MEETING MINUTES OF THE
BOARD OF DIRECTORS
OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS
JANUARY 9, 2014
10:30 A.M. – OKI BOARD ROOM

- Call to Order

President Portune, noting that there was a quorum, called the meeting to order at 10:46 a.m. with the following members in attendance:

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<th>MEMBERS</th>
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<tr>
<td>Judge Gary W. Moore, Boone County Fiscal Court</td>
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<td>Mr. T.C. Rogers, Butler County Board of Commissioners</td>
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<td>Judge Steve Pendery, Campbell County Fiscal Court</td>
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<td>Mr. Ed Humphrey, Clermont County Board of Commissioners</td>
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<td>Mr. Kevin Lynch, Dearborn County Board of Commissioners</td>
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<td>Mr. Todd Portune, Hamilton County Board of Commissioners</td>
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<td>Judge Steve Arlinghaus, Kenton County Fiscal Court</td>
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<td>Mr. Thomas Adamec, Blue Ash, Ohio</td>
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<td>Ms. Sherry Carran, Covington, Kentucky</td>
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<td>Mr. Charles Tassell, Deer Park, Ohio</td>
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<td>Ms. Denise Holt, Forest Park</td>
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<td>Mr. Randy Shank, Harrison, Ohio</td>
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<td>Mr. Christopher Reinersman, Independence, Kentucky</td>
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<td>Mr. Chris Dobrozsi, Montgomery, Ohio</td>
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<td>Mr. Steve Snyder, Oxford, Ohio</td>
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<td>Ms. Marjorie Harlow, Springdale, Ohio</td>
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<td>Mr. Richard Miller, Trenton, Ohio</td>
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<td>Mr. James T. O'Reilly, Wyoming, Ohio</td>
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<td>Mr. Russell L. Jackson, Anderson Township</td>
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<td>Mr. Karl B. Schultz, Miami Township</td>
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Todd B. Portune
President

Mark R. Polcinski
CEO/Executive Director

Serving the Counties of: Boone, Butler, Campbell, Clermont, Dearborn, Hamilton, Kenton, Warren
MEMBERS CONTINUED:

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<th>Name</th>
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<td>Ms. Christine Matadic, Butler Co. TT&amp;C</td>
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<td>Mr. Gregory W. Carson, Clermont County Township Assn.</td>
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<td>Mr. Greg Breetz, Bocne County Planning Commission</td>
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<td>Mr. David C. Fehr, Butler County Planning Commission</td>
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<td>Mr. Mark McCormack, Dearborn County Plan Commission</td>
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<td>Mr. David Okum, Hamilton County Regional Planning Comm.</td>
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<td>Mr. Marc Hult, Kenton County Planning Commission</td>
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<td>Mr. Dennis Andrew Gordon, No. Kentucky Area Ping. Comm.</td>
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<td>Mr. Stan C. Williams, Warren Co. Regional Planning Comm.</td>
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<td>Mr. Timothy Bachman, Fairfield (City) Planning Commission</td>
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<td>Mr. Martin D. Kohler, Middletown (City) Planning Commission</td>
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<td>Mr. Craig Beckley, Resident Member</td>
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<td>Mr. Ken Bogard, Resident Member</td>
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<td>Mr. David N. Ginsburg, Resident Member</td>
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<td>Ms. Pamela Mullins, Resident Member</td>
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<td>Mr. Kenneth F. Reed, Resident Member</td>
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<td>Mr. Sean Rugbach, Resident Member</td>
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<td>Mr. V. Anthony Simms-Howell, Resident Member</td>
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<td>Mr. Keith Corman, Resident Member</td>
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<td>Ms. Laura Brunner, Port of Greater Cincinnati</td>
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<td>Mr. Ted Hubbard, Hamilton County Engineer</td>
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<td>Ms. Candace McGraw, Kenton County Airport Board</td>
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<td>Mr. Jim Ude, Indiana Department of Transportation</td>
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<td>Ms. Terry Garcia Crews, SW Ohio Regional Transit Authority</td>
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GUESTS

