lack of funding will have on the project, since it may have to lay dormant at these funding levels for at least a year, possibly up to four years. He stated that OKI’s position on the bridge has always been to build it sooner and cheaper. Mr. Policinski stated that had the legislation been passed in Kentucky, which would have allowed a public-private partnership, it could have saved $1/2 billion to the cost of the bridge. The delay will add $100 million to the cost for each year it is dormant—which is a potential $1 billion impact on taxpayers. He added that the wasted time and gas are not included, which is an additional “tax” to commuters. This is estimated to be $1/2 - 3/4 billion each year. The Kentucky legislature will not convene again until next year. He stated his hope that this will cause others to get urgent about this project and to pick up OKI’s mantra to build it sooner, and therefore cheaper.

Mr. Policinski reported that in Ohio, State Representatives McGregor, Mallory, Seitz and Kearney have proposed legislation that would update ODOT’s public-private partnership language. The legislation will also establish privacy controls for motorists, implement and enforce all-electronic tolling and align Ohio’s tolling authority with federal standards for tolling new or substantially reconstructed projects. He stated that this is what Ohio needs to do to move its part of the project forward. Mr. Policinski reported that he will be testifying in support of the bill on Tuesday in front of the House and in the Senate.

Mr. Policinski stated that there is tremendous support from the Governors from both states, but it all comes down to funding.

D. Legislative Update

Mr. Policinski reported that this week President Obama put forth his version of the Transportation Reauthorization Bill. His bill dramatically increases the amount of money provided—$302 billion—for transportation funding. This bill would provide a 22% increase in highway funding and a 70% increase for transit. It would also put more authority for funding at the regional level for MPOs and states. It would pay for this increase by taxing
corporate profits for U.S. companies held abroad. Mr. Policinski stated that the proposal also includes the ability of paying for this increase by allowing tolling on existing interstates. Currently, FHWA is only able to toll new facilities.

Mr. Policinski stated that the Bill is at great odds with what is going on in the House and Senate, which makes it unlikely that new legislation will be passed by September 30.

Mr. Policinski reported that the balance in the Highway Trust Fund will be about $2 billion on October 1. When the fund falls to $4 billion, it stops making disbursements. It is possible that the Fund will be insolvent on October 1 and a new transportation bill will not be in place to provide the funding, which means projects will stop in some states. The stop gap will be to pass legislation which will transfer dollars from the General Fund to take care of the shortfall in the Highway Trust Fund. He explained that the problem is that the amount of money being transferred is growing—since 2008, $54 billion has been transferred. The fix, this time alone, is estimated to be $18 billion for one year. Because of all these issues, Mr. Policinski stated that Congress is not likely to have a resolution on September 30.

E. Finance Officer's Report

Ms. Nance, staff, stated that the Finance Officer’s Report, dated May 8, 2014, was distributed around the table. She stated this report is on the financial statements for the period ended March 31, 2014 and includes current cash information.

Ms. Nance stated that on page 2 is the current information. As of May 2, OKI had $356,209 in the PNC checking account, $7,125 in the HSA/FSA checking account, and $602,970 in the PNC savings account. She reported that there has been no recent activity on OKI’s line of credit and there is no outstanding balance at report date.

Ms. Nance stated that on page 3 is the balance sheet as of March 31. Cash and Investments are up 8% from this time last year. She stated that Receivables are down 28% from this time last year due to the timing of routine invoice payments, and no traffic count projects this year. At March 31, there were $475,000 in receivables, $462,000 associated with February and March invoices and $13,000 outstanding from January and earlier. She further stated that payables are down 23% or $10,000 from this time last year due to the timing of routine invoices.

Ms. Nance stated that on page 4 is the Revenue information. She reported that at March 31, OKI is 75% of the way through the budgeted year. Overall, revenues are at 73%, which is on budget.

Ms. Nance noted the following items: Federal revenues are ahead of budget due to addition of the Solar Ready project and the timing and administration of the New Freedom pass through projects. Local revenues are ahead of budget due to the timing of county funding
payments. Contributed services are ahead of budget due to overmatch received in the New Freedom pass through project and overmatch received in the Clean Air project.