Mr. George C. Kipp Jr., representing Molly Barber, Indian Hill, Ohio
Mr. Kurt Seiler, representing Rich Cox, Mason, Ohio
Mr. Frank Birkenhauer, representing Melinda Rinehart, Colerain Township
Mr. Adam Goetzman, representing David Linnenberg, Green Township
Mr. Cory Wright, representing Matthew Beamer, Union Township
Ms. Cindy Minter, representing Michael Williams, Campbell Co. Ping. & Zoning Comm.
Ms. Gena Bell, representing Chris Monzel, Hamilton County Board of Commissioners
Ms. Carol Ramler, representing Robert Hans, Kentucky Transportation Cabinet
Mr. Andy Fluegemann, representing Steve Mary, Ohio Department of Transportation
Mr. Michael Moore, Cincinnati, Ohio
Ms. Cindy Wallace, TranSystems
Ms. Kelly Brooker Scocco, CHA Consultants
Mr. Skip Schulte, Citizen
Mr. Joe Vogel, URS
Mr. Jeff Wallace, Parsons Brinckerhoff
Mr. Gordon Perry, City of Blue Ash
Ms. Marilyn Hyland, G&W RR

LEGAL COUNSEL

Mr. Edward Diller, Taft, Stettinius & Hollister

STAFF

Mr. Mark R. Policinski  Mr. Robert W. Koehler  Ms. Marilyn F. Osborne
Ms. Karen Whitaker  Ms. Purcy Nance  Mr. Brian Cunningham
Mr. Mark Peine  Ms. Florence Parker  Ms. Alexandria Barnes
Mr. David Shuey  Mr. Andrew Rohne  Ms. Mary Luebbers
Ms. Margo Lindahl  Mr. Andy Reser  Ms. Summer Jones
Ms. Gayle Foster  Ms. Robyn Bancroft  Ms. Emi Randall

Ms. Holt led the Board of Directors in the Pledge of Allegiance.

- Announcements

President Portune reminded everyone to sign in for attendance purposes. He also reminded everyone that this is a Board of Directors Meeting and that Executive Committee Alternates cannot vote.

ITEM #1: ADMINISTRATIVE

A. President’s Report

President Portune announced that an orientation for Board members took place prior to the meeting. He asked new members to raise their hands and urged veteran members to welcome them.

President Portune stated that 2014 will be an exciting year as we see major advancement on a number of projects including the Brent Spence Bridge, Eastern Corridor, freight enhancements that resulted from the Freight Study; work on new issues such as the Bright, Indiana/I-74 connector; and look at a number of roadway improvements in Boone, Campbell and Kenton Counties in Kentucky.
President Portune announced that there has been a call for a transportation summit will be held in the City of Cincinnati and that he looks to OKI to play a meaningful role. The date has not been finalized, but he anticipates that the panel discussion will be held the week of February 15. He reported that they have received commitments from a number of federal transportation officials including Peter Rogoff, Administrator of the Federal Transit Administration, and Joseph Szabo, Administrator of the Federal Railroad Administration, along with Jay Williams, who has been nominated by the president to be assistant secretary of the Department of Economic Development at the U.S. Department of Commerce. He stated that they are working to get a confirmation from Secretary Fox.

President Portune commented that there will be a lot of good things happening in 2014 in which OKI will be in the forefront. He expressed his pleasure of having the opportunity to work with the Board as they do the great work that is done at OKI.

B. Approval of November 14, 2013 Minutes of the Executive Committee Meeting

President Portune called for corrections and/or additions to the November 14, 2013 minutes of the Executive Committee Meeting.

There being none, Ms. Matacic moved that the November 14, 2013 minutes of the Executive Committee Meeting be approved as mailed. Mr. Humphrey seconded the motion; motion carried.

C. Executive Director’s Report

Mr. Policinski stated that 2013 has been an incredible year in regard to accomplishing projects that have been in the works for a long time including the MLK/I-71 Interchange and the Fields-Ertel Interchange. He stated that every project that moves quickly and efficiently needs a great political leader, which both of those projects had. These projects were great examples of leadership and innovative thinking.

Mr. Policinski provided an update on the Brent Spence Bridge project. He reported that on December 30, the Ohio and Kentucky transportation departments released the initial finance plan. They met the deadline imposed by the Kentucky legislature that a plan must be presented to FHWA in Washington by that date. He explained that the plan is 30 pages long and is an initial plan which will likely change. He pointed out that it is very dependent on tolls, which are under great debate in Kentucky. Mr. Policinski explained that the legislature will work to develop a political solution for the project. He pointed out that the legislative session ends in April. He stated that he hopes in the deliberations, the concern of OKI to build a bridge faster and therefore cheaper will be a hallmark of their discussions. He said that this is the message that they have carried to the legislators on both sides of the river over the past eight years. He stated that whatever the funding solution is, he hopes it will result in the bridge being built faster, which will not only benefit economic development and safety, but also save money.
Ms. Carran asked Mr. Policinski to explain the statement that has been made that if the bridge is not built now, it will not get built until 2020. Mr. Policinski explained that under the traditional way of building a bridge, construction would begin in 2016 and end in 2023. However, he pointed out that under that timeline the Federal government would have to put $2 billion into the project and there has been no indication that this will happen. He explained that unless they act now with an innovative way to finance it, the project may not be included in the Kentucky Six Year Plan and it will be two more years before it could be included. This would push the timeline back to at least 2016, but the funding issue will still need to be solved. Mr. Policinski stressed that the funding will not happen at the federal level, it has to be solved at the regional level. His fear is that if the project does not move forward now, the State of Ohio could move it to the end of the line and it will be 2035 when bridge is completed. Mr. Policinski expressed the need to make every effort for the states to come together and try to figure out a way to get this done in order to provide economic benefits, improve safety dramatically and save the taxpayers a lot of money.

Mr. Simms-Howell expressed his agreement with Mr. Policinski in regard to moving forward with construction on the bridge as quickly as possible. He pointed out that the Panarama Canal will be expanding soon and if we are not ready for the traffic coming from the south and east, there will be a catastrophe. Mr. Policinski explained that the I-75 corridor is 2,100 miles long and runs from Michigan to Miami. The Brent Spence Bridge, in many ways, is the lynchpin of that trade corridor. He stated that some people estimate that it is the busiest surface trade corridor in the country. However, he pointed out that there is another trade corridor—the I-65 Corridor which runs from Chicago to Miami through Louisville. Louisville is currently building two new bridges. He explained that there is a worry that commerce could shift out of the I-75 corridor and move to the I-65 corridor. Mr. Policinski stated that a lot of businesses in this region depend on the trade that goes on up and down the corridor. Mr. Policinski explained that this trade corridor has a great impact not just nationally and internationally, but also regionally. He pointed out that the I-75 corridor is incredibly important, as 66% of the 2.1 million people who live in the region live within five miles of the I-75 corridor and 75% of the one million jobs in this region are within five miles of the I-75 trade corridor. As that corridor becomes more and more congested, it is very logical that businesses would choose not to locate here and that there would be a shift in commerce from one trade corridor to another. He also pointed out that there is a great effort in regard to an eastern trade corridor from Louisiana traveling along I-95 and I-81. Mr. Policinski stressed that there is a lot of competition and we need to turn to the wisdom of our elected officials to get us where we need to be as quickly as we can.

D. Legislative Update

Mr. Cunningham, staff, reported on the Legislative Affairs update. He said the Kentucky state legislative session began January 7 and is expected to conclude on April 15. Mr. Cunningham said that he plans to monitor the progress of a bill pre-filed by Representative Jim Wayne that would create a refundable income tax credit for eligible persons who pay tolls to commute to work across an Ohio River bridge; establish an exclusion for tolls for mass transit vehicles operated by a public agency or a subsidiary of a municipal
government; and require a transfer from the road fund to the general fund for the amount of toll credit allowed.

Mr. Cunningham said that initial plans for the U.S. House and Senate committees involved with transportation will include completing the conference report for the Water Resources Development Legislation sometime in early 2014. He said when work on the Water Resources Bill has been completed, these two bodies will move on to developing a new Federal Transportation Funding Bill. Mr. Cunningham said a preliminary hearing on the transportation re-authorization legislation will be held January 14.

E. Finance Officer’s Report

Ms. Nance, staff, stated that distributed around the table is the Finance Officer’s Report dated January 9, 2014. She stated this report contains both October and November Financial statements. She stated that she would be reporting on the more current November information.