Ms. Nance stated that on page 5 is the Expense information. She reported that overall expenses are at 71%, which is on budget. Ms. Nance noted the following items: Category 3, Professional Development is behind budget due to the timing of budgeted activities and due to savings from development events budgeted but not attended; Category 4, Pass Through Contracts is behind budget due to the timing of the Eastern Corridor project. Due to changes in project management arrangements, this funding is being transferred to a new contract per OKI resolution 2014-03 which was approved in January. Marketing and Promotions is behind budget due to the timing of the RideShare advertising campaign; Category 5, Legal Counsel and Auditing is ahead of budget due to the timing of audit services and legal fees associated with the SIB loan process; and Category 6, Contributed Services are ahead of budget due to the overmatch received in the New Freedom pass through project and the seasonal nature of the Clean Air marketing campaign.

Ms. Nance stated that on page 6 is the General Fund Balance information. She stated that the General Fund Balance has had a net increase of approximately $73,000 year to date. The two components of this increase are timing differences and year to date activities. The timing differences include a $163,000 increase due to the timing of county funding payments and a $19,000 decrease due to the application of negotiated fringe and indirect rates. The remaining $71,000 decrease is associated with year-to-date operations and timing of active projects.

There being no discussion, Mr. Humphrey moved that the Executive Committee accept and file the Finance Officer’s Report dated May 8, 2014. Mr. Hubbard seconded the motion; motion carried.

ITEM #2: HOW DO WE GROW FROM HERE? OVERVIEW OF THE NEW INTERACTIVE SRPP PUBLIC OUTREACH WEBSITE

Ms. Randall, staff, reported that OKI is in the process of updating the Strategic Policy Regional Policy Plan (SRPP). She explained that beginning in the fall of 2012, the OKI Land Use Commission began the work of updating the Strategic Regional Issues for each of the plan’s six topic areas. Last summer those issues were finalized and work began to develop objectives and policy recommendations for each of the 32 Strategic Regional Issues. Ms. Randall reported that they now have a final draft of the plan in place that lives on the newly developed website, www.howdowegrow.org. She explained that the website has been designed to serve as a digital version of the plan as well as a public engagement tool with opportunities for people to comment on elements of the plan and answer a series of questions about the plan element.

Ms. Randall provided a brief demonstration of the website.
Ms. Randall reported that they have had approximately 584 unique visitors to the site with 861 sessions and 4,096 page views. They are averaging between 62-112 answers per question for each of the seven questions, with over 538 total answers submitted. The average visitor is spending approximately 7.5 minutes on the site. Ms. Randall stated that the transportation page has received the most traffic on the site.

Ms. Randall invited members to look over the website and answer the questions on the home page and on each of the six topic area pages and to browse through the topic that interests them. She urged members to help spread the word about the website in their community. President Portune stated that it is a very well thought out site. He echoed the request for people to get involved.

ITEM #3:  BUDGET COMMITTEE REPORT

Mr. Reed reported that the Budget Committee met prior to the Executive Committee. They have been in the process of developing and reviewing next year’s budget and have come to a consensus. The budget will be brought to the Board at next month’s meeting for action. It will be made available for review in advance of the meeting.

A.  RideShare Marketing Campaign

Ms. Jones, staff, explained that there are two parts to this resolution, the first part gives the Executive Director authority to sign contracts exceeding $30,000 for the marketing campaign and the second part is the authority to enter into a contract with a vehicle provider not to exceed the amount of $120,000 for the vanpool program. She stated that the vanpool program is crucial to removing single occupant vehicles. RideShare subsidizes a portion of the capital cost of the van to make vanpooling a cost-effective alternative for commuters rather than driving alone.

Ms. Jones stated that the FY15 RideShare marketing budget is approximately $145,000. This includes the vanpool subsidy and other marketing expenditures.

Ms. Jones reported that the ICC and Budget Committee have reviewed the resolution and recommended it for approval.