Ms. Nance stated that on page 2 is the current information. She stated that as of January 3 OKI had $526,548 in the PNC checking account, $10,180 in the HSA/FSA checking account, and $602,809 in the PNC savings account. She stated that there has been no recent activity on OKI’s line of credit and there is no outstanding balance at report date.

Ms. Nance stated that on page 3 is the balance sheet as of November 30. She stated that Cash and Investments are down about 20% from this time last year. She stated that Receivables are up about 51% from this time last year due to timing of ODOT invoice payments. She stated that at November 30 there were $656,000 in receivables, $643,000 associated with October and November invoices and $13,000 outstanding from September and earlier. She further stated that payables are up about 96% or $53,000 from this time last year due to timing of New Freedom funded pass through projects.

Ms. Nance stated that on page 4 is the Revenue information. She stated that at November 30, OKI is 42% of the way through the budgeted year. She stated that overall revenues are at 42% which is on budget.

Ms. Nance noted the following items: federal revenues are ahead of budget due to the addition of the Solar Ready project and the timing of FTA New Freedom funded pass-through projects; local revenues are ahead of budget due to the timing of county funding payments; and contributed services are ahead of budget due to the over match received in the New Freedom pass through project and the seasonal nature of the Clean Air marketing campaign.

Ms. Nance stated that on page 5 is the Expense information. She stated that overall expenses are at 42% which is on budget.
Ms. Nance noted the following items: Category 3, Professional Development, Board Travel, and Agency Memberships are behind budget due to the timing of budgeted activities; Category 4, Technical Consultants is behind budget—OKI had $50,000 budgeted for a Peer Review of OKI’s Travel Model, but Federal Highway Administration’s Transportation Improvement Modeling Program is providing a peer review panel to OKI at no cost and Marketing is ahead of budget due to the seasonal nature of the Clean Air marketing campaign; Category 5, Equipment Repairs and Maintenance is ahead of budget due to the timing of maintenance contracts and Legal Counsel and Auditing are ahead of budget due to the timing of audit services; and Category 6, Contributed Services are ahead of budget due to the timing of the New Freedom pass through project and the seasonal nature of the Clean Air marketing campaign.

Ms. Nance stated that on page 6 is the General Fund Balance information. She stated that the General Fund Balance has had a net increase of approximately $17,000 year to date. She stated that the two components of this increase are timing differences and year to date activities. She stated that the timing differences include: $73,000 increase due to timing of county funding payments and $1,000 decrease due to application of negotiated fringe and indirect rates. She stated that the remaining $57,000 decrease is associated with year-to-date operations and timing of active projects.

There being no discussion, Mr. Reed moved that the Board of Directors accept and file the Finance Officer’s Report dated January 9, 2014. Mr. Rogers seconded the motion; motion carried.

ITEM #2: AMENDMENTS TO THE OKI PARTICIPATION PLAN

Ms. Parker, staff, explained that OKI’s Participation Plan describes the process and procedures used by staff to ensure that OKI has an active public participation process. The Plan also provides maps identifying our five target population groups which include Low Income, Minority, Elderly, People with Disabilities and Zero-Car Households. These five population groups are known as Environmental Justice population groups and the basis for the Environmental Justice (EJ) concept is Title VI of the Civil Rights Act of 1964.

Ms. Parker stated that staff regularly reviews the Plan to ensure consistency with federal guidelines for civic engagement and has recently identified a need to recommend a few amendments to the Plan. She said that the recommendations that staff is proposing will not only help facilitate OKI’s ability to continue to be responsive to the transportation planning needs of our region but also provides us with the opportunity to update our Participation Plan.

Ms. Parker stated that staff views the goals of our Participation Plan as a very serious matter because we’re working on behalf of nearly 200 different political jurisdictions and every decision we make has an impact on some, many or all of those jurisdictions at any given time. She commented that staff is fortunate to not only work with a very active and engaged Board but also has the benefit of a very active and informed Environmental
Justice Advisory Committee. Ms. Parker explained that in order to update OKI’s Participation Plan, staff invited area community council presidents, or their designees, along with members of the EJ Advisory Committee to partner with OKI to update our Participation Plan. From March through September of last year staff and members of the EJ Advisory Committee met every other month to edit/update the Participation Plan and replace SAFETEA-LU references with language compliant with the Moving Ahead for Progress in the 21st Century Act (MAP-21) which became effective in October 2012.

Ms. Parker explained that, as mentioned, staff has defined our five target population groups as Minority, Low Income and Elderly populations; People with Disabilities and Zero-Car households that are concentrated in an area that meets or exceeds the regional average and has an EJ population of more than 250 persons based on the most currently available census data. Prior to this update our Participation Plan stated, “and has an EJ population of more than 100 persons.” Ms. Parker presented a slide that showed, based on the old premise that an EJ population group must consists of more than 100 persons, when all five EJ population groups are overlaid in a composite map, most of the entire region is covered. She explained that after much discussion, staff and members of the EJ Advisory Committee reached a consensus to increase the number of persons in an EJ population group from 100 to 250 which results in continuing with significant coverage in our region.

Ms. Parker reported that a Legal Notice was published in the Cincinnati Enquirer and the Cincinnati Herald and also published in both English and Spanish in La Jornada, the area Spanish journal, announcing the update of the OKI Participation Plan and asking for comments and input from the general public. The document was also posted on OKI’s website.

Ms. Parker reported that she made a similar presentation at the ICC Meeting and ICC members voted to recommend that the Board authorize the adoption of these amendments to the Participation Plan.

Mr. O’Reilly moved that the Board of Directors approve Resolution OKI 2014-01 concerning amendments to the OKI Participation Plan. Mr. Humphrey seconded the motion; motion carried.

ITEM #3: AMENDMENTS TO THE OKI TITLE VI PROGRAM

Ms. Parker explained that the format for the update of OKI’s Title VI Program is provided by the Federal Transit Administration (FTA).

Ms. Parker pointe out that in her remarks concerning the Participation Plan, she mentioned that the basis for the Environmental Justice concept is Title VI of the Civil Rights Act of 1964 which states that, “No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”
Ms. Parker explained that recipients of FTA funds are provided with the guidance, instructions, and samples of the forms necessary to develop a Title VI Program and carry out the U.S. Department of Transportation’s Title VI regulations. That guidance provides the language for Title VI Assurances that must be signed by the Executive Director as OKI’s authorized official and included in our Title VI Program. FTA also provides the Contractual Requirements that must be followed by contractors and the clauses that must be included in deeds, licenses, leases, permits or similar instruments. There are General Requirements that must be submitted to FTA by all recipients but there are also requirements specific to transit providers, requirements specific to state departments of transportation and requirements specific to Metropolitan Planning Organizations such as OKI and other planning entities. She explained that OKI has always had a Title VI Program, but she needed to take OKI’s Title VI Program to the next level and transform it into FTA’s required format.

Ms. Parker reported that, whereas the effectiveness of our Participation Plan must be reviewed every four years, our Title VI Program must document compliance with Title VI regulations every three years. And every year OKI must complete a Title VI Baseline Assessment Tool and submit it to ODOT and KYTC.

Ms. Mullins moved that the Board of Directors approve Resolution OKI 2014-02 concerning amendments to the OKI Title VI Program. Mr. Simms-Howell seconded the motion; motion carried.

ITEM #4: HAMILTON COUNTY TID EASTERN CORRIDOR CONTRACT

Mr. Koehler, staff, explained that this action will allow the Eastern Corridor partners to access funds that the OKI Board approved in 2001. Originally, the project was led by the Eastern Corridor Partners with the Hamilton County TID acting as the contractual agent between OKI. ODOT has since become the project manager and a different source of funds being utilized. In the current situation the funds that the OKI Board pledged to the project are very difficult to access because of the match ratios. Mr. Koehler explained that this action will allow a new agreement to be written between OKI and Hamilton County TID to put the funds to good use for the Eastern Corridor project.

Mr. Hubbard expressed the need for this amendment. He stated that Tier 1 of project had a very different structure. He explained that they studied all the components under the first contract and got a Record of Decision for the feasible alternative that is currently under further study. The project has moved into Tier 2 of the environmental study and ODOT is administering those contracts. Mr. Hubbard stated that this amendment is needed so they can utilize the funds that were already committed to the project. He strongly recommended approval of the resolution.