Mr. Schultz moved that the Executive Committee adopt Resolution 2014-12 regarding the RideShare Marketing Campaign. Mr. Humphrey seconded the motion; motion carried.

B.  Marketing Program for the Regional Clean Air Program

Ms. Jones, staff, stated that the purpose of this resolution is to seek contractual authority to utilize funding for this summer’s clean air campaign. She explained that we are upon the critical months for this program which are typically May through September. The resolution
seeks authority for the Executive Director to enter into agreements exceeding $30,000. The Clean Air advertising buy is approximately $240,500 this season.

Ms. Jones reported that the ICC and Budget Committee have reviewed the resolution and recommended it for approval.

Mr. Rogers moved that the Executive Committee adopt Resolution 2014-13 regarding the Marketing Program for the Regional Clean Air Program. President Fortune seconded the motion; motion carried.

C. FY15 Section 604(b) Water Quality Grant (Ohio)

Ms. Wittke, staff, explained that the purpose of this resolution is to authorize the acceptance of federal pass-through funding from Ohio EPA. This funding enables staff to conduct reviews of wastewater projects to see if they are consistent with OKI’s Water Quality Management Plan, which is a requirement before the projects can get permits from the state. She explained that this year staff will be working in collaboration with the Dearborn County Soil and Water Conservation District to assist in development of an action plan for the portion of the Whitewater River watershed in Butler and Hamilton counties. The total cost of these activities will not exceed $57,000.

Mr. Welch moved that the Executive Committee adopt Resolution 2014-14 regarding the FY15 Section 604(b) Water Quality Grant. Mr. Lynch seconded the motion; motion carried.

D. SFY15 Ohio Water Quality Grant

Ms. Wittke, staff, explained that this resolution will allow OKI to receive funding through the Ohio legislature in the amount of $75,000 which will enable staff to update a layer of GIS mapping which will show which areas have sewer service and to update the OKI Stream Database to include data recently made available through the Ohio EPA Integrated Report.

Mr. Brayshaw moved that the Executive Committee adopt Resolution 2014-15 regarding the SFY15 Ohio Water Quality Grant. Mr. Bachman seconded the motion; motion carried.

ITEM #4: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Paine, staff, reported that the ICC met on Tuesday, May 6. Emi Randall of the OKI staff presented the How Do We Grow From Here overview and Summer Jones presented the RideShare and Clean Air Marketing Campaign resolutions. In addition, Andrew Rohne of the OKI staff provided a report on the Travel Model Peer Review that was held at OKI in April. The Peer Review included nationally known experts in the field.

Mr. Paine reported that the ICC recommends approval of Resolution 2014-16, amendment #8 to the OKI FY 2014-2017 TIP.
A. Amendment #8 of the FY 2014-2017 Transportation Improvement Program

Mr. Paine, staff, stated that the amendment reflected in the proposed resolution lists five highway projects in Ohio and two highway projects in Indiana that are recommended for addition or revision in the current TIP. Mr. Paine explained three of the five highway projects in Ohio are new projects submitted by the Butler County Engineer, the City of Hamilton and ODOT and the other two are revisions to current cost estimates. The two new projects in Indiana will be using OKI suballocated funds.

Mr. Welch moved that the Executive Committee approve Resolution OKI 2014-16 regarding Amendment #8 of the FY 2014-2017 Transportation Improvement Program. Mr. Roge's seconded the motion; motion carried.

ITEM #5: CONSENT AGENDA

President Portune stated that each month a written report of committee activities is mailed to the Board of Directors. He stated that this mailing includes the April Consent Agenda items.

Mr. Reed moved that the Executive Committee approve the consent agenda as mailed. Mr. Brayshaw seconded the motion; motion carried.

ITEM #6: OTHER BUSINESS

There was no other business for discussion.

ITEM #7: ADJOURNMENT

Mr. Reed moved to adjourn the Executive Committee. Mr. Hubbard seconded the motion. The meeting adjourned at 11:17 a.m.

TOGG B. PORTUNE, PRESIDENT

MARK R. POLICINSKI, SECRETARY

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Transcribed: 05/19/2014