Mr. Koehler pointed out that the federal funds will be matched by the partners at the traditional 80/20 match ratio.
Mr. Hubbard moved that the Board of Directors approve Resolution OKI 2014-03 concerning a contract with the Hamilton County TID regarding the Eastern Corridor project. Mr. Simms-Howell seconded the motion; motion carried.

ITEM #5: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Paine, staff, stated that the ICC met on Tuesday, January 8. Andy Fluegemann of ODOT-District 8 provided the committee with an update on the Eastern Corridor project including the highway, rail, bicycle and pedestrian components of the project. Ross Hamre with the Great Parks Hamilton County gave a presentation on the Little Miami Scenic Trail projects planned from the Newtown area to Lunken airport. OKI is funding a portion of the trail using $1.76 million in CMAQ funds. Andy Reser of the OKI staff updated the ICC on the status of the Performance Based Planning Subcommittee and Florence Parker presented information on the update to the OKI Participation Plan.

Mr. Paine stated that the ICC recommends approval of two resolutions—2014-04, a revision to the TIP Administrative Modification guidelines and 2014-05, Amendment #4 to the OKI TIP.

A. ICC Attendance Sheets

Mr. Paine stated that the attendance report for ICC members during 2013 was included in the mailout packet, along with a bar graph of attendance over ten years. He reported that attendance has grown and the average attendance of members at ICC meetings last year was 44.

This item was presented for information only.

B. Revisions to Guidelines for Administrative Modifications to the OKI Transportation Improvement Program (TIP)

Mr. Paine explained that the proposed revisions to the procedures for administrative modifications are at the request of ODOT, FHWA and FTA. The current guidelines were approved by the Board on April 10, 2008 and stipulate what changes can be processed as an administrative modification versus what changes require a TIP amendment. He explained that administrative modifications are minor changes to a project such as a minor change in funding, a change in fiscal year for award or change in source of funds and are approved by the ICC. Amendments are brought before the Board of Directors or the Executive Committee for approval.

Mr. Paine pointed out that the main change with the new guidelines is an increase in the threshold for changes in funding for highway projects that can be approved through administrative modifications. Previously, projects that had a change in funding up to 50% of the original estimate could be processed as a modification if the total cost was up to
$1,000,000. With this change, the threshold for a modification for a 50% change in the estimate would increase to $3,000,000. Mr. Paine stated that similar changes in thresholds are provided for 20% or 30% increases in the original project estimate.

Ms. Matacic moved that the Board of Directors approve Resolution OKI 2013-04 concerning revisions to the guidelines for administrative modification to the OKI Transportation Improvement Program. Mr. Reed seconded the motion; motion carried.

C. Amendment #4 of the FY 2014-2017 Transportation Improvement Program

Mr. Paine, staff, reported that a revised amendment was distributed around the table which includes 11 highway projects in Ohio, two highway projects in Indiana, and several transit projects for Butler County RTA that are recommended for addition or revision in the current TIP. Mr. Paine pointed out that in the revised amendment there are two items in Clermont County that are county-wide pavement markings and county-wide guardrail projects. He explained that ODOT has added these projects to the STIP through the statewide line items so these are not needed to be added through this amendment. Mr. Paine stated that the last project listed in Ohio is for Phase 7 of the Millcreek Expressway project. He explained that this request was received after the mailout and did not follow the public participation process as outlined, but it is an important change. ODOT is moving the project from FY 18 up to FY 14 for sale and award. He pointed out that the project was already listed in the TIP. There are also the two slide projects in Dearborn County and transit projects for Butler County RTA, as previously mentioned.

Mr. Rogers moved that the Board of Directors approve Resolution OKI 2013-05 concerning Amendment #4 of the Fiscal Years 2014-2017 Transportation Improvement Program. Mr. Bogard seconded the motion; motion carried.

ITEM #6:  CONSENT AGENDA

President Portune stated that each month a written report of committee activities is mailed to the Board of Directors. This mailing includes the November and December Consent Agenda Items.

Mr. Reed moved that the Board of Directors approve the consent agenda as mailed. Ms. Matacic seconded the motion; motion carried.

There were no committee announcements and/or updates.

ITEM #7:  ELECTION OF 2014 BOARD OF DIRECTORS

Mr. Karl Schultz, Nominating Committee Chair, reminded everyone that the elections and appointments will take effect at the end of the meeting. He also reminded them that the Board is made up of Directors appointed by other groups and entities, and Directors elected by the Board.
Mr. Schultz reported that the Nominating Committee, which includes members Kevin Lynch and Steve Arlinghaus, met on December 7, 2013 to talk through the candidates and positions. He explained that they reviewed applicable sections of the Articles of Agreement and By-laws, nominations and applications, and attendance and past activity. Mr. Schultz stated that the Nominating Committee comes to the Board today with a unanimous recommendation.

Mr. Schultz reviewed the current officers of OKI:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Todd B. Portune</td>
</tr>
<tr>
<td>First Vice President</td>
<td>Steve Arlinghaus</td>
</tr>
<tr>
<td>Second Vice President</td>
<td>Kevin J. Lynch</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Kenneth F. Reed</td>
</tr>
<tr>
<td>Past President</td>
<td>Edwin H. Humphrey</td>
</tr>
<tr>
<td>Secretary &amp; Executive Director</td>
<td>Mark R. Policinski</td>
</tr>
</tbody>
</table>

Mr. Schultz proceeded with the appointments and election of the 2014 Board of Directors.

**Appointment from Local Jurisdictions**

Mr. Schultz explained that first he will present the appointments to the OKI Board. He explained that the Articles of Agreement of OKI call for certain units of local government to appoint their representatives to the OKI Board of Directors.

**Various Governmental Units or Associations of Township Trustees or Clerks**

Mr. Schultz stated that the individuals who have been appointed to the OKI Board of Directors by various governmental units or by Associations of Township Trustees or Clerks are listed on pages 1 through 10 of the Nominating Committee Report. Those individuals who have been appointed to the OKI Board of Directors by units of local government or by Associations of Township Trustees or Clerks are hereby declared to be members of the OKI Board of Directors.

**Representatives of Certain Planning Agencies – County, Regional and City (with population of more than 40,000), County and Regional Planning Commissions**

Mr. Schultz stated that there are vacancies reserved for representatives of certain planning agencies – County, Regional and Cities of more than 40,000. These representatives are selected by their respective planning commissions. The individuals who have been appointed to the OKI Board of Directors by those commissions are listed on pages 11 and 12 of the Nominating Committee Report are hereby declared to be members of the OKI Board of Directors.
Ex-Officio Members

Mr. Schultz stated that the Articles of Agreement of OKI also call for the appointment of certain voting ex-officio members of the OKI Board. Those members are listed on page 13 of the Nominating Committee Report. Those individuals are hereby declared to be ex-officio members.

Election of Other Members of the Board of Directors

Mr. Schultz stated that the Articles call for additional members to be elected by the Board of Directors, he presented those next.

Mr. Schultz stated that the Articles provide for the election of up to 20 residents to the Board of Directors. The nominations are listed on page 14 of the Nominating Committee Report.

Mr. Schultz stated that the Articles provide for the election to the OKI Board of Directors of up to 10 Other Elected Officials and Persons Responsible to elected officials. The nominations are listed on page 15 of the Nominating Committee Report.

Mr. Lynch moved to place in nomination the names of the individuals proposed by the Nominating Committee found on pages 14 and 15 of the Nominating Committee Report. Mr. Reed seconded the motion; motion carried.

Election of New Officers

Mr. Schultz stated that the Articles call for the election of a President, First Vice President, Second Vice President and Treasurer. The Articles also authorize the appointment of other officers, and the Committee is recommending the election of a Past President. The proposed nominees are listed on page 16 of the Nominating Committee Report.

Judge Arlinghaus moved to place in nomination the following names of the individuals proposed by the Nominating Committee as found on page 16 of the Nominating Committee Report:

<table>
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<tr>
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<th>Name</th>
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<tbody>
<tr>
<td>President</td>
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<td>Past President</td>
<td>Edwin H. Humphrey</td>
</tr>
</tbody>
</table>

Ms. Matacic seconded the motion; motion carried.
Mr. Schultz stated that the Articles provide that the Executive Director (in this case Mark Policinski) shall be the Secretary of OKI. He stated that with this election, the slate of officers is now complete.

Organization of the Executive Committee

Mr. Schultz stated that the officers of OKI (other than the Past President and the Secretary), members of the OKI Board of Directors who are appointed by member counties, members of the OKI Board of Directors who are appointed by townships and municipalities having population of over 40,000 and members of the OKI Board of Directors who are appointed by area or regional planning agencies are hereby declared to be members of the OKI Executive Committee. They are listed on page 17 and 18 of the Nominating Committee Report.

Mr. Schultz stated that the Voting, Ex-Officio members of the OKI Board of Directors are hereby declared to be Voting, Ex-Officio members of the OKI Executive Committee. They are listed on page 18 of the Nominating Committee Report.

Mr. Schultz stated that the names of the persons nominated for the Executive Committee from cities of less than 40,000 in Ohio, Kentucky and Indiana; from townships of less than 40,000 or from member counties or municipalities in Kentucky or Indiana; from Resident Members of the Board of OKI; and at-large members from the Board of Directors of OKI are found on page 18:

- **Indiana Cities Under 40,000**
  - Only 1 city qualifies in Indiana
  - Dennis Carr

- **Kentucky Cities Under 40,000**
  - Elizabeth Fennell

- **Ohio Cities Under 40,000**
  - James T. O'Reilly

- **Ohio Townships of Less than 40,000 or Kentucky or Indiana Counties or Municipalities**
  - Christine L. Mataric
  - Ken Rechtin
  - Charlee Walton
  - Dan Bell

- **Resident Member**
  - Larry Maxey
  - Ken Bogard

- **At-Large Director**
  - Bill Brayshaw
  - Anthony Simms-Howell
  - Ted Hubbard
Mr. Lynch moved to place in nomination the names of the individuals proposed by the Nominating Committee as found on pages 18 of the Nominating Committee Report. Judge Arlinghaus seconded the motion; motion carried.

Mr. Schultz stated that the election of the new Board of Directors and Executive Committee was complete. He thanked the members of the Nominating Committee—Steve Arlinghaus and Kevin Lynch—for their work in this process.

Mr. Schultz turned the meeting over to OKI Board President Todd Portune.

President Portune thanked Mr. Schultz and the Board members for their action. He also expressed his personal thanks to the Nominating Committee and Mr. Policinski for their involvement in the effort. He stated that he attended the committee meeting and there was a thorough discussion regarding the membership. He commented that there is a great Board as a result of their work. He thanked the Board members for their willingness to serve.

ITEM #8: 2014 BUDGET COMMITTEE APPOINTMENTS

President Portune stated that per the OKI By-Laws and Articles of Agreement, Article IV, Budget and Financing, the following individuals will be appointed to serve on the OKI Budget Committee:

Gary W. Moore, Boone County Fiscal Court
T. C. Rogers, Butler County Board of Commissioners
Steve Pendery, Campbell County Fiscal Court
Edwin H. Humphrey, Clermont County Board of Commissioners
Kevin J. Lynch, Dearborn County Board of Commissioners
Todd B. Portune, Hamilton County Board of Commissioners
Steve Arlinghaus, Kenton County Fiscal Court
David G. Young, Warren County Board of Commissioners
Kenneth F. Reed, Resident Member, OKI Treasurer

Mr. Schultz moved that the Board of Directors concur with the President’s appointment of the 2014 OKI Budget Committee Members. Ms. Maticic seconded the motion.

ITEM #9: OTHER BUSINESS

There was no other business for discussion.
ITEM #10:  ADJOURNMENT

There being no further business, Mr. Reed moved that the Board of Directors meeting be adjourned. Ms. Matacic seconded the motion; motion carried. The meeting adjourned at 11:48 p.m.

__________________________
TODD B. PORTUNE, PRESIDENT

__________________________
MARK R. POLICINSKI, SECRETARY

K LW
Transcribed: 01/17/2014